

Sandusky County Commissioners – 622 Croghan Street, Fremont, OH 43420

MEETING 2022

Meeting: Board Of Commissioners

Location: Commissioners' Board Room

Date: 12/27/2022

Time: 8:00AM

Present: Commissioners: Scott Miller - President; Charles Schwochow – Vice President; Russ Zimmerman

Present: Ian Cantu – HR Specialist

Others Present:

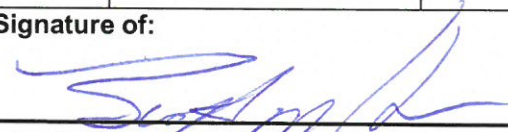
(*action items)

| AGENDA ITEMS | BRIEF DESCRIPTIONS / ACTION STEPS: | PERSON RESPONSIBLE: | DOLLAR AMOUNT: | MOTION / VOTE |
|--|--|---|-----------------------|--|
| Call to Order Pledge of Allegiance (8:00am) | | Scott Miller, President | | |
| *Review & Approval of Commissioner Meeting Minutes, incoming Mail Review & External Meeting Notices | The 12/20/2022 minutes were reviewed/approved by the Board. The Board reviewed incoming mail and external meeting notices. | Scott Miller Charles Schwochow Russ Zimmerman | | *Motion: Move to Approve minutes Moved by: Zimmerman 2nd: Schwochow Yes – 3 |
| Review of External board / Meetings Attended by Commissioners | Commissioner Miller met with Brian Woods, asked to meet with Kim Foreman regarding land bank. | | | |
| | Commissioner Schwochow' s meeting with Visitor's Bureau has been canceled. VB will meet in January. | | | |
| Commissioners and Administrator Discussion | Would like to see the additional cost for Friday 12/23/22 paying employees for the day. | | | |
| * Then /Now Documents | None | | | |
| * Personnel | None | | | |
| * Travel Requests | None | | | |

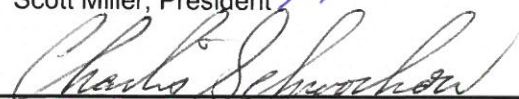
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|--|--|-----------------------------------|--|--|
| <p>Dog Kennel</p> | <p><u>Kelly Askins – Dog Kennel.</u> Kelly came in for her regular meeting with the Commissioners. See attachment for agenda items. Discussed license sales/online sales. Resuming surrenders in February. Responded last week to an incident involving ducks at Clyde Community Park. Domesticated ducks have joined the wild duck population. All domesticated ducks have gone to foster homes. Updating animal related laws, County Dog Warden keeping up to date through Ohio Animal Welfare Federation. Kennels being installed in Tahoe. Balcony incident is going through court process and continuing to jury trial. Employment is going well in addition to steady volunteers.</p> | <p>Kelly Askins – Dog Warden</p> | | |
| <p>TASC / EM</p> | <p><u>Tori Boyer – TASC/EM.</u> Tori came in for her first quarterly meeting with the Commissioners. See attachment for agenda items. Discussed LACTS recertification for Medicaid dollars. Getting assistance with this from Chris Dunlevy. Caseload numbers are good and growing. High praise for Case Managers through 2 audits. Discussed possible partnership with Community Fortress to assist with drug testing services. Discussed meeting with Adult Probation, want to set up quarterly meetings with this office to strengthen communication and relationship. Talked about electronic monitoring systems and how TASC is finding the devices that have been taken off by clients. Have started keeping weekly reports on monitored clients to keep information up to date for probation officers.</p> | <p>Tori Boyer – Administrator</p> | | |
| <p>Family Children First Council (FCFC)</p> | <p><u>Stacey Gibson – FCFC.</u> Stacey came in for her regular meeting with the Commissioners. Everything running smoothly. Anticipated Ohio RISE would make Wraparound numbers decrease but has not made Wraparound numbers decrease. Families are given option to stay with FCFC or go with Ohio RISE for services. Have reached out to Ohio RISE to offer to show their staff around the area. Staff is currently remote, which Stacey feels is hard for them to conduct case managing duties, communicate with FCFC, etc.</p> | <p>Stacey Gibson - Director</p> | | |
| <p>* Resolutions</p> | <p>2022 - 375 APPROVING YEAR END SUPPLEMENTAL APPROPRIATIONS, FUND TRANSFERS AND APPROPRIATION TRANSFER FOR 2022 PER ATTACHED SHEET</p> <p>Discussion to remove “per attached sheet”.</p> | <p>Commissioners</p> | | <p>*Motion: Move to Approve resolution Moved by: Zimmerman 2nd: Schwochow Yes – 3</p> |

