

Sandusky County Commissioners – 622 Croghan Street, Fremont, OH 43420

2023 MEETING

Meeting: Board Of Commissioners

Location: Commissioners' Board Room

Date: 3/28/2023

Time: 8:00AM – 11:06AM

Present: Commissioners: Charles Schwochow – President; Russ Zimmerman– Vice President; Scott Miller

Present: Theresa Garcia – County Administrator

Others Present: Harold Overmyer, Ron Hiser, Kelly Pocock, Bob Bordner,

(*action items)

AGENDA ITEMS	BRIEF DESCRIPTIONS / ACTION STEPS:	PERSON RESPONSIBLE:	DOLLAR AMOUNT:	MOTION / VOTE
Call to Order Pledge of Allegiance (8:00am)		Charles Schwochow, President		
*Review & Approval of Commissioner Meeting Minutes, incoming Mail Review & External Meeting Notices	<p>The 3/23/2023 minutes were reviewed/approved by the Board. The Board reviewed incoming mail and external meeting notices.</p> <p>Commissioner Zimmerman noted there was a late charge on a US Bank invoice. Administrator Garcia mentioned the late charges are waived by US Bank.</p>	Charles Schwochow Russ Zimmerman Scott Miller		*Motion: Move to Approve minutes Moved by: Scott Miller 2nd: Russ Zimmerman Yes – 3
Review of External board / Meetings Attended by Commissioners	<p>Commissioners attended the DJFS placement case reviews. Case workers and the Director shared situations they have dealt with and how they are handling them. They gave insight on where they thought some of the cases were headed and possible outcomes. The case workers come in every day with a good attitude and do their best to help these families. It is amazing how they deal with these issues day after day. This group has great follow through on calls that are received about concerns. The Commissioners assured the team although they watch the budget it is important to make sure to take care of the families and not worry about the funds.</p>	Charles Schwochow Russ Zimmerman Scott Miller		

	<p>Commissioner Zimmerman attended the Gibsonburg Town hall meeting. The meeting was held to share the timeline and procedure to residents regarding the sewer project on Rodriguez and Yeasting Streets. The design team was there to review the scope of work. There was a power point that showed where the sewer lines will run and how they will repair the roads. There were a couple of questions presented and answered. They will have one more meeting in the neighborhoods for another opportunity for the resident to attend and ask questions.</p>	Russ Zimmerman		
	<p>Commissioner Miller attended the Green Springs council meeting. It was a typical council meeting. They hired new personnel. They did mention they were appreciative to the Commissioners for the assistance with the recovery funds to upgrade the water and sewer systems.</p>	Scott Miller		
	<p>Commissioner Miller attended the Rotary meeting. It was the annual meeting. They presented their two for one goal that includes the amphitheater and the River Cliff Lodge projects. The Commissioners were mentioned for the assistance with Recovery funding on both projects. They are going to have a gathering at River Cliff on April 27th.</p>	Scott Miller		
<p>Commissioners and Administrator Discussion</p>	<p>Administrator Garcia contacted the liability insurance agent regarding people parking on county property during the Solar eclipse. Insurance would cover the property for legitimate claims that may occur.</p> <p>Courthouse security called to discuss an incident that occurred in one of the offices where a wax melting unit in an office spilled. Facility Management had to come in and clean the carpet and they will have to replace a section of carpet due to the spill. They wanted Commissioners thoughts on if these should be allowed. Commissioners felt they should not be allowed to have these in the offices as they are as much of a safety hazard as a lit candle. They are getting an opinion from the fire department and the insurance carrier.</p> <p>Topics of discussion with TMACOG at the 4/11 meeting was discussed. (Fee structures, how they are monitoring success in their programs, and how the solar farms will impact the RT 23 corridor study.)</p>			

