

**Sandusky County Commissioners – 622 Croghan Street, Fremont, OH 43420**

**2023 MEETING**

Meeting: Board Of Commissioners

Location: Commissioners' Board Room

Date: 2/28/2023

Time: 8:30AM

Present: Commissioners: Charles Schwochow – President; Russ Zimmerman– Vice President; Scott Miller

Present: Ian Cantu – HR Specialist

Others Present:

(\*action items)

AGENDA ITEMS	BRIEF DESCRIPTIONS / ACTION STEPS:	PERSON RESPONSIBLE:	DOLLAR AMOUNT:	MOTION / VOTE
Call to Order Pledge of Allegiance (8:30am)		Charles Schwochow, President		
<b>*Review &amp; Approval of Commissioner Meeting Minutes, incoming Mail Review &amp; External Meeting Notices</b>	The 2/23/2023 minutes were reviewed/approved by the Board. The Board reviewed incoming mail and external meeting notices.	Charles Schwochow Russ Zimmerman Scott Miller		*Motion: Move to Approve minutes Moved by: Scott Miller 2nd: Russ Zimmerman Yes – 3
EMA/911	<b>Lisa Kuelling – EMA.</b> Lisa met with the Commissioners to discuss the ongoing cleanup of East Palestine and the disposal of overflow water taken on by Vickery Environmental, a waste management business. See attachment for transportation route of overflow water from East Palestine to Vickery Environmental. The material being transported in tankers from East Palestine to Vickery Environmental is 90 – 92 percent water with trace amounts of chemicals from the fire extinguishing foam. PH in injection wells are actually lowering due to the amount of water that is coming in from East Palestine diluting the well. All questions refer to EMA/911. All procedures in this matter were monitored by EPA and not local decisions.	Lisa Kuelling – EMA/911 Bethany Brown – Health Dept. Commissioner		
Dog Kennel	<b>Kelly Askins – Dog Kennel.</b> Kelly came in for her regular meeting with the Commissioners. See attachment for agenda items. Mail in payments are down	Kelly Askins – Dog Warden		

	<p>this year and issues with mail receiving payments. Spring will see increase in census. Low adoption numbers. Public not interested in adoption. Only have 3-5 kennels available. Offering rehoming assistance to public via communication channels, social media, etc. Briefly discussed bathroom remodel.</p>			
<p><b>Facility Management</b></p>	<p><b>Ron Hiser – Facility Management.</b> Ron came in for his regular meeting with the Commissioners. See attachment for agenda items. Discussed health department repairs. After HVAC repair is complete, Health Department should be fully repaired. The generator at JJC is need of repair, generator can still operate, but has to be powered manually. 61 cameras being installed at the Sheriff's Office followed by Access Controls. Ron shared statistics on how FM spends their time – 49% Preventative Maintenance and 51% Corrective Maintenance. Minor discussion of Commissioner's Office repairs (pink discoloration in Clerk's Office, damage to wallpaper in conference room, wallpaper in board room).</p>	<p>Ron Hiser - Director</p>		
<p><b>Review of External board / Meetings Attended by Commissioners</b></p>	<p>Commissioner Zimmerman attended the Community Corrections Board meeting. Talked about IGNITE program kick off of first class. Discussed schooling program for juvenile detention detainees.</p>	<p>Russ Zimmerman</p>		
	<p>Open house of health and beauty salon in Fremont. MRG beauty bar saloon on E State St. Miller and Schwochow attended. Mayor and economic development were in attendance. Chamber of commerce was there. Online announcement on Facebook helped with strong attendance.</p>	<p>Charles Schwochow Scott Miller</p>		
	<p>The Commissioners all attended a Strategic Plan meeting at Terra State Community College. Led by Pam Jenson. Goal is to help position the school for growth and improvement. Commissioners agree the discussion at the meeting was that the school is trying to become less generalized and zero in on a specialization. School needs to improve communication to parents to entice them to send their kids to Terra instead of other local schools.</p>	<p>Charles Schwochow Russ Zimmerman Scott Miller</p>		

