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| <b>Sandusky County Commissioners – 622 Croghan Street, Fremont, OH 43420</b>                        |  |                                | <b>MEETING 2022</b>    |   |
| Meeting: Board Of Commissioners   | Location: Commissioners' Board Room  | Date: 11/10/2022               | Time: 8:00AM – 12:30PM |   |
| Present: Commissioners: Scott Miller - President; Russ Zimmerman                                    |  |                                |                        |   |
| Present: Theresa Garcia; County Administrator   |  |                                |                        |   |
| Others Present: Melanie Allen, Tori Boyer, Beth Tischler  |  |                                |                        |   |
| (*action items)   |  |                                |                        |   |
| <b>AGENDA ITEMS</b>   | <b>BRIEF DESCRIPTIONS / ACTION STEPS:</b>  | <b>PERSON RESPONSIBLE:</b>     | <b>DOLLAR AMOUNT:</b>  | <b>MOTION / VOTE</b>  |
| Call to Order Pledge of Allegiance (8:00am)   | *** Commissioner Schwochow was unable to attend session today  | Scott Miller, President        |                        |   |
| *Review & Approval of Commissioner Meeting Minutes, incoming Mail Review & External Meeting Notices | The 11/3/2022 minutes were reviewed/approved by the Board. The Board reviewed incoming mail and external meeting notices.  | Scott Miller<br>Russ Zimmerman |                        | *Motion: Move to Approve minutes<br>Moved by: Russ Zimmerman<br>2nd: Scott Miller<br>Yes – 2 (Schwochow absent) |
| Job and Family Services   | <u>Melanie Allen – Job and Family Services.</u> Melanie came in for her regular meeting with the Commissioners. See attachment for agenda items. Commissioners talked about billboard advertising expenses. Melanie noted these are reimbursable dollars for Job Store and Foster Parent campaigns. Current custody is at 16. They have another adoption by the end of the year. Melanie talked about the rent for the facility and how they are configuring that number. Retention bonuses and incentives are being completed. Fiscal Officer is working on a new pay scale for non-bargaining unit employees. Melanie met with the new TASC Administrator. She was introduced to JFS staff she will be working with. | Melanie Allen - Director       |                        |   |

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| <b>Review of External board / Meetings Attended by Commissioners</b> | Clydescope was canceled as they did not have a quorum.   | Scott Miller               |   |   |
|  | Commissioners Miller and Zimmerman attended the Land bank meeting. The primary discussion was regarding current property they have and the progress on demolition of those buildings. They will work on several buildings at a time. They sold one property. There was a guest that talked about Brownfields. There were several specific buildings that would qualify as Brownfields.   | Scott Miller               |   |   |
|  | Commissioner Zimmerman attended the Soil & Water meeting. There was only a few items on the agenda. They were updated on the winter seeding program. The OSU representative talked about some programming updates that will be done will affect the local office. They talked about the contract they are entering in to for ODNR to clean up the property in Green Springs. Financials were reviewed and are in good shape.   | Russ Zimmerman             |   |   |
| <b>Commissioners and Administrator Discussion</b>                    | Budgets are moving forward. Most all offices have submitted their adjusted budgets. The goal is to have everything finalized by Thanksgiving.  |                            |   |   |
| <b>* Then /Now Documents</b>   | One certificate was presented by FCFC. PO was mistakenly closed. One invoice makes up this certificate. Belmont Pines Hospital - \$10,710.00<br><br>Two certificates were presented by EMS. One certificate, item was returned for warranty work and wasn't covered and didn't know until they received the invoice: second certificate, City of Clyde used the wrong vendor to have bay door repairs done. Two invoices make up these certificates. Pfund Superior Sales - \$859.16<br>Tritch Door - \$145.00 | FCFC<br><br>EMS            | \$10,710.00<br><br>\$859.16<br>\$145.00 | *Motion: Move to Approve certificate<br>Moved by: Russ Zimmerman<br>2nd: Scott Miller<br>Yes – 2 (Schwochow absent) |
| <b>* Personnel</b>   | November health insurance transfer was signed  |                            | \$328,899.39                            |   |
| <b>* Travel Requests</b>   | None   |                            |   |   |
| <b>Prosecutor</b>  | <b>Beth Tischler – Prosecutor.</b> Beth came in for her regular meeting with the Commissioners. There was discussion on Land Bank progress on demolition of  | Beth Tischler - Prosecutor |   |   |

