

**Sandusky County Commissioners – 622 Croghan Street, Fremont, OH 43420**

**MEETING 2022**

Meeting: Board Of Commissioners

Location: Commissioners' Board Room

Date: 8/23/2022

Time: 8:00AM

Present: Commissioners: Scott Miller - President; Charles Schwochow – Vice President; Russ Zimmerman

Present: Tawny Lejeune

Others Present:

(\*action items)

AGENDA ITEMS	BRIEF DESCRIPTIONS / ACTION STEPS:	PERSON RESPONSIBLE:	DOLLAR AMOUNT:	MOTION / VOTE
<b>Call to Order Pledge of Allegiance (8:00am)</b>		Scott Miller, President		
<b>*Review &amp; Approval of Commissioner Meeting Minutes, incoming Mail Review &amp; External Meeting Notices</b>	The 8/16/2022 minutes were reviewed/approved by the Board. The Board reviewed incoming mail and external meeting notices.	Scott Miller Charles Schwochow Russ Zimmerman		*Motion: Move to Approve minutes Moved by: Schwochow 2nd: Zimmerman Yes – 3
<b>Review of External board / Meetings Attended by Commissioners</b>	Commissioners Miller and Schwochow attend the Firelands Association of Realtors Island Cruise. Meeting was in Ottawa County. The tour took them around Lake Erie and stopped at Put in Bay. They were able to speak to legislators.	Scott Miller Charles Schwochow		
	Commissioner Zimmerman attended the FCFC Committee meeting. Ohio Rise Program was a major talk point. They have 26 open cases. 14 qualified for Ohio Rise. Also discussed was the 988 suicide line. The program is designed to have a person answer at all hours. This is not the case, some calls are being rerouted back to local offices or elsewhere in the country.	Russ Zimmerman		

	Commissioner Zimmerman attended the Health Board meeting. They were awarded \$45,000.00 through mental health and addiction programs. These funds will be used for Elementary school programs. See attachment for minutes summary.	Russ Zimmerman		
	Commissioner Miller was unable to attend the CCAO JEDI virtual meeting.	Scott Miller		
	Commissioner Schwochow attended the Community Corrections Board meeting. New business included a presentation from Job and Family Services regarding the Pathway Home grant. The focus is how to help inmates once they are released from jail. Also discussed was the IGNITE program. This program helps inmates understand their own addictions, mental health and life choices. Meetings will continue to be held quarterly.	Charles Schwochow		
<b>Commissioners and Administrator Discussion</b>	<p>Due to the County Fair and scheduling issues the commissioners confirmed they will not be meeting this Thursday August 25<sup>th</sup>.</p> <p>Commissioners are maintaining a presence at the fair and try to have at least one commissioner there throughout all hours of the day. Commissioner Miller spoke at opening ceremony and cited a good turnout.</p> <p>Commissioners were copied on a letter that was sent to Keegan farms regarding a cleanup plan. There is no deadline on said letter.</p>			
<b>* Then /Now Documents</b>	<p>Two certificates were presented by the Commissioner's office. A PO was not done prior to the invoice as GLCAP did not notify clerk of the draw down and invoice and PO should have been done by Clerk of Courts to Amazon but they did it for the Commissioners and we had to pay the invoice. Two invoices make up one certificate to the same vendor and one invoice for the other certificate GLCAP - \$34,688.00 &amp; \$17,000.00 Amazon - \$28.40</p> <p>Two certificates were presented by the Veterans Office. One certificate, PO for Van gas done for Jake Allison and should have been for Croghan Colonial; second certificate there was an unexpected auto refill by ezipass. Two invoices makes up these certificates to the same vendor. Croghan Colonial - \$51.00 and \$59.00</p>	<p>Commissioners</p> <p>Veterans</p>	<p>\$34,688.00 \$17,000.00 \$28.40</p> <p>\$51.00 \$59.00</p>	<p>*Motion: Move to Approve Moved by: Schwochow 2nd: Zimmerman Yes - 3</p>