	Commissioners held their quarterly department head meeting. Good information provided to Commissioners. SNAP program ending is important and info about food drive. Lisa Kuelling provided good information regarding overflow water moving from East Palestine.	Charles Schwochow Russ Zimmerman Scott Miller		
<b>* Personnel</b>	None			
<b>* Travel Requests</b>	None			
<b>* Then /Now Documents</b>	<p>One certificate was presented by the Records Office. PO was an oversight by the official. One invoice makes up this certificate. Avenu Insights &amp; Analytics Inc. - \$1,589.95</p> <p>One certificate was presented by the Veterans Office. A PO was not obtained for services. Three invoices make up this certificate all to the same vendor. National Pen - \$152.16, \$451.74, \$380.14</p> <p>One certificate was presented by the Board of Elections. No PO in place since travel is not until June and hotel already charged for rooms. One invoice makes up this certificate. VISA - \$1,257.25</p>	<p>Recorder</p> <p>Veterans</p> <p>Board of Elections</p>	<p>\$1,589.95</p> <p>\$152.16 \$451.74 \$380.14</p> <p>\$1,257.25</p>	<p>*Motion: Move to Approve certificates Moved by: Scott Miller 2nd: Russ Zimmerman Yes – 3</p>
<b>* Resolutions</b>	2023 - 72 APPROVING FUND TRANSFER FROM COMMISSIONERS TO MARINE PATROL FOR MATCHING GRANT FUNDS (\$8,750.00)	Marine Patrol	\$8,750.00	*Motion: Move to Approve resolution Moved by: Scott Miller 2nd: Russ Zimmerman Yes – 3
	2023 - 73 APPROVING APPROPRIATION TRANSFER FOR AUDITOR FROM SMALL EQUIPMENT TO CONTRACT SERVICES (\$2,700.00) FOR UNPLANNED VEHICLE REPAIRS Commissioners would like a detailed explanation and documentation of how the money was spent.	Auditor	\$2,700.00	*Motion: Move to Approve resolution Moved by: Russ Zimmerman 2nd: Scott Miller Yes – 3
	2023 - 74 APPROVING APPROPRIATION TRANSFER FOR SHERIFF FROM CONTRACT SERVICES TO CAPITAL OUTLAY (\$6,795.00) FOR EQUIPMENT PURCHASE	Sheriff	\$6,795.00	*Motion: Move to Approve resolution Moved by: Scott Miller 2nd: Russ Zimmerman Yes – 3

<b>Public Open Session</b>	Citizens Attendees – none Media Attendees – none Elected Officials – none			
<b>* Adjournment (10:53am)</b>	With business completed for the day the meeting was adjourned.			<b>* Motion: Move to adjourn Moved by: Russ Zimmerman 2nd: Scott Miller</b>

**Signature of:**

Charles Schwochow, President

Russ Zimmerman, Vice President

Scott Miller

**Board of County Commissioners, Sandusky County Ohio**

Attest:   
Clerk to the Board / County Administrator

I, the undersigned, Clerk of the Board of Commissioners, Sandusky County, Ohio, do hereby certify that the foregoing is a true and correct copy from the official record of said Board of County Commissioners as recorded in its Journal.

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Clerk, Board of County Commissioners, Sandusky County, Ohio

# County Commissioner's Meeting

## Dog Warden's Office

February 28<sup>th</sup>, 2023

<u>2023 Dog License Sales</u>	<u>Previous Year</u>	<u>Current Year</u>
1 Year Dog License	9681	9022
1 Year Dog License Late	1002	218
1 Year Partial License	71	0
3 Year Dog License	194	135
3 Year Dog License Late	41	9
3 Year Partial License	6	0
Dangerous Dog License	15	15
Duplicate License	58	13
Kennel License	23	22
Kennel License Extra	20	31
Permanent Dog License	46	17
Service Dog License (Free)	0	2
Transfer In	19	1

### Kennel Census

February 2023	January 2023
Impounded- 20	Impounded- 24
Redemptions- 13	Redemptions- 13
Adoption- 1	Adoptions- 7
Euthanized- 0	Euthanized/Died- 1
Transfer- 0	Transfer- 0

### Kennel Incidents

February 2023	January 2023
Aggression- 1	Aggression- 4
Community Asst. - 2	Community Asst. - 2
Bite- 6	Bite- 6
Humane- 2	Humane- 4
RAL- 21	RAL- 24
Sick/Injured- 0	Sick/Injured- 0

Requested graphs and charts are attached.