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|                      | parcels in the county. She is still short one attorney. She has not received many viable applications. She has a very full trial schedule coming up and could use the additional help. She did hire a new Investigator/Drug Task Force employee. |                 |             |  |
| <b>* Resolutions</b> | 2022 – 313<br>APPROVING OUT OF STATE TRAVEL FOR SHERIFF CHRISTOPHER HILTON TO MARINE CORPS BASE QUANTICO, VIRGINIA FROM DECEMBER 7TH TO DECEMBER 9TH 2022 FOR FBINA GRADUATION CEREMONY FOR CAPTAIN ARP  | Sheriff         |             | *Motion: Move to Approve resolution<br>Moved by: Russ Zimmerman<br>2nd: Scott Miller<br>Yes – 2 (Schwochow absent) |
|                      | 2022 – 315<br>APPROVING OUT OF STATE TRAVEL FOR SHERIFF CHRISTOPHER HILTON AND SHERIFF STAFF TO FLINT, MICHIGAN ON NOVEMBER 10, 2022 AND TO INDIANAPOLIS, INDIANA FROM NOVEMBER 16TH TO NOVEMBER 17TH, 2022                                      | Sheriff         |             | *Motion: Move to Approve resolution<br>Moved by: Russ Zimmerman<br>2nd: Scott Miller<br>Yes – 2 (Schwochow absent) |
|                      | 2022-316<br>APPROVING SUPPLEMENTAL APPROPRIATION TO HOTEL/MOTEL TAX FUND COST TO OTHER AGENCIES (\$96,135.71) FOR PAYMENT FOR REMAINDER OF 2022 COLLECTION   | Hotel/Motel tax | \$96,135.71 | *Motion: Move to Approve resolution<br>Moved by: Russ Zimmerman<br>2nd: Scott Miller<br>Yes – 2 (Schwochow absent) |
|                      | 2022 – 317<br>ENTERING INTO AGREEMENT WITH THE LUCAS COUNTY COMMISSIONERS FOR PERFORMANCE OF AUTOPSIES BY THE LUCAS COUNTY CORONER FOR 2023  | Coroner         |             | *Motion: Move to Approve resolution<br>Moved by: Scott Miller<br>2nd: Russ Zimmerman<br>Yes – 2 (Schwochow absent) |
|                      | 2022 - 318<br>AUTHORIZING THE SANDUSKY COUNTY AUDITOR TO ALLOCATE FUNDS TO THE CITY OF FREMONT FROM THE COUNTY MOTOR VEHICLE LICENSE TAX FUND  | Permissive tax  | \$81,430.80 | *Motion: Move to Approve resolution<br>Moved by: Russ Zimmerman<br>2nd: Scott Miller<br>Yes – 2 (Schwochow absent) |

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|                                   | 2022 - 319<br>APPROVING PURCHASE CONTRACT FOR PUBLIC IMPROVEMENTS, 1.4093 ACRES (MORE OR LESS) NONE AS PARCEL 34-50-00-6416-01 LOCATED ON 2478 W STATE STREET, FREMONT, OHIO COUNTY OF SANDUSKY | Engineer | \$190,000.00 | *Motion: Move to Approve resolution<br>Moved by: Russ Zimmerman<br>2nd: Scott Miller<br>Yes – 2 (Schwochow absent) |
| <b>Public Open Session</b>        | Citizens Attendees – none<br>Media Attendees – none<br>Elected Officials – Beth Tischler, Prosecutor  |          |              |  |
| <b>Regional Airport Authority</b> | Michael was unable to attend his meeting and will reschedule.   |          |              |  |
| <b>* Adjournment (12:30pm)</b>    | With business completed for the day the meeting was adjourned.  |          |              | * Motion: Move to adjourn<br>Moved by: Russ Zimmerman<br>2nd: Scott Miller   |

Signature of:

Scott Miller, President

Charles Schwochow, Vice President

Russ Zimmerman

**Board of County Commissioners, Sandusky County Ohio**

Attest:   
Clerk to the Board / County Administrator

I, the undersigned, Clerk of the Board of Commissioners, Sandusky County, Ohio, do hereby certify that the foregoing is a true and correct copy from the official record of said Board of County Commissioners as recorded in its Journal.

Nov Commissioner's Agenda

11/9/22

- I. Placements
  - a. Current custody: 16 (16 last month).
    - i. Safe reductions: another adoption by end of year.
    - ii. Annual costs continue to remain low, the number in care remains low.
  
- II. Building / Staffing status
  - a. Retention bonus and employee incentives are being completed over the next few weeks from our grant dollars.
  - b. Updated NB pay scale, on call management pay, longevity should be submitted for approval.
  - c. Building costs – utility reconciliation, building upgrade cost.
  - d. Met with New TASC Administrator – Tori Boyer.

