

**Sandusky County Commissioners – 622 Croghan Street, Fremont, OH 43420**

**2023 MEETING**

Meeting: Board Of Commissioners

Location: Commissioners' Board Room

Date: 1/31/2023

Time: 8:00AM 11:06AM

Present: Commissioners: Russ Zimmerman– Vice President; Scott Miller

Present: Theresa Garcia; County Administrator

Others Present: Ron Hiser

(\*action items)

<b>AGENDA ITEMS</b>	<b>BRIEF DESCRIPTIONS / ACTION STEPS:</b>	<b>PERSON RESPONSIBLE:</b>	<b>DOLLAR AMOUNT:</b>	<b>MOTION / VOTE</b>
<b>Call to Order Pledge of Allegiance (8:00am)</b>	<b>Commissioner Schwochow was not in session as he was in Columbus attending the Governors State of the State address</b>	Russ Zimmerman – Vice President		
<b>*Review &amp; Approval of Commissioner Meeting Minutes, incoming Mail Review &amp; External Meeting Notices</b>	The 1/26/2023 minutes were reviewed/approved by the Board. The Board reviewed incoming mail and external meeting notices.  No issues	Russ Zimmerman Scott Miller		*Motion: Move to Approve minutes Moved by: Scott Miller 2nd: Russ Zimmerman Yes – 2 (Schwochow absent)
<b>Review of External board / Meetings Attended by Commissioners</b>	Commissioner Zimmerman attended the Mental Health board meeting. There were resolutions passed. They discussed the One Ohio Recovery funding meeting at the State. The last regional meeting was canceled due to bad weather. The annual report was reviewed for 2022. They had a presentation by a veteran who had issues with addiction when he got home from deployment. He has opened a recovery service with his wife to help others with addiction problems.	Russ Zimmerman		
<b>Commissioners and Administrator Discussion</b>	Commissioners Schwochow and Miller attended the Chamber of Commerce annual award ceremony. There was a full house. They put on a very nice program. We were fortunate enough that all three employees at the Visitors Bureau were nominated for awards and two were presented with the awards they were nominated for.	Scott Miller		

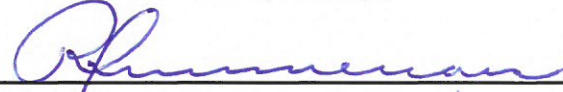
	Commissioners discussed Thursday session. They didn't have anyone on the schedule, so they decided to cancel session.	Russ Zimmerman Scott Miller		
	Commissioner reviewed the annexation standard policy that is being revised. Administrator Garcia reviewed what was put together so far. The document was sent to the Engineer for thoughts and will be sent to the Prosecutor as well.			
<b>* Then /Now Documents</b>	<p>One certificate was presented by Common Pleas Court. PO was not in place prior to service. One invoice makes up this certificate. Cleveland Medical Center - \$1,500.00</p> <p>One certificate was presented by Building Code Office. The company stated it did not look like they sent us the invoice. The 2022 PO's were all used with previous invoices. One invoice makes up this certificate. Safebuilt - \$6,096.35</p> <p>One certificate was presented by Board of DD. A PO was not opened for the Respite service since a FSS request form wasn't submitted for approval. One invoice makes up this certificate. Leigha Lawrence - \$615.00</p> <p>One certificate was presented by EMA. PO was a 2022 PO and is closed. One invoice makes up this certificate. Croghan Colonial - \$106.78</p> <p>One certificate was presented by the Commissioner's Office. PO's were liquidated for 2022, 2023 PO has been established One invoice makes up this certificate. Thomas Porter Architects - \$3,002.50</p> <p>One certificate was presented by DJFS. They did not realize they had another invoice coming and there was not enough money on the current PO. One invoice makes up this certificate. Village House - \$3,100.00</p>	<p>Common Pleas</p> <p>Commissioners</p> <p>Board of DD</p> <p>EMA</p> <p>Commissioners</p> <p>DJFS</p>	<p>\$1,500.00</p> <p>\$6,096.35</p> <p>\$615.00</p> <p>\$106.78</p> <p>\$3,002.50</p> <p>\$3,100.00</p>	<p>*Motion: Move to Approve certificates Moved by: Scott Miller 2nd: Russ Zimmerman Yes – 2 (Schwochow absent)</p>
<b>* Personnel</b>	None			
<b>* Travel Requests</b>	None			

