

**Sandusky County Commissioners – 622 Croghan Street, Fremont, OH 43420**

**MEETING 2022**

Meeting: Board Of Commissioners

Location: Commissioners' Board Room

Date: 10/25/2022

Time: 8:00AM – 10:31AM

Present: Commissioners: Charles Schwochow – Vice President; Russ Zimmerman

Present: Theresa Garcia; County Administrator

Others Present: Ron Hiser, Tom Fullen

(\*action items)

AGENDA ITEMS	BRIEF DESCRIPTIONS / ACTION STEPS:	PERSON RESPONSIBLE:	DOLLAR AMOUNT:	MOTION / VOTE
Call to Order Pledge of Allegiance (8:00am)	*** Commissioner Miller was unable to be in session today due to a conflict.	Charles Schwochow - Vice President		
*Review & Approval of Commissioner Meeting Minutes, incoming Mail Review & External Meeting Notices	The 10/20/2022 minutes were reviewed/approved by the Board. The Board reviewed incoming mail and external meeting notices.	Charles Schwochow Russ Zimmerman		*Motion: Move to Approve minutes Moved by: Russ Zimmerman 2nd: Charles Schwochow Yes – 2 (Miller absent)
Review of External board / Meetings Attended by Commissioners	Commissioner Miller will discuss Regional Airport on Thursday.			
	Commissioner Zimmerman attended the Board of Health Meeting. See attachment for minute's summary. The help me grow program is moving to the Board of DD. The employee that worked on the program will be moving with the program. They are working on some of the problems at Wightmans Grove. There was a discussion on the meeting coming up on November 15th to discuss Wightmans Grove. They are still trying to get the septic tank abandonments completed. Some residents are having issues locating the old septic systems.	Russ Zimmerman		

<b>Commissioners and Administrator Discussion</b>	EDC rent increase for 2023 was discussed. The agreement is the rent goes by CPI rates. The increase for the 12 month period was 8.2%. Commissioners agreed to only increase by 2%.	Theresa Garcia		
	Administrator Garcia met with Treasurer on her 2023 budget. She provided the requested reductions in her budget.	Theresa Garcia		
	Administrator Garcia met with Common Pleas Court on their 2023 budget. After review of their General Fund and special funds they are going to come back with their reductions.	Theresa Garcia		
<b>* Then /Now Documents</b>	None			
<b>* Personnel</b>	None			
<b>* Travel Requests</b>	None			
<b>Facility Management</b>	<b><u>Ron Hiser – Facility Management.</u></b> Ron came in for his regular meeting with the Commissioners. See attachment for agenda items. The draft design for Clyde Court is close to being done. One more approval is needed by the Judge and then it will go to Poggemeyer Design Group for the design phase. IT office building is almost done. Fuel Depot is still not functioning. The vendor took the system and are working on it at their shop to make sure it is fixed before they bring it back. The courthouse light project is moving along nicely. Ron informed the Commissioners that he will need to start looking at replacing most of the sprinkler systems in the buildings.	Ron Hiser - Director		
<b>Dog Kennel</b>	Kelly was unable to attend her meeting this morning.			
<b>* Resolutions</b>	2022 - 291 APPROVING SUPPLEMENTAL APPROPRIATION TO COUNTYWIDE BENEFITS (\$100,000.00) FOR 2022 INSURANCE EXPENSES; APPROVING SUPPLEMENTAL APPROPRIATION TO COUNTYWIDE TRANSFER AND APPROPRIATION TRANSFER FROM COUNTYWIDE TO SICK TIME FUND (\$4,060.00); APPROVING SUPPLEMENTAL APPROPRIATION TO SICK TIME WAGES (\$4,000.00) AND BENEFITS (\$60.00) FOR CONVERSION PAY OUT	Countrywide Sick Leave	\$100,000.00 \$4,060.00 \$4,000.00 \$60,000.00	*Motion: Move to Approve minutes Moved by: Russ Zimmerman 2nd: Charles Schwochow Yes – 2 (Miller absent)

	2022 - 292 APPROVING APPROPRIATION TRANSFER IN COMMISSIONER STANDARD LOSS FUND FROM CONTRACT SERVICES (\$50,000.00) TO PAYMENTS TO OTHER AGENCIES	Commissioners	\$50,000.00	*Motion: Move to Approve minutes Moved by: Russ Zimmerman 2nd: Charles Schwochow Yes – 2 (Miller absent)
	2022 - 293 APPROVING SUPPLEMENTAL APPROPRIATION TO EMS WAGES (\$300,000.00) TO COVER DIFFERENCE IN ACCOUNT BALANCE DUE TO 2023 RAISES, STAFF SHORTAGE AND HIRING & RETENTION BONUSES	EMS	\$300,000.00	*Motion: Move to Approve minutes Moved by: Charles Schwochow 2nd: Russ Zimmerman Yes – 2 (Miller absent)
	2022 -294 APPROVING FUND TRANSFER FROM SALES TAX INCOME TO GENERAL FUND AND TO DEBT FUND TO COVER LOAN PAYMENTS (\$590,000.00); AND SUPPLEMENTAL APPROPRIATIONS TO COVER TRANSFER	Commissioners Debt Funds	\$590,000.00	*Motion: Move to Approve minutes Moved by: Russ Zimmerman 2nd: Charles Schwochow Yes – 2 (Miller absent)
<b>Public Open Session</b>	Citizens Attendees – none Media Attendees – Tom Fullen, Eagle 99			
<b>* Adjournment (10:31am)</b>	With business completed for the day the meeting was adjourned.			* Motion: Move to adjourn Moved by: 2nd: Yes - 3