	Representative Click requested to meet with several officials to get feedback on legislation in the Senate regarding County Court procedures. Several officials attended the meeting including the Commissioners, Sheriff, Prosecutor, Auditor, Judges and a Mayor. There was discussion on changes in the positions at the County Courts and if it would benefit the courts to have one full-time Judge that would travel instead of two part-time Judges.			
	Commissioner Zimmerman attended the Davis Besse drill at Fremont Ross High School last night. The local Fire Departments were involved in the dry run. The drill is to go through an event as if it were a live incident. There was discussion on aspects of the drill.	Russ Zimmerman		
* Then /Now Documents	<p>One certificate was presented by the Dog Kennel. PO that was entered was incorrect and had to be corrected. One invoice makes up this certificate. Minor Customs - \$4,254.99</p> <p>One certificate was presented by Probate Court. New hire traveled and no PO was in place yet. One invoice makes up this certificate. Sean Herron - \$20.35</p> <p>One certificate was presented by the Commissioners Office. Invoice from prior TASC Administrator and they needed immediate payment, so service was not discontinued. Two invoices make up this certificate to the same vendor. Visa - \$1,600.00 & \$1,350.00</p>	<p>Dog Kennel</p> <p>Probate Court</p> <p>Commissioners</p>	<p>\$4,254.99</p> <p>\$20.35</p> <p>\$1,600.00 \$1,350.00</p>	<p>*Motion: Move to Approve certificates Moved by: Scott Miller 2nd: Russ Zimmerman Yes – 3</p>
* Personnel	None			
* Travel Requests	None			
Facility Management	Ron Hiser – Facility Management. Ron came in for his regular meeting. See attachment for agenda items. Ron is waiting for an asbestos survey on 108 Park Avenue. He also has a call in to Mid-State to look at the red stone on the building. He has a meeting today to for the boiler system design at the jail. He is working with courthouse security and IT to add monitors in offices so they can view security cameras. Sheriff security system at the jail is in progress, cameras are up and access controls are	Ron Hiser – Facility Management		

	being installed. Ron talked about the cost of the Woodville HVAC system. There are several ways this could be done depending on the funding. The gutters at the service center will be repaired this Spring. Ron asked about whether or not to move forward with Clyde Court with a change in Judge's coming up. The Commissioners would like to wait until we know who will be in the building to make sure we have their opinion.			
Dog Kennel	Kelly Pocock- Dog Kennel. Kelly came in for her regular meeting with the Commissioners. See attachment for agenda items. Kelly reviewed statistics on dog license collections/sales and kennel census and adoptions. She is trying to help those that need to re-home their dogs since she is too full to take in surrenders. She had some issues with the transmission on the new truck. She is hoping it is covered by warranty. The dog cage in the Tahoe has been installed.	Kelly Pocock – Dog Warden		
* Resolutions	2023 - 93 APPROVING FUND TRANSFER FROM SALES TAX INCOME TO GENERAL FUND AND PI (\$680,000.00)	Commissioners	\$680,000.00	*Motion: Move to Approve resolution Moved by: Scott Miller 2nd: Russ Zimmerman Yes – 3
	2023 - 94 ENTERING INTO CONTRACT ON BEHALF OF COUNTY ENGINEER WITH R & I CONSTRUCTION, INCORPORATED, TIFFIN OHIO FOR SAN-CR-57-2022 SUPERSTRUCTURE REPLACEMENT PROJECT (PID 117342)	Engineer	\$171,993.00	*Motion: Move to Approve resolution Moved by: Russ Zimmerman 2nd: Scott Miller Yes – 3
Public Open Session	Citizens Attendees – see sign in sheet Media Attendees – none Elected Officials – none			
Fair Board	Harold Overmyer came in with invoices from the storm damage from last year. There were many invoices that the fair board paid. The insurance runs through the Commissioner's. We will have to pay the fair board and get reimbursed from insurance.			
Family Children First Council (FCFC)	Stacey Gibson – FCFC. Stacey presented the Commissioners with new information brochures that she has worked on for the council. They have worked in the last year to update their web site to clean it up and give	Stacey Gibson - Director		

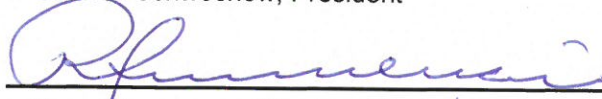
	<p>more information and better direction. At the end of February they have utilize over \$250,000.00 from the MSY fund to help youth and families. It has helped with coordinating with the Ohio Rise Program. The Help Me Grow funds for early intervention has been moved to Board of DD. She is streamlining the payments to go directly to Board of DD. She has applied to United Way for funding. Stacey talked about the driver's education training that used to be free at school. Now students have to pay for the course and it can be very expensive. She is trying to help with these costs with one of her programs. This could assist some students so they can get jobs and have transportation. Commissioner Schwochow asked if Stacey had anyone reach out about concerns with the loss of some of the SNAP benefit cuts.</p>			
<p>TASC / EMO</p>	<p><u>Tori Boyer – TASC/EMO.</u> Tori came in for her regular meeting with the Commissioners. See attachment for agenda items. Current case load is at 62 clients. She has a new case manager. She has completed her CDCA training. They have a new Medicaid insurance they can possibly become a provider for and invoice for services. She is preparing for her OHMAS certification. The State Surveyor was in and had no major areas of concern. She has partnered with Public Health to assist in expert screening for the SBIRT clients. She has 16 clients on GPS and 8 enrollees in SCRAM. She stays consistent with 16-21 clients. She has had a couple of monitors clients have cut off and she had to go to Toledo to pick them up. Tori brought the two types of monitors she uses for the Commissioners to see. Tori asked about possible court ordered fees for EMO. She met with Judge Ickes and discussed making this part of a fee and if anyone that has an unpaid balance and their monitor is reviewed would be in violation and could have probation revoked. Discussion on having a part-time person to help with EMO. After discussion the commissioners agreed there should be a full-time position posted for someone to work in EMO and lab.</p>	<p>Tori Boyer – Administrator</p>		
	<p>Bill Bordner came in and sat in session. He asked questions about the discussion on personal responsibility for employees if they damage county property. He also asked about being notified to bid on land bank demolition projects. Commissioner Miller</p>			