| | | | | |
|------------------------------------|--|----------------|---------------------|--|
| | 2022 - 376 APPROVING FUND TRANSFER FROM SALES TAX INCOME TO GENERAL FUND (\$460,546.00) | 1979 Sales Tax | \$460,546.00 | *Motion: Move to Approve resolution Moved by: Schwochow 2nd: Zimmerman Yes – 3 |
| | 2022 - 377 AUTHORIZING CHANGE FUND ACCOUNT BE ESTABLISHED FOR THE SANDUSKY COUNTY RECORDER FOR 2023 | Recorder | \$200.00 | *Motion: Move to Approve resolution Moved by: Zimmerman 2nd: Schwochow Yes – 3 |
| | 2022 - 378 AUTHORIZING CHANGE FUND ACCOUNT BE ESTABLISHED FOR THE SANDUSKY COUNTY SHERIFFS OFFICE RECORDS OFFICE AND CONCEAL CARRY OFFICE FOR 2023 | Sheriff | \$20.00 \$100.00 | *Motion: Move to Approve resolution Moved by: Zimmerman 2nd: Schwochow Yes – 3 |
| Public Open Session | Citizens Attendees – none Media Attendees – none Elected Officials – none | | | |
| * Adjournment (11:04am) | With business completed for the day the meeting was adjourned. | | | * Motion: Move to adjourn Moved by: Schwochow 2nd: Zimmerman |

Signature of:



Scott Miller, President



Charles Schwochow, Vice President



Russ Zimmerman

Board of County Commissioners, Sandusky County Ohio

Attest: Theresa Garcia
Clerk to the Board / County Administrator

I, the undersigned, Clerk of the Board of Commissioners,
Sandusky County, Ohio, do hereby certify that the foregoing
is a true and correct copy from the official record of said
Board of County Commissioners as recorded in its Journal.

Clerk, Board of County Commissioners, Sandusky County, Ohio

Sandusky County TASC Progress Report to County Commissioners

December 27, 2022

LACTS re-certification is due January 4th of 2023. Our expiration is in April of 2023. I have been in contact with Chris Dunlevy, who is our standards surveyor to be sure I am completing all necessary tasks. The total for recertification is \$1,100 and I am unsure of how this is able to be paid without being able to open a P.O for a payment.

I had a meeting 12/8/21 with MHR SB office to discuss grant funding, how it works and was able to successfully obtain grant funds for the remainder of the fiscal year. Mircea had requested that I draw funds since it hadn't been done in quite some time.

Current caseload is at 92.

Field audit on 12/8/22 for case management went well. We are still waiting for our final results, however the gentleman doing our audit praised my case managers on their organization, as well as gave them useful tips moving forward.

Audit from Robin Reeves with MHR SB on 12/16/22 also went well. She informed me that the case managers are very organized, and she was able to find all the documentation she was looking for. Gave suggestions of case managers giving themselves more credit and being sure to document the actual time a session has ended to be sure we are receiving full credit.

I met with Brandy, at Community Fortress, on 11/23/22 to determine if there were possibilities to partner and assist her with their drug-testing portion of the intake processes. It went well, and I am hoping we will be able to work out more details in future meetings as their renovation project nears completion.