Signature of:

absent  
 \_\_\_\_\_  
 Scott Miller, President

Charles Schwochow  
 \_\_\_\_\_  
 Charles Schwochow, Vice President

Russ Zimmerman  
 \_\_\_\_\_  
 Russ Zimmerman

Board of County Commissioners, Sandusky County Ohio

Attest: Theresa Gowen  
Clerk to the Board / County Administrator

I, the undersigned, Clerk of the Board of Commissioners,  
Sandusky County, Ohio, do hereby certify that the foregoing  
is a true and correct copy from the official record of said  
Board of County Commissioners as recorded in its Journal.

\_\_\_\_\_  
Clerk, Board of County Commissioners, Sandusky County, Ohio



## Topics of Discussion for the meeting Dated October 25, 2022

1. Met with Christie Schneider (COC) about the Clyde court renovations. She had a couple of items that she would like, however for the most part she likes the layout and plan.
2. We have gotten three quotes for the BOE secured storage area. They will have to submit them to get authorization for the project.
3. We are working with the sheriff office on some additional office space (communication center -2 each).
4. The reflective tinting for the Sheriff office jail areas is scheduled to be install today.
5. There is a request to up-grade some equipment in the jail kitchen. (Completing specification).
6. We are working with Cousino Restoration to finish the BOH water damage renovation.
7. The health department better buildings project is moving forward with the boilers being installed including the factory start-up last week. This week they are installing the back-flow-preventer and investigating the locations of all the VAV's. They will then put together a plan outlining exactly the route (through the office areas) they will take when they start the replacement process. This will allow the management to plan around their work and staffing accordingly.
8. The renovation of the park's office is coming along, the HVAC and Lighting are complete. A couple of doors, pass-through window, countertops, data-terminations, and floor covering to finish the job. Office furniture is scheduled to be delivered November 17<sup>th</sup>.
9. Sheriff Office; new access controls are scheduled to go in after the first of the year.
10. We have submitted our 2023 budget.
11. The visitor bureau's courthouse light show is coming along. The power for the laser projector on top of one of the Veterans Parks stone columns has been installed, likewise the power and data lines are going in for the lights around the windows and eaves.
12. The Fuel Depot is out of commission still waiting on parts (board).
13. Community work program.
14. BOH sprinkler line repairs being make this morning. (1988)
15. We have cleaned and conditioned the diesel fuel in our diesel generators.



# SANDUSKY COUNTY PUBLIC HEALTH



GOOD AFTERNOON!

OCTOBER 21, 2022

The following is a summary of agenda items discussed and action taken @ the regular Friday, October 21, 2022 Sandusky Co. Board of Health meeting @ 8:30 A.M. in the Front Conference Room:

1. Guests in attendance: Jennifer Greenslade-Hohman, M.D., Medical Director; Russ Zimmerman, Sandusky Co. Commissioner; and Beth Tischler, Sandusky Co. Prosecutor.
2. In public comment, Sandusky Co. Commissioner Zimmerman addressed the Board of Health regarding Wightman's Grove. A meeting is scheduled for Tuesday, November 15, 2022 @ 7:00 P.M. @ Sandusky Co. Engineer's office to bring departments together and update the progress of the sanitary sewer/water project.

Sandusky Co. Prosecutor Beth Tischler addressed the Board of Health regarding partnering with the Health Department to bring remediation to public health nuisance cases and other issues.

3. The minutes of the September 16, 2022 Sandusky Co. Board of Health meeting were approved as presented.
4. The monthly financial report was reviewed, with revenue for the month of \$248,815.23 and revenue to date of \$3,471,411.94. Expenses for the month totaled \$301,216.38 and expenses to date \$2,371,929.21.
5. Monthly bills approved for payment. Resolution 22-09 Reallocated Advance to Transfers was approved.
6. Help Me Grow Coordinator Wendy McNelly's resignation was accepted, effective October 28, 2022. The Help Me Grow Program is being transferred to Sandusky Co. Board of Developmental Disabilities. Approval of transfer of Wendy McNelly's vacation time was approved as this is a program transfer.
7. Heard the second reading, by title, of Resolution 22-07, 2023 Sandusky Co. Public Health Fee Schedule.
8. Approved the contract with Mental Health and Recovery Services THE BOARD, in the amount of \$17,500.00 for September 30, 2022- September 29, 2023 for SPF-PFS grant.