### **Scheduled/Completed Trainings**

Multiple webinars through the ASPCA and the HSUS are being worked on by kennel staff on a monthly basis.

Ohio Animal Welfare Federation- Deputy Knipp and I completed "Search Warrant" trainings on Jan. 26<sup>th</sup>.

### **To Discuss**

Tahoe is currently being worked on to have kennels installed. Almost done.

Bathroom remodel- Currently on a brief hold. Working with WVH to order isolation kennel once we resume.

Unrenewed 1242

Currently going through accounts in the Online Licensing program.

### **Events**

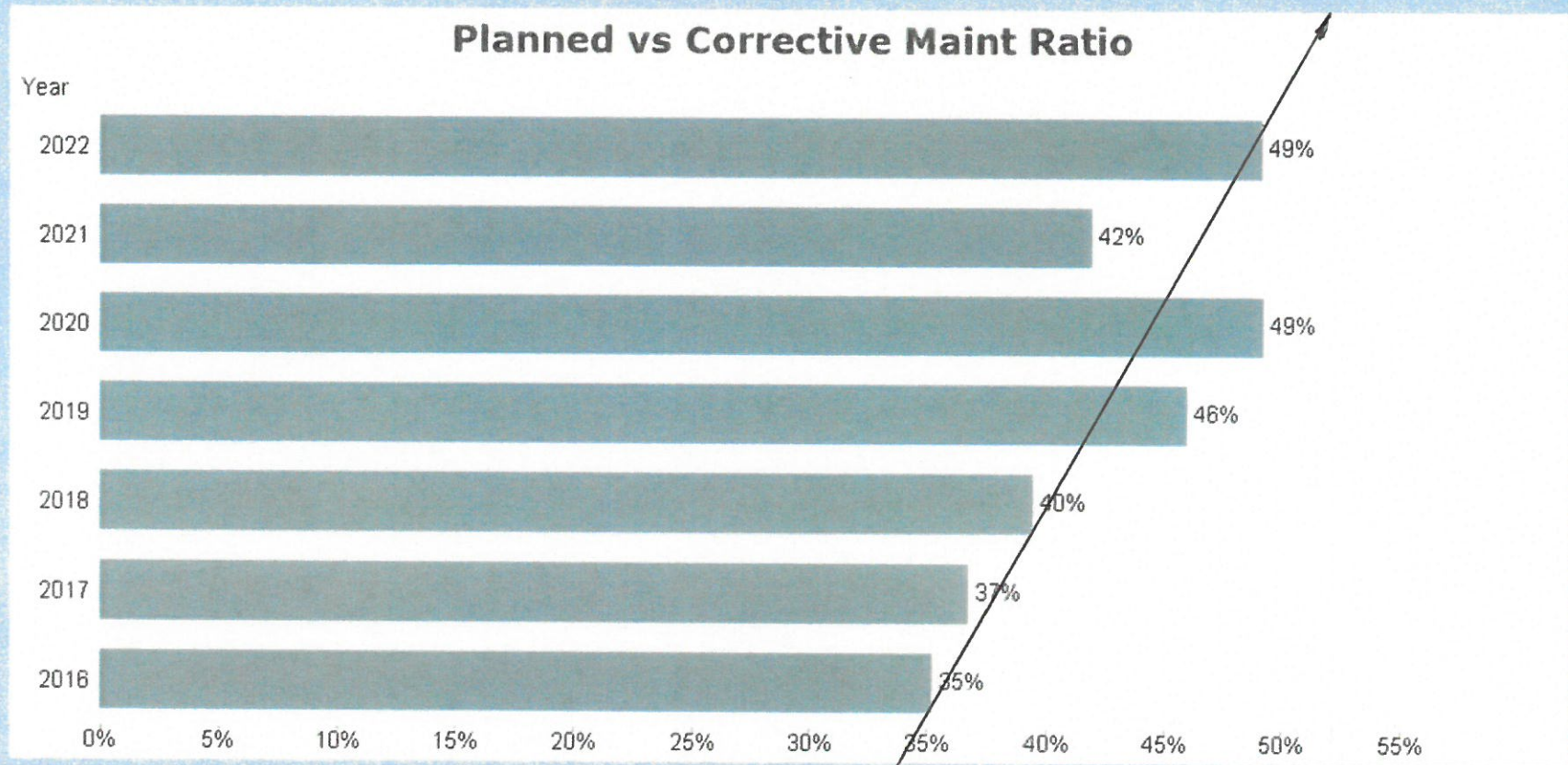
T shirts for fundraisers for both the SDF and the Alpha Project ongoing.