* <b>Personnel</b>	None			
* <b>Travel Requests</b>	None			
<b>Dog Kennel</b>	<b>Kelly Askins-Dog Kennel.</b> Kelly came in for her regularly scheduled meeting. See attachment for agenda items. An increase in residents are contacting Dog Kennel to surrender their animals. It is suspected the increase is due to cost. The Dog Kennel takes animals if they are able. However, the influx of animals prevents the Kennel from accepting surrenders. See Agenda for additional items discussed.	Kelly Askins – Dog Warden		
<b>Sheriff</b>	<b>Chris Hilton-Sheriff-</b> Did not show up for his regularly scheduled meeting.			
* <b>Resolutions</b>	2022 - 232 APPROVING SUPPLEMENTAL APPROPRIATION FOR DOG KENNEL WAGES (\$10,000.00) AND BENEFITS (\$1,545.00) FOR 2022 EXPENSES	Dog Kennel	\$10,000.00 \$1,545.00	*Motion: Move to Approve Moved by: Schwochow 2nd: Zimmerman Yes – 3
	2022 - 233 APPROVING SUPPLEMENTAL APPROPRIATION FOR DOG KENNEL UTILITIES (\$300.00) AND CONTRACT SERVICES (\$6,000.00) FOR VETERINARY BILLS AND ELECTRIC SERVICE.	Dog Kennel	\$300.00 \$6,000.00	*Motion: Move to Approve Moved by: Schwochow 2nd: Zimmerman Yes – 3
	2022 - 234 APPROVING APPROPRIATION TRANSFER IN PI FROM CAPITAL OUTLAY TO CONTRACT SERVICES (\$5,500.00) AND FUND TRANSFER FROM COMMISSIONERS TO ENGINEERS FOR DRAINAGE ENGINEER (\$10,000.00)	Commissioners	\$5,500.00 \$10,000.00	*Motion: Move to Approve Moved by: Schwochow 2nd: Zimmerman Yes – 3
<b>Public Open Session</b>	Citizens Attendees – Mark, Village of Gibsonburg. Addressed the board regarding Wolf Creek Ditch assessments/projects. Many residents are already struggling financially. This is another financial blow to their financial stability with the projected assessments. He asked that everyone work together in the best interest of the citizens. Media Attendees – Daniel Carson Elected Officials – none			

* Adjournment (10:55 am)	With business completed for the day the meeting was adjourned.			* Motion: Move to adjourn Moved by: Zimmerman 2nd: Schwochow Yes - 3
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Signature of:



Scott Miller, President

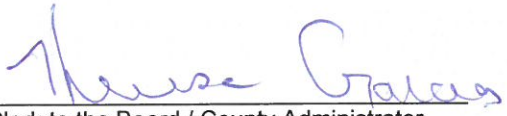


Charles Schwochow, Vice President



Russ Zimmerman

**Board of County Commissioners, Sandusky County Ohio**

Attest:   
Clerk to the Board / County Administrator

I, the undersigned, Clerk of the Board of Commissioners, Sandusky County, Ohio, do hereby certify that the foregoing is a true and correct copy from the official record of said Board of County Commissioners as recorded in its Journal.

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Clerk, Board of County Commissioners, Sandusky County, Ohio



The regular Friday, August 19, 2022 Sandusky Co. Board of Health meeting was called to order by President Dr. Regina Vincent-Williams @ 8:30 A.M., with the following members present:

Dr. Regina Vincent-Williams, President  
John L. Yuhas, D.O.  
Robert Gross  
Dean L. Auxter  
Nan Smith  
James Mason  
Ryan R. Zimmerman, D.V.M.

Excused absence: John W. Zimmerman, Vice-President

Guests in attendance: Sandusky Co. Commissioner Russ Zimmerman; Sandusky Co. Public Health Medical Director Jennifer Greenslade-Hohman, M.D.; residents of Wightman's Grove Sandra Salem and Lynn Frankert.

