

Sandusky County Commissioners – 622 Croghan Street, Fremont, OH 43420

MEETING 2022

Meeting: Board Of Commissioners

Location: Commissioners' Board Room

Date: 11/22/2022

Time: 8:00AM – 10:21AM

Present: Commissioners: Scott Miller - President; Charles Schwochow – Vice President; Russ Zimmerman

Present: Theresa Garcia; County Administrator

Others Present: Megan Miller, Judge Ickes, Tom Fullen

(*action items)

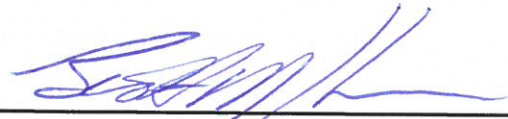
AGENDA ITEMS	BRIEF DESCRIPTIONS / ACTION STEPS:	PERSON RESPONSIBLE:	DOLLAR AMOUNT:	MOTION / VOTE
Call to Order Pledge of Allegiance (8:00am)		Scott Miller, President		
*Review & Approval of Commissioner Meeting Minutes, incoming Mail Review & External Meeting Notices	The 11/17/2022 minutes were reviewed/approved by the Board. The Board reviewed incoming mail and external meeting notices.	Scott Miller Charles Schwochow Russ Zimmerman		*Motion: Move to Approve minutes Moved by: Russ Zimmerman 2nd: Charles Schwochow Yes – 3
Common Pleas	<u>Judge Ickes and Megan Miller – Common Pleas.</u> Judge Ickes and Megan Miller came in to review their 2023 budget. The various funds for common pleas and adult probation were reviewed. The Judge and Megan both gave their reductions for the funds requested.	Joh Ickes – Judge Megan Miller – Court Administrator		
Review of External board / Meetings Attended by Commissioners	Commissioner Schwochow attended the Community Corrections Board meeting. It was well attended. They did discuss the One Ohio projects and the need for Cities and Villages to pass a resolution. They also talked about the jail feasibility study. The Sheriff talked about the IGNITE program at the jail. Tori Boyer, new TASC Administrator, attended the meeting and introduced herself	Charles Schwochow		

	Commissioners Schwochow and Zimmerman attended the Little Yellow House of Hope ribbon cutting. They had a nice attendance. They have professional in house to provide psychiatric counseling for those who need. They will take referrals.	Charles Schwochow Russ Zimmerman		
	Commissioner Miller attended the Regional Airport Authority meeting. The financials are short of what they need for expenses. Commissioner Miller noted that they do not have the revenue to support their expenses and they have not increased revenue. They cannot expect the Commissioners to cover the difference. Commissioner Miller requested a five-year plan on how they plan to increase revenue to cover the expenses. The Airport Manager is going to investigate some opportunities that may be out there.	Scott Miller		
	Commissioner Zimmerman attended the Health Department Board meeting. See attachment for summary of the minutes.	Russ Zimmerman		
Commissioners and Administrator Discussion	The recording equipment for the Board room is almost all delivered. There is one more piece prior to installation. Once installed they will train on how to use it.	Theresa Garcia		
* Then /Now Documents	<p>One certificate was presented by FCFC. Vendor only billed a partial amount for October and sent an additional invoice for the remainder and PO had been closed. One invoice makes up this certificate. The Village Network - \$3,091.00</p> <p>One certificate was presented by Common Pleas. The previous purchase order was marked complete prior to the final jury pull of the year. One invoice makes up this certificate. Column Software PBC - \$31.46</p> <p>One certificate was presented by Board of DD. The PO was issued as a super blanket and can no longer be used to process the invoice. One invoice makes up this certificate. ECI, Inc. - \$5,886.75</p>	<p>FCFC</p> <p>Common Pleas</p> <p>Board of DD</p>	<p>\$3,091.00</p> <p>\$31.46</p> <p>\$5,886.75</p>	<p>*Motion: Move to Approve certificate Moved by: Russ Zimmerman 2nd: Charles Schwochow Yes – 3</p>
* Personnel	Statement of expense for Bruce Gower from investigators training.	Bruce Gower	\$57.98	

