

**Sandusky County Commissioners – 622 Croghan Street, Fremont, OH 43420**

**2023 MEETING**

Meeting: Board Of Commissioners

Location: Commissioners' Board Room

Date: 5/2/2023

Time: 8:00AM – 8:47AM

Present: Commissioners: Charles Schwochow – President; Russ Zimmerman– Vice President; Scott Miller

Present: Theresa Garcia – County Administrator

Others Present: Conner Witt, Brayden Haar

(\*action items)

| AGENDA ITEMS   | BRIEF DESCRIPTIONS / ACTION STEPS:   | PERSON RESPONSIBLE:                                 | DOLLAR AMOUNT: | MOTION / VOTE  |
|--|--|---|----------------|--|
| Call to Order Pledge of Allegiance (8:00am)  |  | Charles Schwochow, President                        |                |  |
| <b>*Review &amp; Approval of Commissioner Meeting Minutes, incoming Mail Review &amp; External Meeting Notices</b> | The 4/27/2023 minutes were reviewed/approved by the Board. The Board reviewed incoming mail and external meeting notices.  | Charles Schwochow<br>Russ Zimmerman<br>Scott Miller |                | *Motion: Move to Approve minutes<br>Moved by: Scott Miller<br>2nd: Russ Zimmerman<br>Yes – 3 |
| <b>Commissioners and Administrator Discussion</b>  | Commissioners received a letter from an inmate at the jail regarding the water quality. He is concerned it tastes like a lot of chemicals. The Commissioners asked to have Ron, Facility Management director, check on the concern and report back.  |   |                |  |
|  | A grievance was filed with EMS regarding sick leave conversion payout. There is some interpretation issues with the way the policy reads. This is an issue they are working out for the new contract. After discussion with Chief Jackson, he feels it is in the best interest of his office to take care of the difference. |   |                |  |
|  | The Commissioners do not have anyone on the agenda for Thursday so will cancel session. It is also national prayer day on Thursday and there will be an event at the City of Fremont Municipal building in the morning.  |   |                |  |

|                               |   |   |                          |   |
|-------------------------------|---|---|--------------------------|---|
| * <b>Then /Now Documents</b>  | One certificate was presented by Board of DD. A PO wasn't opened for January through March since it was no longer combined expenses through SMHA. One invoice makes up this certificate.<br>Sandusky County Metro Housing Authority - \$900.00  | Board of DD   | \$900.00                 | *Motion: Move to Approve certificates<br>Moved by: Scott Miller<br>2nd: Russ Zimmerman<br>Yes – 3 |
| * <b>Personnel</b>            | None  |   |                          |   |
| * <b>Travel Requests</b>      | None  |   |                          |   |
| <b>IT</b>                     | <b>Conner Witt and Brayden Haar – IT.</b> Conner and Brayden came for his regular meeting with the Commissioners. See attachment for agenda items. They are finishing migration of email accounts to the new email. They are working on assisting the Sheriff with setting up the chrome books for the IGNITE program. They have completed several upgrades with the City of Fremont. | Conner Witt – IT Specialist<br>Brayden Haar – IT Specialist |                          |   |
| * <b>Resolutions</b>          | 2023 – 130<br>APPROVING SUPPLEMENTAL APPROPRIATION FOR SHERIFF MARINE PATROL GRANT FUND WAGES (\$7,500.00) AND BENEFITS (\$1,250.00)  | Sheriff   | \$7,500.00<br>\$1,250.00 | *Motion: Move to Approve resolution<br>Moved by: Scott Miller<br>2nd: Russ Zimmerman<br>Yes – 3   |
|                               | 2023 – 131<br>AUTHORIZING AMENDMENT #2 TO THE SANDUSKY COUNTY DEPARTMENT OF JOB AND FAMILY SERVICES (SCDJFS) PURCHASE OF SERVICE CONTRACT WITH GLCAP (TRIPS) FOR TRANSPORTATION SERVICES  | DJFS  |                          | *Motion: Move to Approve resolution<br>Moved by: Russ Zimmerman<br>2nd: Scott Miller<br>Yes – 3   |
| <b>Public Open Session</b>    | Citizens Attendees – none<br>Media Attendees – none<br>Elected Officials – none   |   |                          |   |
| * <b>Adjournment (8:47am)</b> | With business completed for the day the meeting was adjourned.  |   |                          | * Motion: Move to adjourn<br>Moved by: Russ Zimmerman<br>2nd: Scott Miller                        |

Attest: Theresa Gately  
Clerk to the Board / County Administrator

I, the undersigned, Clerk of the Board of Commissioners,  
Sandusky County, Ohio, do hereby certify that the foregoing  
is a true and correct copy from the official record of said  
Board of County Commissioners as recorded in its Journal.

\_\_\_\_\_  
Clerk, Board of County Commissioners, Sandusky County, Ohio

Signature of:

Charles Schwochow

Charles Schwochow, President

Russ Zimmerman

Russ Zimmerman, Vice President

Scott Miller

Scott Miller

**Board of County Commissioners, Sandusky County Ohio**

Current / Ongoing Projects:

- Additional servers for current projects (Sheriff, Clerk of Courts, Recorders) – 240V power has been installed, configuring network, then will schedule installation with HP
- Hosted email migration – working with departments weekly to migrate to @sanduskycountyoh.gov
- Dark fiber – Bryant McAfee, director of business development, has not provided update.
- N-Able cloud backups – new backup service setup on all county servers, working on list of key workstations for backups
- Veeam on premise backups – latest update causing issues, working with support to resolve
- County network – NAC installed and operational. Implementing policies for approved devices. Also testing penetration.
- Phone system – working CBTS, phone provider for State of Ohio, to design and price phone system. Looking to setup Engineers for testing.
- Clerk of Courts – Benchmark is mapping all data and working with users on training, on schedule for project
- Juvenile – Henschen upgrade started, scheduled to complete mid summer
- BOE – implementing security objectives outlined by State
- Prosecutor – installing new PCs
- SC Engineer – working with CBTS for phone system
- Cybersecurity
  - Implemented LAPS, migrated to SentinelOne EDR, XDR and MDR
- Anti-phishing – renewed with KnowBe4, additional campaigns released
- EMA – need to setup backup radio console and radio equipment
- SCSO
  - AVTEC radio console – software upgraded to 3 revisions back, need to upgrade again to latest version for additional features
  - Radio systems – MARCS template changes sent to state for review and approval
  - CAD/RMS/IMS (Motorola) – admin training started. Completing interface setup and setting up for end user training
  - IGNITE – Chromebooks/chargers purchased. Google Workspace account quoted.
  - SAS – installation completed
- EMS – emails migrated, working on folder redirection.
- IT – Countywide password policy, domain structure changes, WIFI changes.
  - City of Fremont
    - Setting up two factor authentication and network security log and reporting
    - Police – new servers arrived, scheduling setup and onboarding
    - Dark fiber – Omnicore to provide update
    - Servers – new servers arrived, scheduling setup and onboarding
    - Email – getting quotes for O365 migration
    - SentinelOne – migrating to EDR, XDR and MDR
    - Phone system – CBTS project started
    - Backups – troubleshooting cloud target issues

