

Sandusky County Commissioners – 622 Croghan Street, Fremont, OH 43420

2023 MEETING

Meeting: Board Of Commissioners

Location: Commissioners' Board Room

Date: 4/4/2023

Time: 8:00AM – 11:33AM

Present: Commissioners: Charles Schwochow – President; Russ Zimmerman– Vice President; Scott Miller

Present: Theresa Garcia – County Administrator

Others Present: Michael Russell, Megan Grammer, Sharie Chagnon, Lisa Hartley, Andy Brown

(*action items)

AGENDA ITEMS	BRIEF DESCRIPTIONS / ACTION STEPS:	PERSON RESPONSIBLE:	DOLLAR AMOUNT:	MOTION / VOTE
Call to Order Pledge of Allegiance (8:00am)		Charles Schwochow, President		
*Review & Approval of Commissioner Meeting Minutes, incoming Mail Review & External Meeting Notices	The 3/30/2023 minutes were reviewed/approved by the Board. The Board reviewed incoming mail and external meeting notices.	Charles Schwochow Russ Zimmerman Scott Miller		*Motion: Move to Approve minutes Moved by: Scott Miller 2nd: Russ Zimmerman Yes – 3
Review of External board / Meetings Attended by Commissioners	Commissioner Zimmerman attended the Mental Health Board meeting. Resolutions were passed. Mircea Handru, Executive Director of the Mental Health Board, spoke about the One Ohio funding and Region 7. They had speakers from the Family Advocacy Center. They talked about projects that are approved for Wyandot County. Mircea noted that each county has levy funds and the funds for those projects are paid for from funds from their levy.	Russ Zimmerman		
Commissioners and Administrator Discussion	Commissioner Zimmerman attended the Board of Health construction meeting. They are close to being done with the inside of the building. They are working on the air handlers and finishing the installation of those. They should be done by the first part of May.	Russ Zimmerman		

	Commissioner Miller played basketball against the Board of DD team for the end of DD month. They have a great team that could shoot basketball. They had local high school athletes that played with the Board of DD team. There was a lot of talent between the two teams. The students rally with each other and really keep the team moving. After the game everyone talked about how fun it was and not who won the game.	Scott Miller		
* Then /Now Documents	None			
* Personnel	Statement of expense for Coroner Investigators were signed.			
* Travel Requests	None			
Regional Airport Authority	Michael Russell – Regional Airport. Michael came in for his regular meeting with the Commissioners. See attachment for agenda items. Traffic count has increased. They talked about the price of fuel increasing. Michael is working on filling tanks prior to costs going up. Jet fuel revenue has increased along with contracts and agreements and fee enforcement. Michael has been working on his presence in the community by attending local events. He has spent a lot of time on the Solar Eclipse event. The airport is at capacity right now. Michael is reaching out to local factories to let them know the airport is open and the aprons have been repaired. There was discussion on a couple of the hangars that are privately owned and pay rent for the land. Michael feels it may benefit the airport to purchase those hangars. Michael presented a list of items he feels needs to be budgeted for in 2024 and any possible assistance from the Commissioners. They will be upgraded to regional instead of local next year. He is working on contacts to assist with advertising and he continues to network. Congresswoman Kaptur will be coming in to visit the airport and the timeline was discussed.	Michael Russell - Manager		
IT	Atul Chopra, Supervisor, rescheduled their meeting to Thursday as they had some issues they had to handle.			