* Travel Requests	None			
* Resolutions	2022 – 326 APPROVING SUPPLEMENTAL APPROPRIATION TO 911 UTILITIES (\$4,000.00) FOR 2022 END OF YEAR EXPENSES	911	\$4,000.00	*Motion: Move to Approve resolution Moved by: Russ Zimmerman 2nd: Charles Schwochow Yes – 3
	2022 - 327 AUTHORIZING THE EXECUTION OF AMENDMENT NO. 3 TO AN AGREEMENT OF SUBLEASE WITH RESPECT TO SANDUSKY COUNTY JUVENILE DETENTION CENTER	JJC		*Motion: Move to Approve resolution Moved by: Charles Schwochow 2nd: Russ Zimmerman Yes – 3
	2022 – 328 APPROVING OUT OF STATE TRAVEL FOR JAKE ALLISON, SANDUSKY COUNTY VETERANS SERVICE OFFICER TO KENTUCKY	Veterans		*Motion: Move to Approve resolution Moved by: Charles Schwochow 2nd: Russ Zimmerman Yes – 3
	2022 - 329 APPROVING APPROPRIATION TRANSFER FOR BOARD OF DD FROM CONTRACT SERVICES (\$4,250.00) TO SUPPLIES	Board of DD	\$4,250.00	*Motion: Move to Approve resolution Moved by: Russ Zimmerman 2nd: Charles Schwochow Yes – 3
	2022 -330 APPROVING FUND TRANSFER FROM SANITARY ENGINEER GENERAL FUND TO VARIOUS DEBT FUNDS FOR LOAN PAYMENTS (\$234,599.54) AND SUPPLEMENTAL APPROPRIATION TO DEBT FUND (\$38,824.01)	Sanitary Engineer	\$234,599.54 \$38,824.01	*Motion: Move to Approve resolution Moved by: Charles Schwochow 2nd: Russ Zimmerman Yes – 3
	2022 - 331 APPROVING THE SUBMISSION OF AN APPLICATION TO THE OHIO DEPARTMENT OF REHABILITATION & CORRECTION (ODRC) TO DETERMINE THE FEASIBILITY OF CONSTRUCTION AND OPERATION OF A REGIONAL FACILITY FOR COULD SERVE THREE COUNTIES	Commissioners		*Motion: Move to Approve resolution Moved by: Russ Zimmerman 2nd: Charles Schwochow Yes – 3

	2022 - 332 APPROVING SUPPLEMENTAL APPROPRIATIONS TO DJFS AND CHILD SUPPORT FUNDS FOR END OF YEAR EXPENSES (\$395,000.00)	DJFS	\$395,000.00	*Motion: Move to Approve resolution Moved by: Charles Schwochow 2nd: Russ Zimmerman Yes – 3
	2022 -333 APPROVING TRANSFERS/SUPPLEMENTAL APPROPRIATION TO EMS WAGES (\$250,000.00) TO COVER DIFFERENCE IN ACCOUNT BALANCE DUE TO 2023 RAISES, STAFF SHORTAGE AND LAST 2 HIRING & RETENTION BONUSES	EMS	\$250,000.00	*Motion: Move to Approve resolution Moved by: Russ Zimmerman 2nd: Charles Schwochow Yes – 3
	2022 - 334 APPROVING SUPPLEMENTAL APPROPRIATIONS TO WAGES (\$6,000.00) AND BENEFITS (\$300.00) FOR THE 2022 PAYROLL	Dog Kennel	\$6,000.00 \$300.00	*Motion: Move to Approve resolution Moved by: Charles Schwochow 2nd: Russ Zimmerman Yes – 3
	2022 - 335 APPROVING APPROPRIATION TRANSFER FOR JJC FROM CONTRACT SERVICES TO SUPPLIES (\$3,000.00) FOR CLASSROOM CHROMEBOOKS	JJC	\$3,000.00	*Motion: Move to Approve resolution Moved by: Russ Zimmerman 2nd: Charles Schwochow Yes – 3
	2022 - 336 APPROVING SUPPLEMENTAL APPROPRIATIONS FOR VARIOUS FUNDS (\$209,000.00)	Various funds	\$209,000.00	*Motion: Move to Approve resolution Moved by: Russ Zimmerman 2nd: Charles Schwochow Yes – 3
Public Open Session	Citizens Attendees – none Media Attendees – none Elected Officials – Jon Ickes, Common Pleas Judge			
* Adjournment (10:21am)	With business completed for the day the meeting was adjourned.			* Motion: Move to adjourn Moved by: Russ Zimmerman 2nd: Charles Schwochow

Signature of:



Scott Miller, President

absent

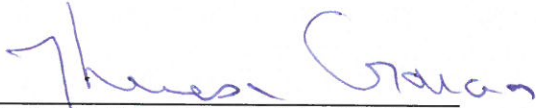
Charles Schwochow, Vice President



Russ Zimmerman

Board of County Commissioners, Sandusky County Ohio

Attest:



Clerk to the Board / County Administrator

I, the undersigned, Clerk of the Board of Commissioners, Sandusky County, Ohio, do hereby certify that the foregoing is a true and correct copy from the official record of said Board of County Commissioners as recorded in its Journal.

Clerk, Board of County Commissioners, Sandusky County, Ohio



GOOD AFTERNOON!