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9. Approved the contract with Hope in Fostoria-CASA Coalition in the amount of \$30,000.00 for September 30, 2022-September 29, 2023 for SPF-PFS grant.
10. Approved the Notice of Award in the amount of \$38,500.00 for Ohio Traffic Safety Office/State and Community Highway Safety for October 1, 2022-September 30, 2023.
11. Approved the contract with Sandusky Co. Family and Children First Council in the amount of \$17,500.00 for September 30, 2022-September 29, 2023 for SPF-PFS grant.
12. Approval of contract with Huron Co. Mental Health and Addiction Services Board in the amount of \$30,000.00 for September 30, 2022-September 29, 2023 for SPF-PFS grant.
13. Approved the contract with Wyandot Co. Family and Children First Council in the amount of \$30,000.00 for September 30, 2022-September 29, 2023 for SPF-PFS grant.
14. Approved the Memorandum, of Understanding between Sandusky Co Public Health and agencies/schools for SBIRT.
15. Approved the contract with Mental Health and Recovery Services THE BOARD for the Health Equity Tobacco and Behavioral Health Population in the amount of \$8,000.00.
16. Approved the Memorandum of Understanding for Tobacco/Vaping Video Contest with Sandusky Co. schools.
17. Approved the Notice of Award in the amount of \$105,000.00 for Creating Healthy Communities.
18. Approved the Notice of Award for Cribs for Kids grant in the amount of \$33,000.00.
19. Approved the Memorandum of Understanding with Sandusky Co. Board of Developmental Disabilities for Home Visiting Supervision.
20. There were no hearings/variances scheduled.
21. Health Planning and Education Coordinator Charlotte Stonerook reported on the SPF-PFS Grant Writers Conference, Detroit, Michigan, that Health Commissioner Bethany Brown and she attended. SPF-PFS grant holders from throughout the country attended this conference and many ideas were shared and discussed. Charlotte also attended Epiphany Community

Service Retreat in Savannah, Georgia. Topics discussed: bundle of policies, i.e. no smoking, drinking, drug use etc. and leadership summits.

The Youth Summit will be held on November 18, 2022 @ Grace Community Church. Seventy-five (75) youth from Sandusky and surrounding counties will be in attendance, with several well known speakers.

22. The Citizens Public Information Committee met on Friday, September 23, 2022. Activities at Vickery Environmental, Inc. are running smoothly.

23. Walk-in flu clinics are being held every Monday, with the exception of October 11, 2022, Columbus Day. Clinics have been relatively busy during the hours of 9 AM to 4 PM.

24. COVID boosters are being given on Wednesday and Thursdays, by appointment only. Transmission of COVID is currently high in Sandusky Co.

25. The first meeting of the Sandusky Co. Opiate/Suicide Fatality Review Board met in Monday, September 26, 2022, with Sandusky Co. Coroner James Williams, M.D.; law enforcement, Drug Task Force members and other to review 2022 cases. The next meeting is a luncheon meeting to be held on MONDAY, NOVEMBER 7, 2022 @ 11:30 A.M. The Board will build on issues discussed @ the initial meeting going forward to 2023. The majority of overdose deaths are due to fentanyl.

26. The quarterly smoking report (July-September, 2022) had no violations.

27. Environmental Health Director Martha L. Bowen gave an update on the survey conducted by the Ohio Dept. of Agriculture. Paperwork being reviewed encompasses the last five (5) years due to the COVID pandemic. Sanitarians in Training observed the surveyor @ a food service inspection as a learning tool.

28. Environmental Health Director Martha L. Bowen briefed the Board on the status of orders for Terry Grunden/Betty Marty, with a re-inspection for Friday, October 28, 2022 and Daniel Larcey.

29. There are still a few residents of Wightman's Grove needing to secure sewage system abandonment permits and tap into the sanitary sewer. Letters were mailed to residents requiring to complete sanitary sewer tap in.

30. The Board of Health was updated on Health Planning and Education activities, i.e. ProMedica Family Fest, Street Play Saturday, Red Ribbon Week with the highlight Spooktacular on October 27, 2022 @ Terra State Community College.



31. THE NOVEMBER SANDUSKY CO. BOARD OF HEALTH MEETING IS FRIDAY, THE 18<sup>TH</sup> @ 8:30 A.M.

32. The Board of Health convened to Executive Session to discuss fiscal matters.

PLEASE NOTE: SANDUSKY CO. PUBLIC HEALTH OFFICES WILL BE CLOSED ON FRIDAY, NOVEMBER 11, 2022 IN OBSERVANCE OF VETERAN'S DAY. WILL RE-OPEN ON MONDAY, NOVEMBER 14, 2022 @ 8:00 A.M.

