

Sandusky County Commissioners – 622 Croghan Street, Fremont, OH 43420

2023 MEETING

Meeting: Board Of Commissioners

Location: Commissioners' Board Room

Date: 2/23/2023

Time: 9:30AM 11:45AM

Present: Commissioners: Charles Schwochow – President; Russ Zimmerman– Vice President; Scott Miller

Present: Theresa Garcia; County Administrator

Others Present: Jeff Jackson

(*action items)

AGENDA ITEMS	BRIEF DESCRIPTIONS / ACTION STEPS:	PERSON RESPONSIBLE:	DOLLAR AMOUNT:	MOTION / VOTE
Call to Order Pledge of Allegiance (9:30am)		Charles Schwochow, President		
*Review & Approval of Commissioner Meeting Minutes, incoming Mail Review & External Meeting Notices	The 2/21/2023 minutes were reviewed/approved by the Board. The Board reviewed incoming mail and external meeting notices.	Charles Schwochow Russ Zimmerman Scott Miller		*Motion: Move to Approve minutes Moved by: Scott Miller 2nd: Russ Zimmerman Yes – 3
Review of External board / Meetings Attended by Commissioners	Commissioners attended the EDC Annual Investors meeting. Commissioner Miller was the representative for the Board last year and Commissioner Schwochow will be the representative this year. At the meeting they let investors know they are at 98% of their goal on their Capital Campaign. Last year they have been able to retain and create many jobs in Sandusky County. Several employers were noted on what they have accomplished in the past year. The owner / manager of the Sandusky Chic-Fil-A was the guest speaker. He spoke on their culture at Chic-Fil-A and how they retain staff. His staff are valuable and he always takes time to talk and listen. There organizational chart is upside down compared to others. The Owner is at the bottom and goes up to the staff.	Charles Schwochow Russ Zimmerman Scott Miller		

	Commissioners attended the Lions Club meeting. There were guest speakers from the schools that presented student of the month for their schools. Commissioner Schwochow spoke about what is happening around the County. He talked about the IT collaboration with the City of Fremont and about the Industrial Park. There was discussion on how the County and City are promoting workers for the Industrial Park. He also talked about the OSU SNAP program being reduced and the test farm produce that could be used to help. Commissioner Schwochow also noted that Solar Farms are going to be a hot topic this year. Local farmers have been getting letters regarding property for these farms.	Charles Schwochow Russ Zimmerman Scott Miller		
	Commissioner Schwochow attended the Visitors Bureau meeting. They approved the minutes and financial report. They established members of different committees. There was a small pamphlet with a shorten version of places to go in the County. They also have updated the small video computers with PR for Sandusky County and they take them to events. They have already booked 30 tours for this year. They are still scheduling the barn tours and for tours at the Hayes Center. There was \$67,000.00 brought in from small businesses that participated in the tours. They also have issues with the electric bill. It increased quite a bit the last two months and they need to find out what has changed. They are starting to design the sign for the corner of the property.	Charles Schwochow		
Commissioners and Administrator Discussion	Commissioner Miller attended the Clyde City Council meeting. They appointed Scott Black to Chair and Arts and Entertainment committee. They discussed the Land Bank and the demolition of some blight properties. Commissioner Miller answered a few questions about some of the projects with the Land Bank. The City Manager is reviewing past ordinances that are obsolete to have them removed.	Scott Miller		
* Then /Now Documents	none			
* Personnel	Statement of expense signed for Ashley Mathews training.		\$170.40	
* Travel Requests	none			