NOVEMBER 18, 2022

The following is a summary of agenda items discussed and action taken @ the regular Friday, November 18, 2022 Sandusky Co. Board of Health meeting @ 8:30 A.M. in the Front Conference Room:

1. Guest in attendance: Sandusky Co. Commissioner Russ Zimmerman.
2. Sandusky Co. Commissioner Russ Zimmerman recapped the meeting held on Tuesday, November 15, 2022 @ 7:00 A.M. @ the Sandusky Co. Engineer's building bringing Riley Township Trustees and Zoning Inspector; Sandusky Co. Commissioners; Wightman's Grove Conservancy District; Sandusky Co. Engineer, Sandusky Co. Regional Planning Director; Sandusky Co. Board of Health President, Health Commissioner and Environmental Health Director; Sandusky Co. Sanitary Engineer; Great Lakes Community Action Partnership; and Wightman's Grove residents to discuss issues. Issues included sanitary sewer taps, water lines, fire hydrants, junk vehicles and placement of a manufactured home. Commissioner Zimmerman felt it was a good meeting. Health Commissioner Bethany Brown stated that everyone had the table shared valuable information and going forward parties would work together.
3. The minutes of the Friday, October 21, 2022 Sandusky Co. Board of Health meeting were approved as presented.
4. The monthly financial report had revenues of \$299,084.54 for the month and \$3,770,496.48, revenues year to date. Expenses for the month totaled \$308,911.45 and expenses year to date totaled \$2,680,840.66.
5. The monthly bills and one (1) Supplemental Appropriation were approved.
6. Approved the retirement of Environmental Health Director Martha L. Bowen, R.S. THANK YOU, MARTHA, FOR YOUR YEARS OF SERVICE.
7. Reviewed and approved the updated Sandusky Co. Personnel Policies. Staff will be given the updated policies @ the December 7, 2022 General Staff meeting and required to sign off on the document.
8. Read, by title, and approved Resolution 22-07 Sandusky Co. Public Health 2023 fee schedule, effective December 1, 2022.
9. Approved out of state travel for Bethany Brown, Charlotte Stonerook and Jamie Belcher, to Washington, D.C., January 29-February 3, 2023 for the CADCA Conference.

2000 Countryside Drive
Fremont, OH 43420

Tel. 419-334-6377
Fax 419-334-6380

info@scpublichealth.com
www.scpublichealth.com

10. Approved the Addendum to the Memorandum of Understanding with the Village of Gibsonburg in the amount of \$2,200.00 additional for Pedestrian Improvement Infrastructure.
11. Approved the Addendum to the Memorandum of Understanding with the City of Fremont in the amount of \$3,000.00 additional for Public Transportation Improvement Project.
12. There were no hearings/variances scheduled for today's meeting.
13. Health Commissioner Brown presented the updated Strategic Plan. Goals: QI Project -- streamlining office supply purchase and storage; 2 Work Force Development, i.e. Staff Development Day and update of Work Force Development Policy; Update of software/equipment; Fiscal sustainability/update of job descriptions; Community Health Improvement Plan (CHIP) priorities /goals/ external communication @ community events and updating of pamphlets.
14. Heard a report on the flu clinic. Each Monday, excluding Columbus Day, flu clinics were held. Walk in flu vaccinations are available daily in November. In 2023, the higher dose of flu vaccine will be made available. There is a significant higher cost to the vaccine than the regular flu vaccine.
15. Heard a report on building renovations as new flooring has been ordered. Prep work for the installation of the new HVAC system is being completed.
16. Review of the monthly COVID-19 report was done.
17. Health Commissioner Brown reported on the second meeting of the Sandusky Co. Opiate/Suicide Fatality Review Board meeting held on Monday, November 7, 2022. The next meeting will be held Monday, March 6, 2023 @ 11:30 A.M.
18. THE CITIZENS PUBLIC INFORMATION COMMITTEE WILL MEET @ VICKERY ENVIRONMENTAL, INC ON FRIDAY, DECEMBER 9, 2022 @ 8:30 A.M.
19. The October, 2022 food service operation inspection report was reviewed.
20. Director of Environmental Martha L. Bowen presented an update on the Board of Health orders. Daniel Larcey failed to appear for the court hearing. Ms. Bowen will re-inspect the Betty Marty/Terry Grunden property on December 5, 2022.

21. A meeting of sewage treatment system installers was held on Thursday, November 17, 2022 @ River Cliff Park Lodge. Fourteen (14) installers attended the educational seminar.
22. Home visits of newborn continue under Sandusky Co. Public Health nurses. Hospitals are required to report newborns testing positive for drugs. Public Health staff makes a home visit to assess the baby, home and offer support to the family.
23. Health Planning and Education Coordinator Charlotte Stonerook was participating in the Youth Summit today and Health Commissioner Brown passed out the QPR training flyer to be held on December 8, 2022. Recent activities included: Spooktacular on October 27, 2022 @ Terra Community College with over 300 youth in attendance interacting with twenty (20) vendors.
24. THE NEXT BOARD OF HEALTH MEETING IS FRIDAY, DECEMBER 16TH @ 8:30 A.M.

PLEASE NOTE: SANDUSKY CO. PUBLIC HEALTH OFFICES WILL BE CLOSED THURSDAY AND FRIDAY, NOVEMBER 24 AND 25, 2022 IN OBSERVANCE OF THANKSGIVING. WILL RE-OPEN ON MONDAY, NOVEMBER 28, 2022 @ 8:00 A.M.

HAVE A VERY HAPPY AND BLESSED THANKSGIVING HOLIDAY !!!

