

Sandusky County Commissioners – 622 Croghan Street, Fremont, OH 43420

MEETING 2022

Meeting: Board of Commissioners

Location: Commissioners' Board Room

Date: 11/3/2022

Time: 8:00AM – 11:55AM

Present: Commissioners: Scott Miller - President; Charles Schwochow – Vice President; Russ Zimmerman

Present: Theresa Garcia; County Administrator

Others Present: Judge Smith, Ron Hiser, Jerri Miller, Jan Day, Peggy Courtney

(*action items)

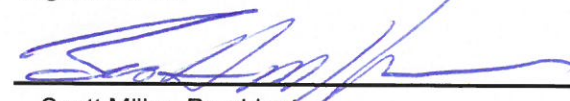
AGENDA ITEMS	BRIEF DESCRIPTIONS / ACTION STEPS:	PERSON RESPONSIBLE:	DOLLAR AMOUNT:	MOTION / VOTE
Call to Order Pledge of Allegiance (8:00am)		Scott Miller, President		
*Review & Approval of Commissioner Meeting Minutes, incoming Mail Review & External Meeting Notices	The 11/1/2022 minutes were reviewed/approved by the Board. The Board reviewed incoming mail and external meeting notices.	Scott Miller Charles Schwochow Russ Zimmerman		*Motion: Move to Approve minutes Moved by: Russ Zimmerman 2nd: Charles Schwochow Yes – 3
Review of External board / Meetings Attended by Commissioners	Commissioner Miller attended the Habitat for Humanity Appreciation event. Volunteers, supporters, and sponsors were recognized for their help throughout the years The Land Bank was one of the organizations recognized as well as other organizations and volunteers. There was a good crowd at the event.	Scott Miller		
Commissioners and Administrator Discussion	2023 Budget progress was discussed. Discussion has been had with most all the offices at this time.			
* Then /Now Documents	One certificate was presented by the Commissioner's Office. PO was in place but used on other invoices and a new PO was not obtained. Two invoices make up this certificate to the same vendor. US Bank - \$91.47 and \$75.24	Commissioners	\$91.47 \$75.24	*Motion: Move to Approve certificate Moved by: Russ Zimmerman 2nd: Charles Schwochow Yes – 3

* Personnel	None			
* Travel Requests	None			
Juvenile/Probate Court	Judge Smith - Juvenile/Probate Court. Judge Smith came in to discuss his 2023 budget appropriations. The budget worksheets for Juvenile and Probate court were reviewed. There was discussion on the official certificate and reducing the current 2023 appropriations to meet that number. Judge Smith has budgeted consistent with past budgets. Some of these funds have come back in carryover as they did not need to expense all that was appropriated. After review of his funds, he was sure he could adjust get his budget where needed. There was also discussion regarding the Detention Center and a grant received to update the drive behind the building. He also discussed the status of juveniles being held in the center and other possible uses for the building.	Brad Smith – Juvenile Court Judge		
Facility Management	Ron Hiser – Facility Management. Ron came in for his regular meeting with the Commissioners. See attachment for agenda items. He is waiting for approval from the Judge and Clerk of Courts on the Clyde Court update. Working on quotes for the security at the Board of Elections. Tinting is installed at the jail and JJC pods and scheduled to be installed at the courthouse. They are still working on the Health Department building. They are hoping to receive a shipment of the lights for the courthouse light show today or tomorrow. They are having issues with the elevator at the jail. Ron is going to get a good quote on repairs.	Ron Hiser - Director		
* Resolutions	2022 - 306 APPROVING SUPPLEMENTAL APPROPRIATION TO DOG KENNEL PI CONTRACT SERVICES (\$3,200.00) FOR TAHOE MAINTENANCE	Dog Kennel	\$3,200.00	*Motion: Move to Approve resolution Moved by: Russ Zimmerman 2nd: Charles Schwochow Yes – 3
	2022 - 307 APPROVING SUPPLEMENTAL APPROPRIATION TO SHERIFF SPECIAL DETAIL FUND (\$30,000.00) AND MPA GRANT FUND (\$20,000.00); AND APPROVING ADVANCE PAYMENT FROM SPECIAL DETAIL FUND AND MPA GRANT FUND TO GENERAL FUND (\$50,000.00)	Sheriff	\$30,000.00 \$20,000.00 \$50,000.00	*Motion: Move to Approve resolution Moved by: Charles Schwochow 2nd: Russ Zimmerman Yes – 3