Board of Health member Robert Gross stated road construction is scheduled for early 2024 of US #6, and surveyors will be present in the area of Countryside Drive, prior to the widening of the roadway.

Mr. Gross made a motion to approve the minutes of the Friday, July 15, 2022 Sandusky Co. Board of Health meeting as presented. Mrs. Smith seconded the motion. Motion carried with all voting in the affirmative.

The monthly financial report was reviewed with revenue for the month of \$247,994.36 and revenue year to date of \$2,426,218.26. Expense for the month was \$341,346.22, with year to date expenses of \$1,775,934.48.

The monthly bills, which become a part of these minutes, were paid on a motion by Dr. Yuhas. Mrs. Smith seconded the motion. Motion carried with all voting in the affirmative. The bills: Board of Health, \$31,709.31; Manufactured Home Park, \$74.26; Food Service, \$1,211.86; Private Water, \$1,522.76; Swimming Pools, \$1,517.90; Family Planning, \$4,055.09; Public Health Clinic, \$17,501.32; CFHS, \$766.70; W.I.C., \$3,516.53; Public Health Emergency Response, \$693.92; Tobacco Prevention, Use and Cessation, \$4,247.16; Community Health Assessment, \$51.75; Public Health Emergency Preparedness, \$219.65; SPF-PFS, \$1,215.86; Help Me Grow, \$2,245.76; Wellness, \$11,947.54; Prevention Partnership, \$8,943.76; Drug Free Communities, \$1,625.75; Sewage Treatment System, \$702.57; Immunization Action Plan, \$64.51; Creating Healthy Communities, \$130.95; Mental Health Levy Capacity, \$8,955.02; Ohio Water Pollution Control Loan Fund, \$10,240.00; and Pacific Institute of Research and Evaluation, \$735.47.

The Board of Health read and reviewed Resolution 22-06 a Supplemental Appropriation for Help Me Grow, in the amount of \$15,322.00 from Family and Children First Council for technology support. After Board of Health review, Mrs. Smith made a motion to approve Resolution 22-06. Dr. Yuhas seconded the motion. Voting thereon: Yuhas, yes; Mason, yes; Gross, yes; Vincent-Williams, yes; R. Zimmerman, yes; Smith, yes; and Auxter yes. Vote: yes – 7; nay – 0. Motion carried.

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Mr. Gross made a motion to approve unpaid vacation leave for Jennifer Michael, for August 31, 2022 to September 2, 2022. Mr. Auxter seconded the motion. Motion carried with all voting in the affirmative.

Mr. Auxter made a motion to accept the resignation of Tammie Ferguson, R.N., intermittent Public Health Nurse, effective August 12, 2022. Dr. Yuhas seconded the motion. Motion carried with all voting in the affirmative.

The annual 2021 fiscal audit by State of Ohio Auditor has revealed no findings so far, but not officially completed yet.

Mrs. Smith made a motion to approve the Notice of Award for Ohio Mental Health and Addiction grant in the amount of \$45,000.00. Mr. Gross seconded the motion. Motion carried with all voting in the affirmative.

Dr. Yuhas made a motion to approve the Notice of Award for SPF-PFS grant in the amount of \$300,000.00 for September 30, 2022-September 29, 2023. Mr. Mason seconded the motion. Motion carried with all voting in the affirmative.

Mrs. Smith made a motion to approve out of state travel for Bethany Brown and Charlotte Stonerook to Detroit, Michigan, September 7-8, 2022 for PFS Grantees training. Dr. Zimmerman seconded the motion. Motion carried with all voting in the affirmative.

There were no hearings/variances scheduled.

Health Commissioner Brown will be attending the fall Association of Ohio Health Commissioners conference on Friday, September 16, 2022, the date of the Sandusky Co. Board of Health meeting. Dr. Zimmerman made a motion Health Commissioner Brown phone in to the meeting. Mr. Gross seconded the motion. Motion carried with all voting in the affirmative.