	noted he needed to contact Brian Woods at the Land Bank.			
* Adjournment (11:06am)	With business completed for the day the meeting was adjourned.			* Motion: Move to adjourn Moved by: Russ Zimmerman 2nd: Scott Miller

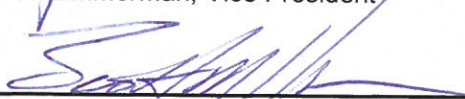
Signature of:



Charles Schwochow, President

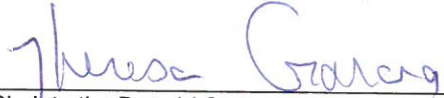


Russ Zimmerman, Vice President



Scott Miller

Board of County Commissioners, Sandusky County Ohio

Attest: 
Clerk to the Board / County Administrator

I, the undersigned, Clerk of the Board of Commissioners, Sandusky County, Ohio, do hereby certify that the foregoing is a true and correct copy from the official record of said Board of County Commissioners as recorded in its Journal.

Clerk, Board of County Commissioners, Sandusky County, Ohio

County Commissioner's Meeting

Dog Warden's Office

March 28th, 2023

<u>2023 Dog License Sales</u>	<u>Previous Year</u>	<u>Current Year</u>
1 Year Dog License	9681	9118
1 Year Dog License Late	1002	373
1 Year Partial License	71	0
3 Year Dog License	194	143
3 Year Dog License Late	41	18
3 Year Partial License	6	0
Dangerous Dog License	15	15
Duplicate License	58	15
Kennel License	23	23
Kennel License Extra	20	31
Permanent Dog License	46	24
Service Dog License (Free)	0	2
Transfer In	19	2

Kennel Census

February 2023	March 2023
Impounded- 20	Impounded- 22
Redemptions- 13	Redemptions- 12
Adoption- 1	Adoptions- 9
Euthanized- 1	Euthanized/Died- 1
Transfer- 0	Transfer- 1

Kennel Incidents

February 2023	March 2023
Aggression- 1	Aggression- 2
Community Asst. - 2	Community Asst. - 1
Bite- 6	Bite- 7
Humane- 2	Humane- 12
RAL- 21	RAL- 25
Sick/Injured- 0	Sick/Injured- 0

Requested graphs and charts are attached.

Scheduled/Completed Trainings

Multiple webinars through the ASPCA and the HSUS are being worked on by kennel staff on a monthly basis.

To Discuss

Tahoe is done!!

Bathroom remodel- Currently on a brief hold. Working with WVH to order isolation kennel once we resume.

Unrenewed: Owners-1125 Dogs-1479

Currently going through accounts in the Online Licensing program.

Events

T shirts for fundraisers for both the SDF and the Alpha Project ongoing.

Humane Related

Humane Related Welfare Checks- Unfounded- 5
Pending-4
Education Needed- 3
Charges Filed- 0
In Court- 1

Questions?



Sandusky County TASC Progress Report to County Commissioners

March 28, 2023

Current caseload is at 62 clients. Referrals are looking good.

A new branch of Medicaid insurance is now out, AmeriHealth. I have reached out to AmeriHealth and am currently in the process of becoming a provider for them so we can bill for services.

OHMAS certification is expiring at the beginning of April. I completed the online portion of policy and procedures submission back in January and were granted to move forward with part two (in person survey). The State surveyor was in on 3/8/23 and it went well, no major areas of concern.

After conversations with our referral sources, it was discovered that clients were showing up to drop on days that their color was not called and TASC would still collect for them. Now clients must have prior authorization from their referral sources to drop on another day, otherwise they will be refused on their off day and reminded to continue calling throughout the week and come on the day they are called. This helps the structure of all parties involved stay consistent and obtain the best results in the randomness of drug testing for clients.

