

Sandusky County Commissioners – 622 Croghan Street, Fremont, OH 43420

2023 MEETING

Meeting: Board Of Commissioners

Location: Commissioners' Board Room

Date: 2/14/2023

Time: 8:00AM – 10:35AM

Present: Commissioners: Charles Schwochow – President; Russ Zimmerman– Vice President; Scott Miller

Present: Theresa Garcia; County Administrator

Others Present: Bill Windnagel, Peggy Courtney, Dave Thornbury, Ron Hiser

(*action items)

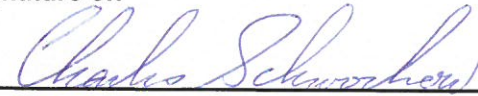
AGENDA ITEMS	BRIEF DESCRIPTIONS / ACTION STEPS:	PERSON RESPONSIBLE:	DOLLAR AMOUNT:	MOTION / VOTE
Call to Order Pledge of Allegiance (8:00am)		Charles Schwochow, President		
*Review & Approval of Commissioner Meeting Minutes, incoming Mail Review & External Meeting Notices	The 2/9/2023 minutes were reviewed/approved by the Board. The Board reviewed incoming mail and external meeting notices.	Charles Schwochow Russ Zimmerman Scott Miller		*Motion: Move to Approve minutes Moved by: Scott Miller 2nd: Russ Zimmerman Yes – 3
Review of External board / Meetings Attended by Commissioners	Commissioners were unable to attend the meeting and Commissioner Miller asked John Willey, Regional Planning Director, to forward minutes for review.			
Commissioners and Administrator Discussion	Chief Jackson asked about the Commissioners visiting the manufacturer building the squad on March 27th. The Commissioners wanted to know where it is to decide how much time they would need. Chief also wanted the Commissioners opinion regarding entering into an agreement to assist at the speedway during races. Commissioners were ok with this as long as Chief Jackson had the staff that could do special detail.			
	An invitation to attend the Strategic Plan meetings at Terra State Community College was received. All three Commissioners plan to attend the meeting.			

	Commissioner's agenda for Thursday has no appointments scheduled. There are a few outside meeting but nothing during the day. Commissioners agreed to cancel regular session.			
	Commissioner Schwochow shared a letter he received from a Solar Farm Manufacturer looking for land. He asked if anyone else had seen the letters yet that others are receiving too. The discussion was whether or not a resolution should be passed by the Commissioners regarding the plans for these farms and their stance. He also asked about the Townships and if anyone was leading the group on responses for the Townships. The thought was Seneca County and Ottawa County had passed resolutions the Commissioners would like to see.	Charles Schwochow		
	Commissioner Schwochow asked about the One Ohio opioid money coming directly to the County. He feels the Commissioners need to start thinking about decision on how to spend.	Charles Schwochow		
	Commissioner Zimmerman received a text from a farmer in Ballville Township asking about the bridge on CR 201. They were asking if there was any issue transporting grain across the bridge. Commissioner Zimmerman noted there are no issue but they could contact Engineer Carlos Baez for more information.			
* Then /Now Documents	<p>One certificate was presented by the JJC. One invoice was for an automatic annual charge a PO was not in place for and PO for vendor did not cover supplies. Two invoices make up this certificate. Croghan Colonial - \$75.00 Perry ProTech - \$73.99</p> <p>One certificate was presented by the Drug Task Force. A PO was not properly entered for 2022 expenses received in 2023. One invoice makes up this certificate. City of Clyde - \$26,109.70</p> <p>Two certificates were presented by the Sheriff's Office. 2022 PO's were already used and these are 2022 invoices. Two invoices make up these certificates. Nickles Bakery - \$145.88 Advantage Ford - \$50.75</p>	<p>JJC</p> <p>Drug Task Force</p> <p>Sheriff</p>	<p>\$75.00 \$73.99</p> <p>\$26,109.70</p> <p>\$145.88 \$50.75</p>	<p>*Motion: Move to Approve certificates Moved by: Scott Miller 2nd: Russ Zimmerman Yes – 3</p>

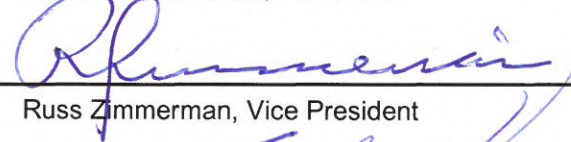
	One certificate was presented by the Commissioner's office. A PO was done in 2022 but voided at the end of the year and a new PO was not established. One invoice makes up this certificate. Motorola Inc. - \$20,019.44	Commissioners	\$20,019.44	
* Personnel	February Health Insurance transfer was signed.		\$320,606.40	
* Travel Requests	None			
Community Work Program (CWP)	Bill Windnagel – CWP. Bill came in for his regular meeting with the Commissioners. He had five inmates but is back to four right now. It is nice to have a crew and they should be good through April. Commissioners asked about the crew helping out with building some benches / picnic tables that could be set up for the Courthouse lights at Christmas. He thought that would be a great rainy day project.	Bill Windnagel - Coordinator		
Visitors Bureau	Peggy Courtney – Visitors Bureau. Peggy came in for her regular meeting with the Commissioners. See attachment for agenda items. Dave Thornbury came in with Peggy to give a warp up on the Courthouse lights. Dave talked about the tear down of the Christmas lights at the Courthouse. They made crates to store them in until next year. They are already promoting next year at the tourism shows. Commissioners asked about helping get sponsors for benches to set up for the show. They let them know the CWP crew would help putting them together. Peggy talked about the blacktop striping at the parking lot. Commissioner Miller is working on that design. There was discussion on how this could be done. Peggy also presented a possible design for the sign for the corner. There was discussion on how the sign should be placed and it needs to be raised high enough to be above the fence. 2023 Community Guide is out and are being distributed. Dave also worked on a web page for the Solar Eclipse event. A link will be posted on the County page for people to get to the page.	Peggy Courtney – Executive Director Dave Thornbury – Marketing Director		
Facility Management	Ron Hiser – Facility Management. Ron came in for his regular meeting with the Commissioners. See attachment for agenda items. He is working with Board of Elections for their security cage. They are storing some items in his building to give them room to put the	Ron Hiser – Director		