THE FALL DISTRICT LICENSING ADVISORY COUNCIL WILL MEET ON FRIDAY, AUGUST 26, 2022 @ 9:00 A.M. in the Front Conference Room.

SANDUSKY CO. PUBLIC HEALTH OFFICES WILL BE CLOSED ON WEDNESDAY, SEPTEMBER 14, 2022 FOR ANNUAL WORK FORCE DEVELOPMENT DAY, WHICH WILL BE HELD @ THE WILSON NATURE CENTER, SR #590, LINDSEY.

Heard an update on COVID 19, with cases reported increasing last week. Sandusky Co. Public Health offers Pfizer, Moderna, Johnson and Johnson and Novavax to all individuals of all ages. Walk in clinics are Wednesday, 8:30 A.M. to 12 Noon and 1-4 P.M. and Thursday, 3-6 P.M.

Monkey pox cases are increasing in Ohio. There are NO CONFIRMED cases of Monkey Pox in Sandusky Co. Vaccine for Monkey Pox is being shipped to high outbreak areas in Ohio. Sandusky Co. Public Health does not offer Monkey Pox vaccine at this time.

On Friday, August 5, 2022, free PPE, i.e. disposal face shields, gowns and face masks were distributed to veterinarians and physicians' offices, hospitals, nursing homes and funeral homes.

Re-accreditation progress is on target with Sandusky Co. Public Health policies being updated.

Health Commissioner Brown met with Sandusky County Facilities Management Ron Hiser and Cousino Restoration to discuss flooring, wall covering and paint for the remediation of Sandusky Co. Public Health offices from the water main break in January, 2022. Atul Chopra, Sandusky Co. IT, met with Health Commissioner Brown to schedule the relocation of the phone bank to the same room as the servers. The new HVAC will be installed this fall, which will require the removal of a wall.

The July, 2022 food service operation inspection report was reviewed. Blue Collar Bistro has voluntarily closed as there are safety and health issues with the building.

A review of issued Board of Health orders: Terry Grunden/Betty Marty and Daniel Larcey are in the Sandusky Co. Prosecutor's office. Great Lakes Community Action Partnership is locating Betty Marty housing. There is no current information on Jeffery Losey.

Director of Environmental Health Martha L. Bowen updated the Board of Health on Ohio E.P.A. directive for Keegan Enterprises, the scene of three (3) recent fires. This is no longer a recycling site and a plan for removal of material from the site must be submitted to Ohio E.P.A.

Cost methodology for the 2023 Sandusky Co. Public Health fee schedule is almost finalized.

Director of Nursing Deb Agee reviewed the July, 2022 COVID report, noting the number of individuals considered fully vaccinated.

Health Planning and Education Coordinator Charlotte Stonerook reported Sandusky Co. Public Health will kick off the campaign "Drive Sober Get Pulled Over" @ the grand opening of the 2022 Sandusky Co. fair on Monday, August 22, 2022 @ 3:00 P.M. Sandusky Co. Public Health will be @ the Chamber of Commerce tent on Saturday, August 27, 2022. From 4-6 P.M., Sandusky Co. Public Health will participate @ the Terra State College Resource fair. On August 31, 2022, from 2-4 P.M., @ Birchard Park, Sandusky Co. Public Health will participate in the International Drug Overdose Awareness Day. The OhYes! survey, will be completed with local schools this fall, with students from 7<sup>th</sup>, 9<sup>th</sup> and 11<sup>th</sup> participating. Youth Summit will be held in person on Friday, November 18, 2022, with student from Sandusky, Seneca, Huron, Ottawa and Wyandot counties. Parents Who Host Lose the Most campaign is on-going throughout the year. Red Ribbon week begins October 22, 2022, with Spooktacular @ Terra State College, the highlight. Educational bags are being distributed @ school open houses in the coming weeks.

