

**Sandusky County Commissioners – 622 Croghan Street, Fremont, OH 43420**

**2023 MEETING**

Meeting: Board Of Commissioners

Location: Commissioners' Board Room

Date: 2/7/2023

Time: 8:00AM 10:25AM

Present: Commissioners: Russ Zimmerman– Vice President; Scott Miller

Present: Theresa Garcia; County Administrator

Others Present: Atul Chopra, Conner Witt

(\*action items)

AGENDA ITEMS	BRIEF DESCRIPTIONS / ACTION STEPS:	PERSON RESPONSIBLE:	DOLLAR AMOUNT:	MOTION / VOTE
Call to Order Pledge of Allegiance (8:00am)	*** Commissioner Schwochow was not in session today	Russ Zimmerman - Vice President		
*Review & Approval of Commissioner Meeting Minutes, incoming Mail Review & External Meeting Notices	The 1/31/2023 minutes were reviewed/approved by the Board. The Board reviewed incoming mail and external meeting notices.  Commissioner Miller initiated a conversation regarding the Coroner autopsy bills.	Russ Zimmerman Scott Miller		*Motion: Move to Approve minutes Moved by: Scott Miller 2nd: Russ Zimmerman Yes – 2 (Schwochow absent)
Review of External board / Meetings Attended by Commissioners	Commissioners all attended the OSS Solid Waste meeting. Their finances are doing well. Commissioner Zimmerman feels Gary Baty, Director, is doing a good job. At the Township Association meeting some of the Trustees would like to see him at their meetings so they can talk about the recycle bins in the Townships. Gary talked about a rough draft of a new building on East State Street. Commissioner Miller agrees that Gary is doing a good job. He agrees he should visit the Townships too.	Russ Zimmerman Scott Miller		
Commissioners and Administrator Discussion	OSU Extension SNAP program update invitation was presented. The meeting will be placed on the Commissioners calendar.			

	<p>The Regional Airport presented another invoice for the Apron Reconstruction. This is the second half of the cost that is the responsibility of the airport. After discussion with the Airport Manager, after his meeting with the Commissioners he thought the Commissioners were going to cover this expense. The Commissioners did not feel that was the outcome of the meeting. The Airport does not have the revenue to cover this expense. The Commissioners agreed to pay this invoice, however they will need to have a discussion with the Airport Board and let them know we will not be responsible for any other expenses and they need to put a hard plan together to cover all of their expenses.</p>			
* Then /Now Documents	<p>Two certificates were presented by EMA. One for cost of emergency repair on county vehicle and unaware of another phone bill coming and no PO was in place. Two invoices make up these certificates. Lisa Kuelling - \$16.09 Sandusky County - \$103.50</p> <p>One certificate was presented by Common Pleas Court. Due to an error in calculation the Attorney was not paid in full. One invoice makes up this certificate. Kimberly Ontko - \$390.00</p> <p>Two certificates were presented by the DTF. 2022 PO's were closed and 2022 invoices were outstanding and no new PO's were open. Two invoices make up these certificates. Sandusky County - \$375.52 Sandusky County - \$31,416.84</p>	<p>EMA</p> <p>Common Pleas</p> <p>Drug Task Force</p>	<p>\$16.09 \$103.50</p> <p>\$390.00</p> <p>\$375.52 \$31,416.84</p>	<p>*Motion: Move to Approve certificates Moved by: Scott Miller 2nd: Russ Zimmerman Yes – 2 (Schwochow absent)</p>
* Personnel	Statement of expense sheets for Coroner Investigators for January mileage was submitted for signatures.			
* Travel Requests	None			
IT	<p><b>Atul Chopra and Conner Witt – IT.</b> Atul and Conner came in for their regular meeting with the Commissioners. See attachment for agenda items. New server project is being worked on. Email migration is complete and backed up. They will start moving everyone to their new emails. The old emails will work for at least six months. Atul has asked for an update on Omni Fiber on the dark fiber project. He has not had a response. They are currently working in Clyde. New</p>	<p>Atul Chopra – Supervisor Conner Witt - Specialist</p>		