### **Humane Related**

Humane Related Welfare Checks- Unfounded- 0  
Pending-4  
Education Needed- 2  
Charges Filled- 0  
In Court- 1

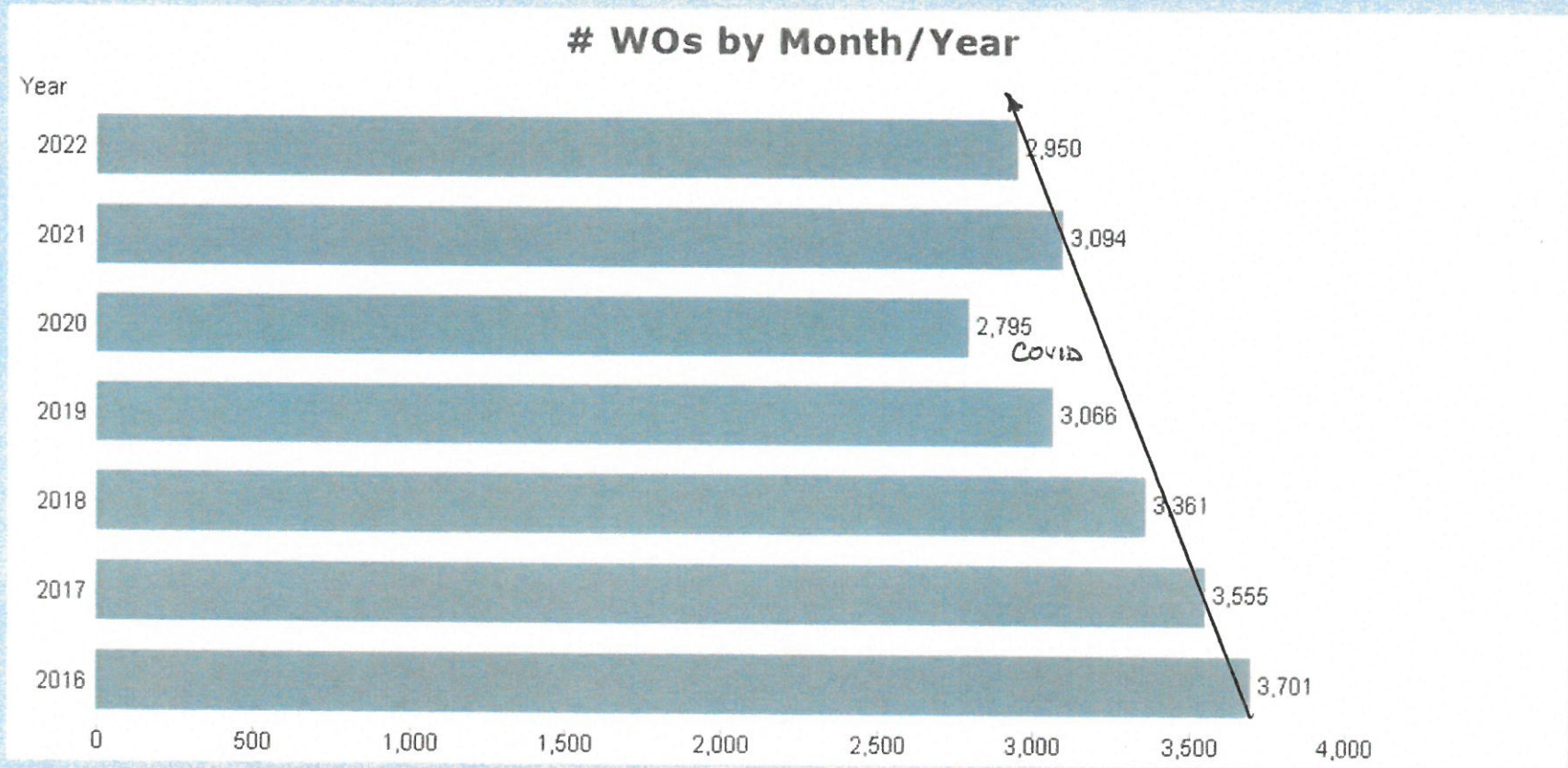