Partnership with Sandusky County Public Health was agreed upon last week (services to start 4/1/23) to perform SBIRT screening on clients before a case management assessment. As part of this partnership, S.C Public Health has agreed to provide us with funds to support our work and reporting in the amount of \$3,000 per year.

Electronic Monitoring currently has 16 enrollees on GPS and 8 enrollees in SCRAM. Month to month, we see an average of 16-21 participants on GPS and about 6-10 for SCRAM, so our numbers are remaining consistent.

Since January, electronic monitoring has saved the county \$46,085 in terms of clients being on EM vs. in the jail. See attachment for breakdown of county costs/savings.

Since my start date, a total of 4 monitors have been cut off and tossed by clients. I have been able to recover the equipment all 4 times which has avoided replacement costs of each monitoring device.

Show both monitors.

Wondering if it's a possibility to add EM costs to court fees for clients with outstanding balances. Another preventative measure could be working with the courts to make it mandatory that the ankle monitor will not be removed until a balance is paid off. Judges/ Probation are releasing clients from EM supervision, even after being informed that the client is not paying as they should. Each division that is involved with this process needs to better understand that removing clients with a remaining balance means we are losing money. There is a decreased likelihood of the client continuing to pay once they are removed due to lack of consequences that support non-payment.

Part-time employee for EM would be beneficial to maintain a closer follow up with payments and more availability for reporting and last-minute hook-ups. A part time person could also be utilized as a back up for TASC services as well, such as helping with drug testing observations and potentially the lab.

Sandusky County Electronic Monitoring

Month 2023	Jan	Feb	March	April	May	June	July	Aug.	Sept.	Oct.	Nov.	Dec.	Total
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Payroll													
Commissioner's Office													
Croghan Bank													
Verizon	\$50.80	\$50.80											
Hilly Office Supply													
Satellite Tracking (GPS)	\$3,410.50	\$2,451.00											
Offender Reimbursement	\$19.00												
Alcohol Monitoring System	\$1,215.50	\$1,411.50											
Total Expenses for the Month:	\$4,695.80	\$3,913.30	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$8,609.10
Collection for the Month:	\$2,592.50	\$13,776.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$16,368.50

PROFIT / LOSS \$7,759.40
 Courts Due \$7,759.40
 Total \$7,759.40

Courts	Male	Female	Completed	Violated	Active	Days
Common Pleas	17	1	5	2	11	139
County Court #1	7	4	5	1	5	208
County Court #2	7	1	4	2	2	144
Juvenile Court	6	7	6	2	5	218
Total	37	13	20	7	23	709

Total Offender - hooked-up 50
 Total Jail Time Saved
 Saving The County

Days 709 1 Day Jail = 3 Days Electronic Monitoring
 Price per Day \$65.00 Daily rate for jail
\$46,085



Topics of Discussion for the meeting Dated March 28th, 2023.

1. A demolition schedule is being developed for the building located at 108 Park Ave. An Asbestos survey has been scheduled and demolition quotes being secured. It appears that the foundation may be red sandstone. I have contacted Midstate for a consultation meeting.
2. Two boilers at the Sheriff Office failed inspection. We are securing pricing for replacement. We have a meeting set up today for boiler sizing and system design.
3. We are securing cost and plans to make aesthetic improvements at the commissioners bld. now that the new roof and gutters have been installed and the building is weather tight. We have secured an interior designer which will aid us in selecting appropriate designs.
4. The Board of Health better buildings project will have the weeks of March 27th and April 3rd scheduled for after hours above the ceiling work. This work will consist of electrical, piping, and exhaust fans up-grades.
5. We are assisting security in planning and securing pricing for access control and camera monitoring at the courthouse and commissioners building.
6. We are assisting the Board of DD with the HVAC issues that they are experiencing at the senior center location.
7. The Sheriff Office cameras up-grade is complete, and the access control will be installed this week (March 27th.)
8. We had the plan review for the better buildings scope of work for the JDC. Some additional items and HVAC system discussion was had with PDG Thursday (3/9/23). Design changes are expected this week for review.
9. I met with PDG to review all the rest of the better building's projects. This bid package will cover the remaining (small building) upgrades (discussions on Woodville court).
10. The flooring for the new exercise room at the Service Center has been installed.
11. The gutters at the Service Center will be repaired this spring.
12. Purchase orders have been issued for the fire alarm systems at both the BOH and BOE.
13. Purchase Orders have been issued for the upgrade of the jail elevator.
14. Fremont Fire Department has begun their annual inspections.
15. Additional electrical circuits for servers at the jail and courthouse have been installed.
16. Pricing has been secured and PO# have been issued for the addition of a fire alarm system for the fire suppression risers at the (new EMS site) 1791 East State St. building.