Probation meeting on 12/13/22 with Angie Snell went well. We are in discussion about starting quarterly meetings with TASC and probation after the first of the year to help improve communication and work more hand-in-hand with one another. This is also in hopes to help bridge the gap between clients who are in need of both services and making sure all things that may be needed are being offered amongst both parties.

Billing with Medicaid has improved, and we are not currently experiencing any delays.

Electronic Monitoring currently has 23 enrollees on GPS and 10 enrollees in SCRAM.

Stevie is the primary contact for Electronic Monitoring; however, we have been working on most events together to be sure she isn't overwhelmed during her transition to being the primary source. I can perform the responsibilities if she is out.

Weekly Electronic Monitoring reports were introduced to all probation divisions recently. This was created in effort to maintain the communication about clients and their status, as well as cooperation, while on the program. The reports consist of their balance owed to Electronic Monitoring, as well as any violations and any issues with the equipment and what was done to resolve these issues.

County Commissioner's Meeting

Dog Warden's Office

December 27th, 2022

| <u>2023 Dog License Sales</u> | <u>Previous Year</u> | <u>Current Year</u> |
|-------------------------------|----------------------|---------------------|
| 1 Year Dog License | 9681 | 2417 |
| 1 Year Dog License Late | 1002 | 0 |
| 1 Year Partial License | 71 | 0 |
| 3 Year Dog License | 194 | 58 |
| 3 Year Dog License Late | 41 | 0 |
| 3 Year Partial License | 6 | 0 |
| Dangerous Dog License | 15 | 1 |
| Duplicate License | 58 | 1 |
| Kennel License | 23 | 4 |
| Kennel License Extra | 20 | 9 |
| Permanent Dog License | 46 | 3 |
| Service Dog License (Free) | 0 | 0 |
| Transfer In | 19 | 0 |

Kennel Census

December 2022

Impounded- 10
 Redemptions- 9
 Adoption- 2
 Euthanized- 0
 Transfer- 0

November 2022

Impounded- 31
 Redemptions- 21
 Adoptions- 24
 Euthanized- 5
 Transfer- 0

Kennel Incidents

December 2022

Aggression- 1
 Community Asst. - 2
 Bite- 8
 Humane- 11
 RAL- 19
 Sick/Injured- 0

November 2022

Aggression- 3
 Community Asst. - 4
 Bite- 9
 Humane- 7
 RAL- 49
 Sick/Injured- 0

Requested graphs and charts are attached.

Scheduled/Completed Trainings

Multiple webinars through the ASPCA and the HSUS are being worked on by kennel staff.

Ohio Animal Welfare Federation- Animal Law Update- December 13th was completed by Kelly and Evelyn. We are also scheduled for Search Warrant trainings on Jan. 19th and Jan. 26th.

To Discuss

Tahoe is currently being worked on to have kennels installed.

Bathroom remodel- approved and work order entered. Has not been started.

Licensing season is well underway.

2021 to 2022 Comparison attached.

Events

T shirts for fundraisers for both the SDF and the Alpha Project ongoing.

Humane Related

Humane Related Welfare Checks- Unfounded- 4
Pending-5
Education Needed- 5
Charges Filed- 0
In Court- 2

Questions?

2022 Sandusky County Dog Licenses

| | | |
|----------------------------|--------|------|
| 1 Year Dog License | 10,676 | 9681 |
| 1 Year Dog License Late | 207 | 1002 |
| 1 Year Partial License | 74 | 71 |
| 3 Year Dog License | 223 | 194 |
| 3 Year Dog License Late | 12 | 41 |
| 3 Year Partial License | 8 | 6 |
| Dangerous Dog License | 15 | 15 |
| Duplicate License | 20 | 58 |
| Kennel License | 23 | 23 |
| Kennel License Extra | 18 | 20 |
| Permanent Dog License | 35 | 46 |
| Service Dog License (Free) | 0 | 0 |
| Transfer In | 10 | 19 |

12/27/2022

| Name | Signature | Contact Information |
|---------------|---------------|---------------------|
| Stacey Gibson | Stacey Gibson | |
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