<b>Facility Management</b>	Ron Hiser – Facility Management. Ron came in for his regular meeting with the Commissioners. See attachment for agenda items. The fencing for the Board of Elections is in and ready to install. Health Department Better Building work is going to start back up in February. Ron is waiting for a response from Trane on the chillers at the service center and the jail. He has a meeting with Clyde Court on the renovation. Commissioners asked Ron to finish up the remaining mechanical work and HVAC work in the county. They suggested putting it all on one project and get them finished. Ron asked about the requests he is getting from offices to install monitors for security purposes. Commissioners noted this is a big project and should not be done one office at a time and a plan has to be made on what needs to be done.	Ron Hiser - Director		
<b>* Resolutions</b>	2023 - 58 AUTHORIZING MARRIAGE LICENSE FEES, DIVORCE, DISSOLUTION AND ANNULMENT FEES BE PAID TO FIRST STEP DOMESTIC VIOLENCE SHELTER AND SANDUSKY COUNTY LIBERTY CENTER PURSUANT TO SECTION 3113.34-35 OF THE OHIO REVISED CODE (ORC)	Domestic Violence		*Motion: Move to Approve resolution Moved by: Scott Miller 2nd: Russ Zimmerman Yes – 2 (Schwochow absent)
	2023 – 59 APPROVING THE SUBGRANT AGREEMENT BETWEEN THE SANDUSKY COUNTY DEPARTMENT OF JOB AND FAMILY SERVICES (SCDJFS), AND THE SANDUSKY COUNTY DEPARTMENT OF PUBLIC HEALTH (SCDPH) FOR DISTRIBUTION OF DIAPER AND OTHER INFANT RELATED NEEDS TO CURRENT AND EXPECTANT ELIGIBLE MOTHERS OF SANDUSKY COUNTY	DJFS		*Motion: Move to Approve resolution Moved by: Scott Miller 2nd: Russ Zimmerman Yes – 2 (Schwochow absent)
<b>Public Open Session</b>	Citizens Attendees – none Media Attendees – none Elected Officials – none			
<b>* Adjournment (11:06am)</b>	With business completed for the day the meeting was adjourned.			* Motion: Move to adjourn Moved by: Scott Miller 2nd: Russ Zimmerman

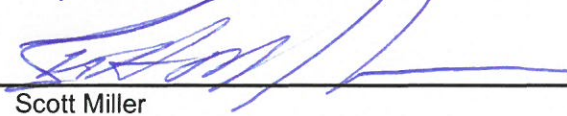
Signature of:

absent

Charles Schwochow, President



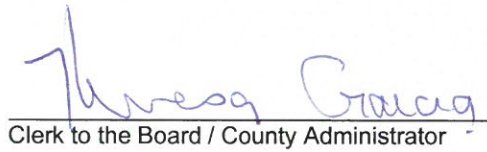
Russ Zimmerman, Vice President



Scott Miller

**Board of County Commissioners, Sandusky County Ohio**

Attest:



Clerk to the Board / County Administrator

I, the undersigned, Clerk of the Board of Commissioners, Sandusky County, Ohio, do hereby certify that the foregoing is a true and correct copy from the official record of said Board of County Commissioners as recorded in its Journal.

Clerk, Board of County Commissioners, Sandusky County, Ohio

# Sandusky County Commissioners Agenda



## Topics of Discussion for the meeting Dated January 31<sup>st</sup>, 2023.

1. The security fence for the BOE has been delivered and is waiting for the area to be cleared out for installation.
2. The insurance adjuster and Cousino Restoration have been out to look at the water damaged areas from the sprinkler line breaks.
3. The health department better buildings scheduling meeting is set for this Thursday (2/2/2023)
4. We had a meeting with the Trane Company Representatives on (1/11/2023) on the Trane chillers. They have agreed to work with us on covering the problems that we have been experiencing.
5. Sheriff Office: new access controls are scheduled to go in after the first of the year.
6. New smaller EMS sign is ordered, old one will be installed on block wall.
7. The electric lines that feed the outside parking lot lights at the service center failed; they've been repaired.
8. We have removed and boxed all the exterior Christmas light show materials.
9. We have a plan review for the better buildings scope of work for the JDC (2/6/2023).
10. The exterior siding, insulation, and gutters for the second half to the F.M. building will be starting as soon as the materials are in.
11. I have a meeting with Clyde Court on the renovations this Friday.
12. Community work program is back up and operational.
13. Purchase Orders have been cut for the upgrade of the jail elevator.
14. Additional monitors have been requested at the C.H.
15. I met with Mr. Warren Brown on the JDC capital improvements layout and plans.
16. The parking a 1073 N. 5<sup>th</sup> St. location is approved and working on scheduling.
17. Another service truck has been spec' ed out with Advantage Ford.