	<p>backup system is set up. There was discussion on ransomware attacks and they do still exist. They are working with CBTS on a new phone system. The Clerk of Courts, Recorder and Treasurer projects are all moving along. Atul talked about the request to mount a monitor for the prosecutor for the security system. Commissioners asked about this project and what the best way to proceed for all the offices and not just one at a time. There is a way to allow access to the system through the internet so as not to have to run data lines and do this as one project and not ten different projects. They would also like it to be consistent. They would like a strategy to make this happen. The Commissioners agree with the concern and security but would like a plan in place.</p>			
* Resolutions	<p>2023 – 60  APPROVING OUT OF STATE TRAVEL FOR ED MCCLAIN FROM BOARD OF DD TO RENO, NEVADA FROM FEBRUARY 27TH TO MARCH 3RD 2023 TO REPRESENT AND SUPPORT OHIO'S SPECIAL OLYMPICS TEAMS AT THE NATIONAL UNIFIED BOWLING TOURNAMENT</p>	Board of DD		<p>*Motion: Move to Approve resolution  Moved by: Scott Miller  2nd: Russ Zimmerman  Yes – 2 (Schwochow absent)</p>
	<p>2023 - 61  APPROVING OUT OF STATE TRAVEL FOR MAJOR HATFIELD AND CAPTAIN WEST TO OMAHA, NEBRASKA FROM MAY 19TH TO MAY 25TH 2023 FOR THE AMERICAN JAIL ASSOCIATION CONFERENCE</p>	Sheriff		<p>*Motion: Move to Approve resolution  Moved by: Scott Miller  2nd: Russ Zimmerman  Yes – 2 (Schwochow absent)</p>
	<p>2023 – 62  APPROVING OUT OF STATE TRAVEL FOR SERGEANT TRENT LAIRD AND DEPUTY BRYAN ROHRBACHER TO ATTEND ADVANCE TRAINING WITH THE "GLOVE" IN NICHOLASVILLE, KENTUCKY FROM FEBRUARY 22ND TO THE 24TH 2023</p>	Sheriff		<p>*Motion: Move to Approve resolution  Moved by: Scott Miller  2nd: Russ Zimmerman  Yes – 2 (Schwochow absent)</p>
	<p>2023 - 63  APPROVING SUPPLEMENTAL APPROPRIATION TO SHERIFF COMMISSARY CAPITAL OUTLAY (\$15,600.00) FOR RECORD MODULE PURCHASE, SUPPLEMENTAL APPROPRIATION TO SHERIFF PROFESSIONAL TRAINING TRANSFER OUT AND FUND TRANSFER FROM TRANSFER OUT (\$12,757.32) TO GENERAL FUND FOR TRAINING REIMBURSEMENT</p>	Sheriff	<p>\$15,600.00  \$12,757.32</p>	<p>*Motion: Move to Approve resolution  Moved by: Scott Miller  2nd: Russ Zimmerman  Yes – 2 (Schwochow absent)</p>

	2023 - 64 APPROVING SUPPLEMENTAL APPROPRIATION TO PROSECUTOR VICTIMS ASSISTANT FUND TRAVEL (\$1,000.00) FOR 2023 EXPENSES	Prosecutor	\$1,000.00	*Motion: Move to Approve resolution Moved by: Scott Miller 2nd: Russ Zimmerman Yes – 2 (Schwochow absent)
<b>Public Open Session</b>	Citizens Attendees – none Media Attendees – none Elected Officials – none			
<b>Sheriff</b>	Sheriff was unable to attend his meeting today.			
<b>* Adjournment (10:25am)</b>	With business completed for the day the meeting was adjourned.			* Motion: Move to adjourn Moved by: 2nd:

Signature of:

absent  
Charles Schwochow, President

[Signature]  
Russ Zimmerman, Vice President

[Signature]  
Scott Miller

**Board of County Commissioners, Sandusky County Ohio**

Attest: [Signature]  
Clerk to the Board / County Administrator

I, the undersigned, Clerk of the Board of Commissioners,  
Sandusky County, Ohio, do hereby certify that the foregoing  
is a true and correct copy from the official record of said  
Board of County Commissioners as recorded in its Journal.

\_\_\_\_\_  
Clerk, Board of County Commissioners, Sandusky County, Ohio



Current / Ongoing Projects:

- Additional servers for current projects (Sheriff, Clerk of Courts, Recorders) – jail server mounted, requested 240V power
- Microsoft 365 backup – all accounts being backed up
- Hosted email migration – resolving issues with migration to @sanduskycountyoh.gov
- Dark fiber – Bryant McAfee, director of business development, has not provided update.
- N-Able backups – new backup service setup on 75% of servers, working to complete server implementation, then will install on key workstations
- County network – NAC installed and operational. Implementing policies for approved devices. Also testing penetration.
- Phone system – working CBTS, phone provider for State of Ohio, to design and price phone system. Looking to setup Engineers for testing.
- Clerk of Courts – Benchmark is mapping all data and working with users on training, on schedule for project
- Recorder – New GovOS system implemented
- Treasurer – working with vendor on new payment processing
- Juvenile – Henschen upgrade delayed
- BOE – implementing security objectives outlined by State
- Prosecutor – would like to install security camera monitor, equipment list provided
- SC Engineer – working with CBTS for phone system
- Cybersecurity
  - Implemented LAPS, looking into MDR and SIEM
  - AKAMAI – setup pilot for everyone to use as only way to remotely connect.
- Anti-phishing – our subscription ends this year, looking into renewal options.
- EMA – need to setup backup radio console and radio equipment
- SCSO
  - AVTEC radio console – software upgrade scheduled, MARCS paging implemented
  - Radio systems – discussing MARCS template changes
  - CAD/RMS/JMS – servers setup, training to begin in March
  - IGNITE – Chromebooks/chargers purchased. Setting up Google Workspace account
  - SAS – network setup complete, waiting for equipment
- EMS – working through some MARCS paging issues.
- IT – Countywide password policy, domain structure changes.
- City of Fremont
  - Setting up two factor authentication and network security log and reporting
  - Police – new servers ordered, working with vendor to plan migration
  - Dark fiber – Omnifiber to provide update
  - Servers – waiting for new SCALE equipment for implementation
  - Email – planning O365 migration
  - Sentinel One – implementing additional security layers
  - Phone system – CBTS project kick off