	2022 - 308 APPROVING SUPPLEMENTAL APPROPRIATIONS TO SHERIFF SELECTIVE TRAFFIC PROGRAM (\$6,361.54) AND IMPAIRED DRIVING PROGRAM (\$7,177.51)	Sheriff	\$6,361.54 \$7,177.51	*Motion: Move to Approve resolution Moved by: Charles Schwochow 2nd: Russ Zimmerman Yes – 3
	2022 - 309 APPROVING SUPPLEMENTAL APPROPRIATIONS TO SHERIFF SCHOOL RESOURCE OFFICER FUND (\$60,177.46) AND PREVENTION PROGRAM FUND (\$2,692.00)	Sheriff	\$60,177.46 \$2,692.00	*Motion: Move to Approve resolution Moved by: Russ Zimmerman 2nd: Charles Schwochow Yes – 3
	2022 - 310 APPROVING APPROPRIATION TRANSFER FOR JJC FROM SUPPLIES TO CONTRACT SERVICES (\$5,000.00)	JJC	\$5,000.00	*Motion: Move to Approve resolution Moved by: Russ Zimmerman 2nd: Charles Schwochow Yes – 3
	2022 - 311 APPROVING APPROPRIATION TRANSFER FOR SHERIFF FROM CONTRACT SERVICES (\$5,375.00) TO UTILITIES	Sheriff	\$5,375.00	*Motion: Move to Approve resolution Moved by: Charles Schwochow 2nd: Russ Zimmerman Yes – 3
	2022- 312 APPROVING SUPPLEMENTAL APPROPRIATION FOR DOG KENNEL SUPPLIES (\$1,000.00) FOR REMAINDER OF YEAR.	Dog Kennel	\$1,000.00	*Motion: Move to Approve resolution Moved by: Charles Schwochow 2nd: Russ Zimmerman Yes – 3
Public Open Session	Citizens Attendees – none Media Attendees – none Elected Officials – Jerri Miller, Auditor			
Auditor	Jerri Miller – Auditor. Jerri came in to discuss 2022 and 2023 budget with the Commissioners. Jan Day, Chief Deputy, came in with Jerri. The sales tax report for October and budget performance report were reviewed. Sales tax is up from last year and above budget. Expenses are in line with only a few exceptions. The Commissioners talked about the purchase of the	Jerri Miller – Auditor Jan Day – Chief Deputy		

	property on State Street. Jerri asked to make sure to have the property description and cost sent to her for inventory purposes. Commissioners discussed 2023 budget. Administrator Garcia and the Commissioners have met with several offices and most everyone has submitted changes. Jerri talked about her budget and adjustments that could be made to her budget.			
Visitors Bureau	Peggy Courtney – Visitors Bureau. Peggy came in for her regular meeting with the Commissioners. See attachment for agenda items. They are working hard at getting all the lights ready for the Courthouse light show to start on Black Friday. Peggy talked to Andy Brown, Park District Director, about picnic tables. He suggested talking to SCRAP about benches. All felt that benches may work out better. Most of the electrical on the Courthouse is done. They are hoping to have a "grand opening" on black Friday for the first playing of the lights. Fencing is still planned to be installed in the Spring at the office. She signed the contract with Fremont Fence to have that done.	Peggy Courtney – Executive Director		
* Adjournment (11:55am)	With business completed for the day the meeting was adjourned.			* Motion: Move to adjourn Moved by: Russ Zimmerman 2nd: Charles Schwochow Yes - 3

Signature of:



Scott Miller, President

absent

Charles Schwochow, Vice President



Russ Zimmerman

Board of County Commissioners, Sandusky County Ohio

Attest: Theresa Graczyk
Clerk to the Board / County Administrator

I, the undersigned, Clerk of the Board of Commissioners,
Sandusky County, Ohio, do hereby certify that the foregoing
is a true and correct copy from the official record of said
Board of County Commissioners as recorded in its Journal.

Clerk, Board of County Commissioners, Sandusky County, Ohio



Topics of Discussion for the meeting Dated November 3rd, 2022

1. Presented the couple of changes to the Clyde court renovations and sent Theresa a copy of the plan to get signoffs.
2. We have gotten three quotes for the BOE secured storage area. They will have to submit them to get authorization for the project.
3. We are working with the sheriff office on some additional office space (communication center -2 each).
4. The reflective tinting of the Sheriff office jail and JDC are complete.
5. The tinting of the courthouse windows has been ordered.
6. There is a request to up-grade some equipment in the jail kitchen. (Units have been ordered).
7. We are working with Cousino Restoration to finish the BOH water damage renovation. I have met with Bethany on an additional item and Cousino's will add them to the scope of work.
8. The health department better buildings project is moving forward with the boilers, back-flow preventer, and pumps being installed. Move above the ceiling work to be done over Veterans Day.
9. The renovation of the park's office is coming along, the HVAC and Lighting are complete. The doors, pass-through window, countertops, data-terminations, have been completed. The flooring contractor has been notified that the building is ready. Office furniture is scheduled to be delivered November 17th.
10. Sheriff Office: new access controls are scheduled to go in after the first of the year.
11. We have submitted our 2023 budget.
12. The visitor bureau's courthouse light show is coming along. The power for the laser projector on top of one of the Veterans Parks stone columns has been installed, likewise the power and data lines are going in for the lights around the windows and eaves. Shipment of the tree to arrive today.
13. PDG is working on better buildings scope of work for the JDC.
14. The Fuel Depot is out of commission still waiting on parts (board).
15. Community work program.
16. We have been having some issues with the elevator at the sheriff office. I was informed by All-Pro that this elevator is no longer serviceable (parts are no longer available)



712 North Street, Suite 102 – Fremont, OH 43420 – 800-255-8070 – www.sanduskycounty.org

Commissioner Meeting Agenda – November 3, 2022

1. Courthouse Lights Project
2. Relief Grant Funds project
 - Fencing