### **Questions?**

# Ratio of PM to CM by Year



Trend: Past 3 Years based on Completed Date

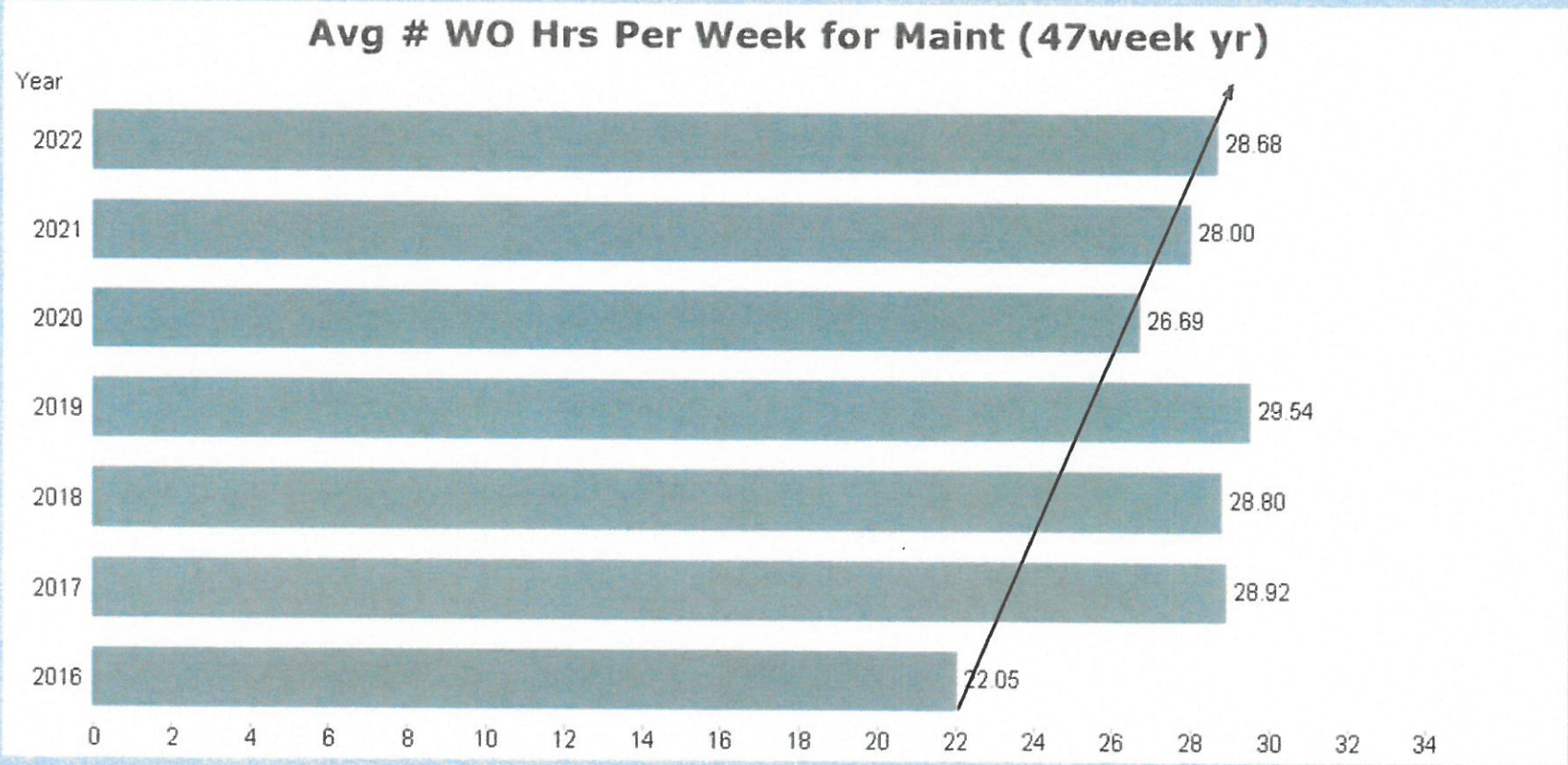
# Total # of WOs by Year



Trend: Past 3 Years based on Created Date (Includes Reactive and PM Wo's)