Soil & Water	<p><u>Megan Grammer – Soil & Water.</u> Megan came in for her regular meeting with the Commissioners. Megan presented copies of a map that highlighted fields that had cover crops planted on them using the H2Ohio program. (15,217.8 acres were covered by the program.) There are new water control structures installed through the program. They have had approvals for a few cattle manure barns. These are dry barns. They are extending H2Ohio to Erie Basin and they are calling it H2Ohio 2.0. They do have some preliminary budget numbers they have heard about. They are working on hiring a new H2Ohio coordinator for the office. Commissioner Schwochow asked if Soil & Water received calls on the parcel in Ballville Township. She has had a couple calls. This owner is within his rights as the property owner. There was some concern about this being a wetland but does not appear to be an issue. They have had a few setbacks on the demolition at the ODNR property in Green Springs. There was some asbestos abatement that had to be done. They are planning an annual review meeting. They will be celebrating their 75th anniversary this year for the annual meeting. They have found someone to contract with for the Apiary position.</p>	Megan Grammer – Program Administrator		
* Resolutions	2023 - 100 APPROVING SUPPLEMENTAL APPROPRIATION TO COMMISSIONER TRANSFER LINE AND FUND TRANSFER FROM COMMISSIONERS TO CWP (\$5,000.00); APPROPRIATION TRANSFER FROM CWP WAGES TO TRANSFER LINE; SUPPLEMENTAL APPROPRIATION TO CWP TRANSFER LINE (\$5,000.00); AND ADVANCE PAY OUT TO GENERAL FUND FOR ADVANCE REPAYMENT (\$10,000.00)	CWP – Commissioners	\$5,000.00 \$5,000.00 \$10,000.00	*Motion: Move to Approve resolution Moved by: Russ Zimmerman 2nd: Scott Miller Yes – 3
	2023 - 101 AUTHORIZING APPOINTMENTS BE MADE TO THE HOMELAND SECURITY ADVISORY BOARD (THREAT RISK NEEDS ADVISORY COMMITTEE) FOR DOMESTIC PREPAREDNESS AND HOMELAND SECURITY GRANT RECOMMENDATIONS	EMA		*Motion: Move to Approve resolution Moved by: Scott Miller 2nd: Russ Zimmerman Yes – 3

	2023 - 102 APPROVING SUPPLEMENTAL APPROPRIATION TO DITCH MAINTENANCE CAPITAL OUTLAY (\$105,000.00) AND FUND TRANSFER FROM CONTRACT SERVICES TO CAPITAL OUTLAY (\$70,000.00) FOR NEW BUILDING RENOVATION EXPENSES	Ditch Maintenance	\$105,000.00 \$70,000.00	*Motion: Move to Approve resolution Moved by: Scott Miller 2nd: Russ Zimmerman Yes – 3
	2023 - 103 APPROVING SUPPLEMENTAL APPROPRIATIONS TO 911 CAPITAL OUTLAY (\$30,000.00) AND EMA UTILITIES (\$1,100.00) AND SUPPLIES (\$500.00) FOR 2023 EXPENSES	EMA / 911	\$30,000.00 \$1,100.00 \$500.00	*Motion: Move to Approve resolution Moved by: Russ Zimmerman 2nd: Scott Miller Yes – 3
Public Open Session	Citizens Attendees – none Media Attendees – none Elected Officials – none			
Board of Elections	Sharie Chagnon and Lisa Hartley – Board of Elections. Sharie and Lisa came in for their regular meeting. They are preparing for a pretty small May Primary Election. There are only a couple of items on the ballot. Commissioner Miller talked about how expensive it is if you are the only one that has anything on the ballot. The security area for ballots has been put up. The State is satisfied with the arrangement. They are still discussing a possible August election. They passed a bill eliminating the August special elections but, they are looking at exceptions. With the new law they will have to change the envelopes used and order new envelopes. The time stamp machine has been repaired but it is having some issues. They may have to order a new one.	Sharie Chagnon - Director Lisa Hartley– Deputy Director		
Park District	Andy Brown – Park District. Andy came in for a regular meeting with the Commissioners. See attachment for agenda items. They are working on the Creek Bend Farm Pedestrian Bridge. This project was made possible by the Clean Ohio Grant and some local matching funds from Joe and Sharon Wilson. They are not using levy funds for the project. Their levy will come up for renewal for 2026. River Cliff and Rotary Lodge is still moving along. They are looking at final design plans at the end of August first part of September. They are going to be planting more wild flowers at the front of the	Andy Brown - Director		