	<p>fence up. They had their first contractor meeting for the Board of Health building. Ron talked about some mechanical issues in a few of the buildings and how he is working on these items. The generator at the JJC is having issues. It can be turned on manually, but he is ordering a new main processor to have that replaced. It is ordered but he is not sure how long it will take to receive the part. Ron had his staff clean the Veterans Monument at the courthouse. It looks much better but they will do more work as the weather gets better. He reviewed the Clyde Court Renovation and he will have Poggemeyer put a design together. PO has been obtained for the jail elevator upgrade.</p>			
* Resolutions	<p>2023 - 67 APPROVING SUPPLEMENTAL APPROPRIATION FOR DOG KENNEL TO REIMBURSEMENT AND REFUNDS (\$500.00)</p>	Dog Kennel	\$500.00	<p>*Motion: Move to Approve resolution Moved by: Scott Miller 2nd: Russ Zimmerman Yes – 3</p>
	<p>2023 - 68 APPROVING SUPPLEMENTAL APPROPRIATION TO EMS TRANSFER OUT LINE (\$914.03) AND FUND TRANSFER FROM TRANSFER OUT TO SICK LEAVE FUND; AND SUPPLEMENTAL TO SICK LEAVE FUND WAGES (\$900.96) AND BENEFITS (\$13.07) FOR RETIRING EMPLOYEES SICK LEAVE CONVERSION PAYOUT</p>	EMS	<p>\$914.03 \$900.96 \$13.07</p>	<p>*Motion: Move to Approve resolution Moved by: Russ Zimmerman 2nd: Scott Miller Yes – 3</p>
Public Open Session	<p>Citizens Attendees – none Media Attendees – none Elected Officials – none</p>			
* Adjournment (10:35am)	<p>With business completed for the day the meeting was adjourned.</p>			<p>* Motion: Move to adjourn Moved by: Scott Miller 2nd: Russ Zimmerman</p>

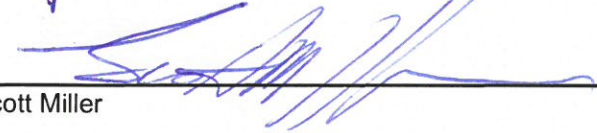
Signature of:



Charles Schwochow, President



Russ Zimmerman, Vice President



Scott Miller

Board of County Commissioners, Sandusky County Ohio

Attest: 
Clerk to the Board / County Administrator

I, the undersigned, Clerk of the Board of Commissioners,
Sandusky County, Ohio, do hereby certify that the foregoing
Is a true and correct copy from the official record of said
Board of County Commissioners as recorded in its Journal.

Clerk, Board of County Commissioners, Sandusky County, Ohio



Topics of Discussion for the meeting Dated February 14th, 2023.

1. Most of the BOE has been cleared out for installation of the security fence (a little bit to go yet) then we will get the installation started .
2. Working with insurance on the water damaged areas from the sprinkler line breaks.
3. We had the health department better buildings meeting and the contractors started 2/13/2023. They will be installing the FCU's, controls, and ductwork over the next 2 weeks. We have received a change order for additional FCU's. (att.)
4. We've had some correspondence with Trane representative on chiller maintenance program.
5. Bays Mechanical will be changing out a faulty valve this Friday (2/17/2023)
6. We had a sprinkler line leak at the service center last week. It has been repaired.
7. We also had a chilled water line leak at the service center last week. It has been repaired.
8. We have an issue with the generator at the JDC. Buckeye Power has determined that the main processor in the automatic transfer switch has failed. In an emergency, we can start the generator and switch the power manually.
9. Sheriff Office: Access controls scheduling meeting is set for 2/24/2023.
10. The monument out front of the courthouse has been cleaned, however we will work on it further when the weather is better.
11. We have removed and boxed all the exterior Christmas light show materials. They are stored at F.M.
12. We had the plan review for the better buildings scope of work for the JDC (2/6/2023).
13. I met with PDG to review all the rest of the better building's projects. This bid package will cover the remaining (small building) upgrades.
14. The exterior siding, and insulation, for the second half of the F.M. building is complete.
15. I met with Clyde Court on the renovations 2/10/2023.
16. With the help of the Community Work Program, we have started on the new exercise room at the service center.
17. Purchase Orders have been cut for the upgrade of the jail elevator.
18. Additional monitors have been requested at the C.H.
19. The County Engineers are starting the parking lot at 1073 N. 5th St. location.



712 North Street, Suite 102 – Fremont, OH 43420 – 800-255-8070 – www.sanduskycounty.org

Commissioner Meeting Agenda – February 14, 2023

1. Courthouse Lights Project
2. Relief Grant Funds project
 - Blacktop striping
 - Sign
3. 2023 Sandusky County Community Guide



Welcome to


Sandusky County



SanduskyCounty.org
SANDUSKY COUNTY VISITORS BUREAU