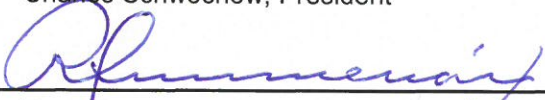
EMS (10:30am)	Jeff Jackson – EMS. Jeff Jackson came in for his regular meeting with the Commissioners. See attachment for agenda items. Chief brought in pictures of the new box for the new squad. Still looking for a few new staff. He had one employee retire this month and had one resignation to work closer to home. He is working on Captain promotions and interviews. He is still waiting for final process for the ARPA funding they were awarded. They are almost ready to put the new cardiac monitors in place. They crews have completed a pediatric advance life support training. Still working on the new building design.	Jeff Jackson – Chief		
Sheriff (11:07am)	Chris Hilton – Sheriff. Sheriff came in for his regular meeting with the Commissioners. Sheriff is preparing for his kick off for the Ignite program next week. He is in discussion with several vendors for meals for the jail inmates. It will be a cost savings at this time. Commissioner Schwochow asked Sheriff if he would send a letter to OSU regarding the produce from the test fields being destroyed. Inmate count had been staying steady he just had an increase. The new marine patrol boat will be in the water as soon as the weather breaks, hopefully mid-April. It has to be in by memorial day weekend.	Chris Hilton - Sheriff		
* Resolutions	2023 – 70 APPROVING APPOINTMENT OF JON OTERMAT TO THE SANDUSKY COUNTY, SENECA COUNTY, CITY OF TIFFIN (SST) PORT AUTHORITY – BOARD OF DIRECTORS	Port Authority		*Motion: Move to Approve resolution Moved by: Russ Zimmerman 2nd: Scott Miller Yes – 3
	2023 - 71 APPROVING FUND TRANSFER FROM SALES TAX INCOME TO GENERAL FUND AND PI (\$565,000.00)	Sales Tax transfer	\$565,000.00	*Motion: Move to Approve resolution Moved by: Scott Miller 2nd: Russ Zimmerman Yes – 3
Public Open Session	Citizens Attendees – none Media Attendees – none Elected Officials – Chris Hilton, Sheriff			
* Adjournment (11:45am)	With business completed for the day the meeting was adjourned.			* Motion: Move to adjourn Moved by: Russ Zimmerman

			2nd: Scott Miller
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Signature of:



Charles Schwochow, President



Russ Zimmerman, Vice President



Scott Miller

Board of County Commissioners, Sandusky County Ohio

Attest: 
Clerk to the Board / County Administrator

I, the undersigned, Clerk of the Board of Commissioners, Sandusky County, Ohio, do hereby certify that the foregoing is a true and correct copy from the official record of said Board of County Commissioners as recorded in its Journal.

Clerk, Board of County Commissioners, Sandusky County, Ohio



SANDUSKY COUNTY EMERGENCY MEDICAL SERVICES



Jeffery J. Jackson
E.M.S. Chief

2100 Countryside Place
Fremont, Ohio 43420

419-332-7313
Fax: 419-334-6511

EMS Agenda February 23, 2023

- EMS Vehicles

The two new squads have made it to the production line, see email (County Administrator)

Routine preventative maintenance on the rest of the fleet

- Personnel

We are still looking for a few more candidates for EMT and Paramedic positions.

Still have one paramedic off on FMLA unknown return date.

Our second in seniority paramedic retired this month. He worked with SCEMS for 21 years we will be holding a luncheon for him in the upcoming month.

One of our Captains' (John Marcson) has decided to move on with his EMS career to a department closer to home.

We are finishing up with the promotional testing process and should have new supervisors selected within the week.

- General discussion

We are still waiting for final guidance steps for the ARPA grant. We have sent our contract with the state to the prosecutor's office for approval.

One more week of training on the cardiac monitor upgrades then they will be placed on the trucks.

Crews just completed Pediatric Advanced Life Support recertification.



Sandusky County Commissioners Agenda

Topics of Discussion for the meeting Dated February 28th, 2023.

1. The BOE security fence has been installed.
2. Working with insurance on claims
3. The FCU's, controls, and ductwork has been installed at the BOH over the last 2 weeks. Next on the agenda is the 3 AHU's, finishing lighting controls, and building exhaust systems. The previous change order for additional FCU's was accepted.
4. We have a workable agreement with Trane on the chiller maintenance program.
5. Bays Mechanical changed out the faulty valve Friday (2/17/2023).
6. We have an issue with the generator at the JDC. Buckeye Power has determined that the main processor in the automatic transfer switch has failed. In an emergency, we can start the generator and switch the power manually.
7. Sheriff Office: Access controls pre-construction meeting was held Friday 2/24/2023. The schedule is that the cameras will be installed the week of March 13th and the access controls the week of March 27th.
8. The monument out front of the courthouse has been cleaned, however we will work on it further when the weather is better.
9. We had the plan review for the better buildings scope of work for the JDC. Some additional clarifications on the HVAC controls are needed.
10. I met with PDG to review all the rest of the better building's projects. This bid package will cover the remaining (small building) upgrades.
11. The exterior siding, and insulation, for the second half of the F.M. building is complete.
12. With the help of the Community Work Program, we have started on the new exercise room at the service center. Cabinets have been removed, walls patch and painted. Flooring is next.
13. Purchase orders have been issued for the fire alarm systems at both the BOH and BOE.
14. Purchase Orders have been issued for the upgrade of the jail elevator.
15. Additional monitor has been approved at the C.H.
16. The County Engineers have completed the parking lot at 1073 N. 5th St. location.