	<p>property. There is a storm drain in the middle of the property that has a natural stream. The rainwater migrates to the drain and then goes to the river. Sometimes Tiffin Road will flood in that area if it doesn't move fast enough. The Engineer is going to help restore the stream to help move the water through faster. He thinks Terra Community College may host a ribbon cutting on the new section of the bike trail. Andy is working with Sheriff to help with monitoring the parks. The Sheriff would supply a couple of deputies during the season. The proposal still has to be presented to his board and approved. White Star Park will open Memorial Day Weekend. He is almost completely staffed for the season. He will keep up the posting for lifeguards since they always seem to need more. The camping sites are almost completely full for the season. Andy has staff sitting in on meetings for the Solar Eclipse. They are looking at possible primitive camping at some of the parks and facilities.</p>			
<p>* Adjournment (11:33am)</p>	<p>With business completed for the day the meeting was adjourned.</p>			<p>* Motion: Move to adjourn Moved by: Russ Zimmerman 2nd: Scott Miller</p>

Signature of:



Charles Schwochow, President




Russ Zimmerman, Vice President



Scott Miller

Board of County Commissioners, Sandusky County Ohio

Attest: 
Clerk to the Board / County Administrator

I, the undersigned, Clerk of the Board of Commissioners,
Sandusky County, Ohio, do hereby certify that the foregoing
is a true and correct copy from the official record of said
Board of County Commissioners as recorded in its Journal.

Clerk, Board of County Commissioners, Sandusky County, Ohio

Park District Agenda: 4/4/2023

Andy Brown, Park District Director

Creek Bend Farm Pedestrian Bridge Project: Looking to review final plans so that we can go out to bid soon. The total cost of the project is nearly \$650k with none of it being levied local tax dollars.

This project was made possible by a Clean Ohio Grant with local matching funds from Joe & Sharon Wilson and Nexus Pipeline easement money making up the difference.

River Cliff Park and Rotary Lodge: Restoration will continue with more wildflower plantings along the road and behind the lodge. Additionally, with an award of the ODNR Paddle Enhancement Grant a canoe launch will be constructed this year, if we can acquire the necessary permits.

We will also be working with the Engineer's Office to restore a stream within the park that will also help to alleviate flooding along Tiffin Street.

Lodge Renovations could start as soon as late summer early fall if all goes as planned.

Masterplan Redhorse Bend Property: We will be working on the Masterplan for the property which will include access, trails, and possibly boardwalks and an observation tower.

2022/2023 AT-A-GLANCE

- Traffic count INCREASE; mild weather and increased flight activity
 - Local and itinerant traffic on the rise – twice as much aircraft activity as CY22
 - Medium increase in charter, corporate jet activity
 - General comments: no overcrowding, positive customer service and professional treatment
- Increases
 - Jet A fuel revenues
 - Revenue from contracts and agreements
 - Fees enforcement
- Presence in Community
 - Speaking engagements
 - “Hope’s Flight”
 - Event gatherings
 - Airport tours
 - Collaboration with county agencies and local business
 - Increased website and social media use
 - Promotion of emergency services as based tenants



Sandusky County
Regional Airport

FUTURE BUDGET

What to consider for 2024 Budget proposal to the Sandusky County Commissioners:

- Infrastructure - alternatives
- Hangarkeepers Insurance
- Federal/State-required signage and posters
- Terminal maintenance/repairs
- Hangar maintenance/repairs (1&2 only)
- Safety equipment
 - Fire extinguishers
 - 2-wheel aviation extinguisher
 - HAZMAT Storage, Equipment and PPE
- Local matches for Capital Improvements
- Advertising/Promotion expenses
- F/T Benefits Packages (insurance/special pay and OT/OPERS)



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