Sandy Salem and Lynn Frankert, Wightman's Grove, addressed the Board of Health regarding the placement of a double wide manufactured home on property that does not have running water, or connected to the Sandusky Co. Sanitary Sewer system. There are five (5) unplated vehicles on the property. Board President Dr. Regina Vincent-Williams will contact Ms. Salem and requested Riley Township Zoning be contacted as well as the Sandusky Co. Commissioners and to document the concerns and questions.

Dr. Zimmerman made a motion to convene to Executive Session to discuss Personnel matters. Mr. Gross seconded the motion. Voting thereon: Smith, yes; Gross, yes; Auxter, yes; R. Zimmerman, yes; Yuhas, yes; Mason, yes; and Vincent-William, yes. Vote: Yes-7; Nay-0. Motion carried.

Mr. Gross made a motion to convene to open session. Dr. Zimmerman seconded the motion. Voting thereon: R. Zimmerman, yes; Gross, yes; Mason, yes; Yuhas, yes; Auxter, yes; Smith, yes; and Vincent-Williams, yes. Vote: Yes-7, Nay-0. Motion carried.

Mr. Gross made a motion, effective September 1, 2022, Sandusky Co. Public Health staff may work flexible hours for a trial period of ninety (90) days and report back to Board of Health. Office hours will remain the same MONDAY-FRIDAY, 8:00 A.M. to 4:30 P.M. Dr. Yuhas seconded the motion. Motion carried with all voting in the affirmative.

Mrs. Smith made a motion to adjourn. Mr. Auxter seconded the motion. Motion carried with all voting in the affirmative.

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PRESIDENT

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SECRETARY



# County Commissioner's Meeting

## Dog Warden's Office

August 23<sup>rd</sup>, 2022

<u>2022 Dog License Sales</u>	<u>Previous Year</u>	<u>Current Year</u>
1 Year Dog License	10,676	9520
1 Year Dog License Late	207	881
1 Year Partial License	74	36
3 Year Dog License	223	188
3 Year Dog License Late	12	33
3 Year Partial License	8	3
Dangerous Dog License	15	14
Duplicate License	20	48
Kennel License	23	23
Kennel License Extra	18	20
Permanent Dog License	35	36
Service Dog License (Free)	0	0
Transfer In	10	12

### Kennel Census

August 2022

Impounded- 25  
 Redemptions- 19  
 Adoption- 8  
 Euthanized- 1  
 Transfer- 2

July 2022

Impounded- 39  
 Redemptions- 24  
 Adoptions- 5  
 Euthanized- 1  
 Transfer- 1

### Kennel Incidents

August 2022

Aggression- 1  
 Community Asst. - 7  
 Bite- 4  
 Humane- 8  
 RAL- 36  
 Sick/Injured- 0  
 No License- 100+

July 2022

Aggression- 4  
 Community Asst. -3  
 Bite- 10  
 Humane- 12  
 RAL- 39  
 Sick/Injured- 0  
 No License- 100+

Requested graphs and charts are attached.

### Scheduled/Completed Trainings

Multiple webinars through the ASPCA and the HSUS are being worked on by kennel staff.

Fire extinguisher training completed.

### To Discuss

Ordered a vehicle divider to keep the dogs in the back seat of the truck.  
Also in process of purchasing a second vehicle from Bauman's. A previously owned 2016 Chevy Tahoe.

Bathroom remodel- approved and work order entered.

Outdoor kennel roof has been completed.

Un-renewed Licenses: 470 (Down 147 in a month)

Finalized satellite office changes for 2023 season.

### Events

T shirts for fundraisers for both the SDF and the Alpha Project ongoing.

8/28/22 - Hogs For Dogs

9/17/22 - Dogs Day @ the Beach

### Humane Related

Humane Related Welfare Checks- Unfounded- 4  
Pending- 6  
Education Needed- 2  
Charges Filed- 0  
In Court- 5

### Questions?