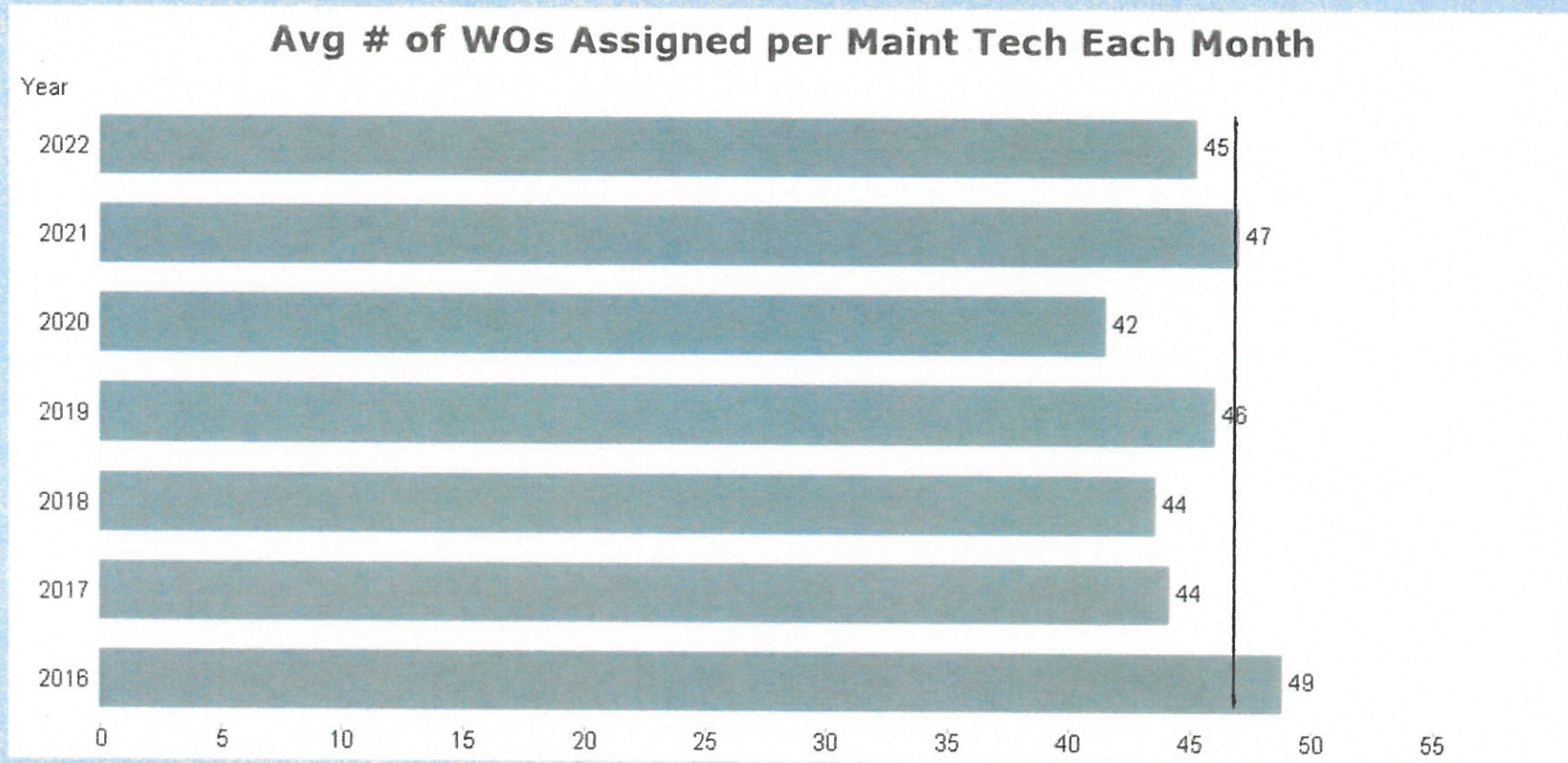


# Avg Hours by Year



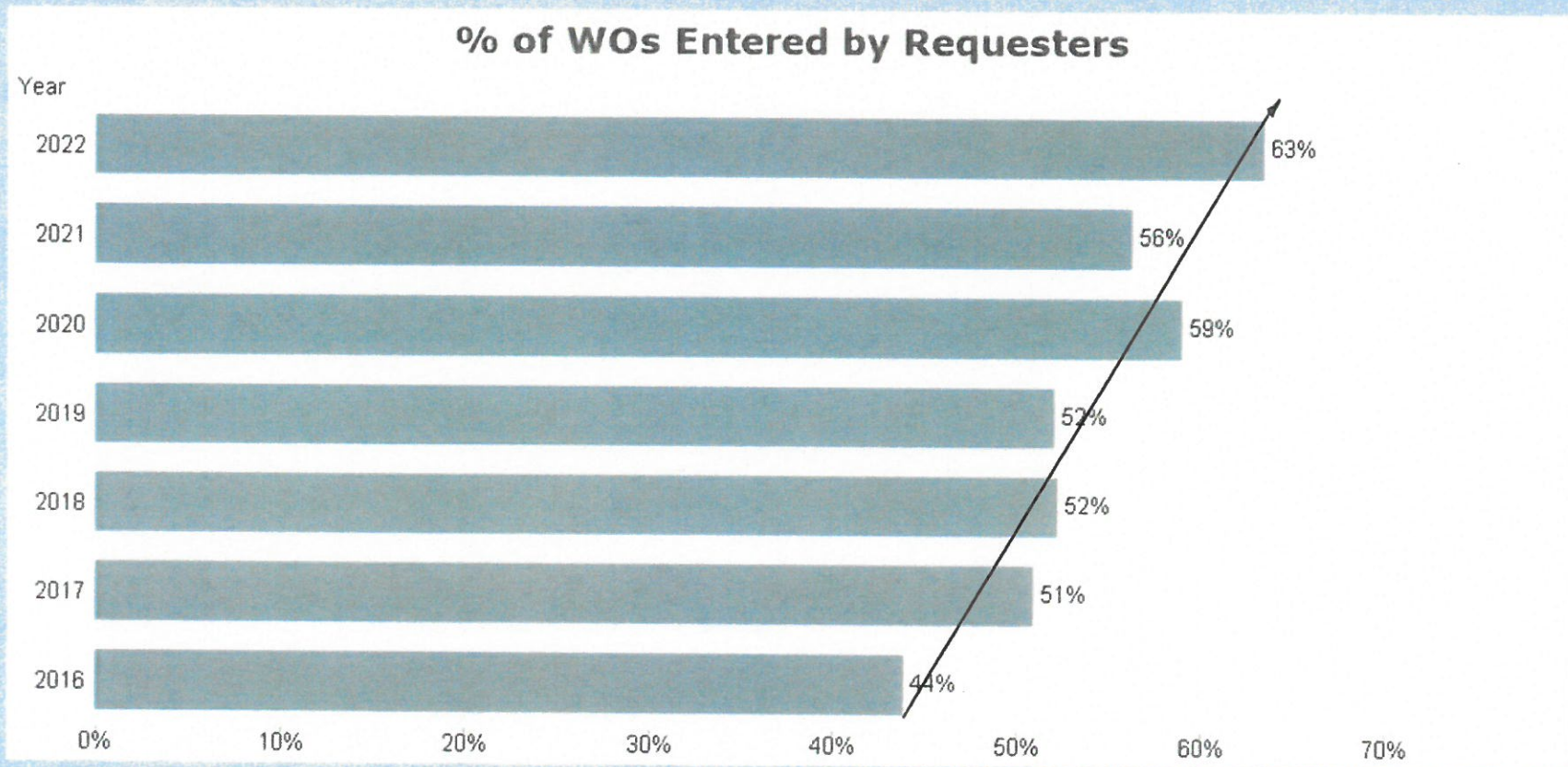
Trend: Past 3 Years based on Created Date

# Avg WOs Per Technician by Year



Trend: Past 3 Years based on Created Date

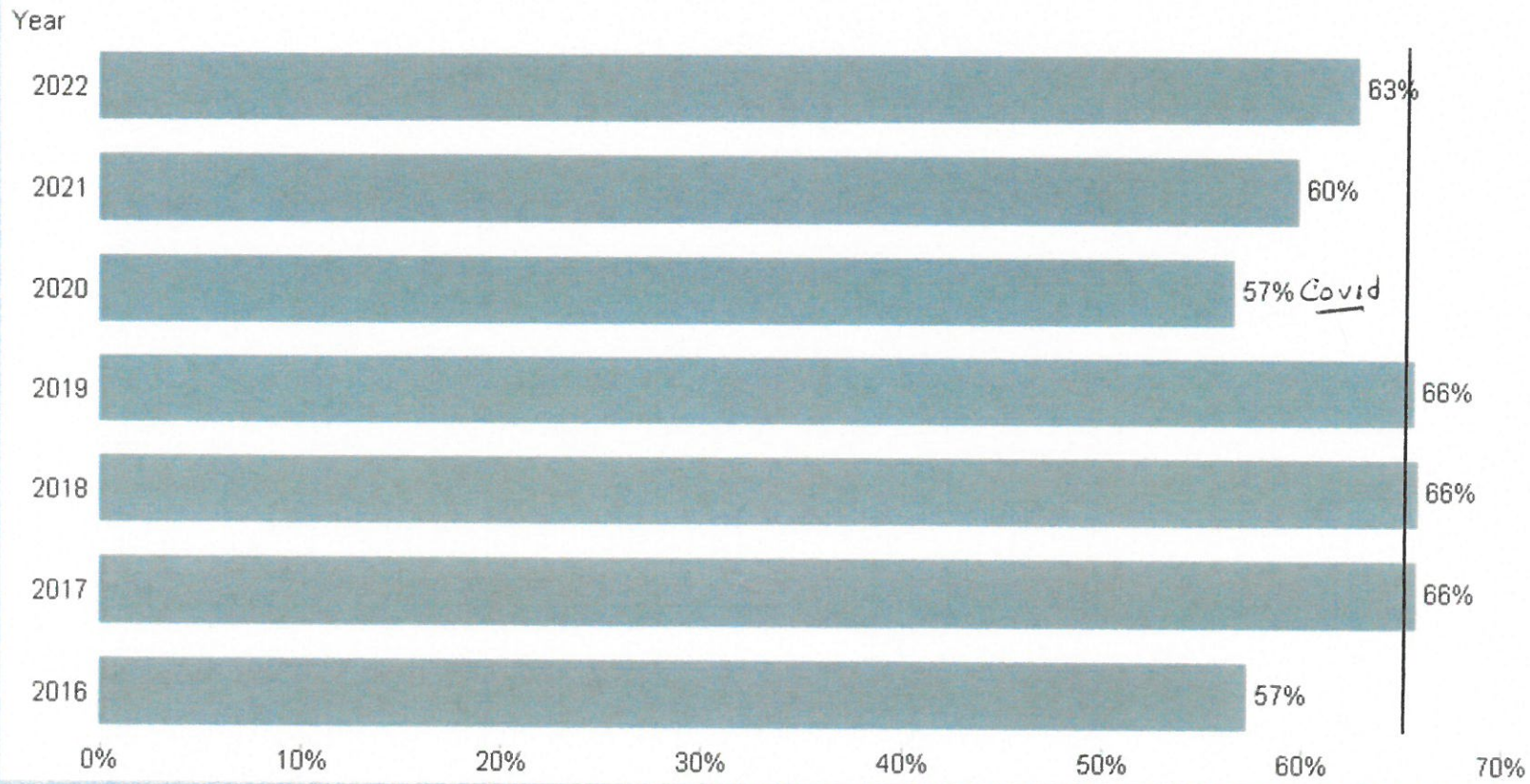
# % of WOs from Request Portal



Trend: Past 3 Years based on Created Date

# % WOs Completed in Week by Year

% of WOs Completed in Less than Week by Year



Trend: Past 3 Years based on Completed Date

