

**Sandusky County Commissioners – 622 Croghan Street, Fremont, OH 43420**

**2023 MEETING**

Meeting: Board Of Commissioners

Location: Commissioners' Board Room

Date: 5/23/2023

Time: 8:00AM

Present: Commissioners: Charles Schwochow – President; Russ Zimmerman– Vice President; Scott Miller

Present: Ian Cantu – HR Specialist

Others Present: Jeff Jackson, Carlos Baez

(\*action items)

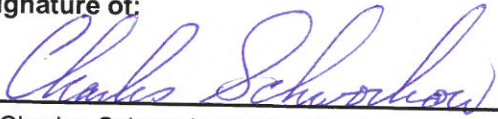
AGENDA ITEMS	BRIEF DESCRIPTIONS / ACTION STEPS:	PERSON RESPONSIBLE:	DOLLAR AMOUNT:	MOTION / VOTE
Call to Order Pledge of Allegiance (8:00am)		Charles Schwochow, President		
<b>*Review &amp; Approval of Commissioner Meeting Minutes, incoming Mail Review &amp; External Meeting Notices</b>	The 5/18/2023 minutes were reviewed/approved by the Board. The Board reviewed incoming mail and external meeting notices.	Charles Schwochow Russ Zimmerman Scott Miller		*Motion: Move to Approve minutes Moved by: Miller 2nd: Zimmerman Yes – 3
<b>EMS</b>	<b>Jeff Jackson – EMS.</b> Chief Jackson came in for his regular meeting with the Commissioners. See attachment for agenda items. Woodville truck slated for 5/31 delivery. Rearview mirror equipped with camera, need to get familiar with programming for that, may be limited visibility. New truck has oxygen tank lift and extra room for equipment. Working on decommissioning one of the trucks, all equipment off, need to take county logo off. Looking for more EMTs and Paramedics. Interviews scheduled for next week. Processed first reimbursement payment for personnel that served during COVID. MEDPAT and EVOC trainings were completed last week. First drawings for the new building are available for review. Proposed idea for Finefrock road exit on the East Side was looked at. Discussed size of proposed parking lot. Tomorrow will head to Columbus for award recognizing the work done during the turnpike	Jeff Jackson - Chief		

	<p>emergency. EMS Annual report reviewed, see attachment. Discussed lift assist and how to determine emergency situation. Discussed cardiac emergencies and frequency of those. Discussed student athlete incidents/emergencies numbers haven't increased or decreased significantly. Members of EMS staff joined meeting to celebrate EMS awards for EMS week. Employee of the year and Supervisor of the year to be announced voted on by peers. Employee of the year is John Chapman. Supervisor of the year is Capt. Amanda McGinnis. Recognized milestones of 1 year and 5 year. Celebrated 16 saves and 1 birth!</p>			
<b>Review of External board / Meetings Attended by Commissioners</b>	<p>Commissioner Miller attended the TRIPS Advisory Board meeting. They meet 3 times per year. Good with drivers, staffing is great. Good equipment and training. Challenge with senior level request for trips. Standing appointments flow nicely. Working with Valleyview to accommodate single calls outside routine. Financially doing well. Identified they want drivers to be aware of public appearance and representing TRIPS.</p>	Scott Miller		
	<p>Commissioner Miller attended the Regional Airport Board meeting. Doing well and appreciate Congresswoman Kaptur visiting. Fuels sales are solid. State Highway Patrol might be leaving airport. Pilot that currently operates plane for State Highway Patrol is retiring and they have not found replacement. Hangar space and fuel revenues will be lost potentially. Working on lights used to land. Discussed eclipse as well.</p>	Scott Miller		
	<p>Commissioner Zimmerman attended the County Public Health Department Board meeting. See attachment for minutes summary. Dr. Williams resigned from Fremont appointed chair on the board. Presentation on vaping and how to quit vaping. Given grant to put video together. Morgan Call part of Sandusky County Leadership 2023, celebrated her. Discussed new employees and changed personnel policy on sick time payout for retirees. Discussed levy and looking for donations for levy fund. COVID cases are down significantly. Participated in walkthrough of building to discuss building repairs.</p>	Russ Zimmerman		
	<p>Commissioner Miller participated in the OSU Real Money Real World classes. Put on by 4H to help students at middle school level participate in a program</p>	Scott Miller		

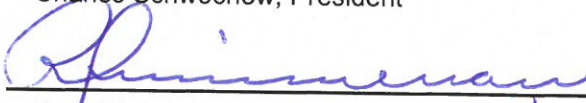
	to illustrate financial complexities found in adulthood. Students given career and salary and were tasked to budget their finances and Commissioner Miller participated in the housing portion of the program to educate students on rent and housing costs. Discussed security protocols and observing security at the school.			
	Commissioners met with their Department Heads. Went across schedule of topics, talked about budget, staffing, insurance, wellness, and participated in round table and discussed the progress on east state street building which is still in the planning stage and the upcoming solar eclipse.	Charles Schwochow Russ Zimmerman Scott Miller		
<b>Commissioners and Administrator Discussion</b>	Discussed disgruntled community member Ed Fitzgerald that has an issue with the Sheriff, want to draft formal letter to address the situation that Commissioners will sign. Want clarify to him the role of Commissioners in relation to other elected officials.  Discussed UIS merging their offices and moving to the west side.			
<b>* Then /Now Documents</b>	One certificate was presented by the Commissioner's Office. There was a partial 2022 PO that was voided. We did not receive invoices until IT recently requested them after receiving a statement for nonpayment. Five invoices from the same vendor make up this certificate. Dell Marketing - \$31,388.76  One certificate from Clerk of Courts \$33.33 for PennCredit			*Motion: Move to Approve certificates Moved by: Zimmerman 2nd: Miller Yes – 3
<b>* Personnel</b>	None			
<b>* Travel Requests</b>	None			
<b>* Resolutions</b>	2023 - 148 APPROVING SUPPLEMENTAL APPROPRIATION TO COUNTYWIDE CONTRACT SERVICES (\$100,000.00) FOR 2023 EXPENSES	Countywide	\$100,000.00	*Motion: Move to Approve resolution Moved by: Miller 2nd: Zimmerman Yes – 3

	2023 - 149 DECLARING IT NECESSARY TO RENEW THE 0.65 (65/100) MILL TAX LEVY FOR THE PURPOSE OF PROVIDING FOR THE NECESSARY REQUIREMENTS OF THE COUNTY'S CONTRIBUTION TO THE ALCOHOL, DRUG ADDICTION, AND MENTAL HEALTH JOINT COUNTY SERVICE DISTRICT IN SANDUSKY COUNTY FOR A FIVE-YEAR PERIOD moved by Zimmerman 2 <sup>nd</sup> miller	Mental Health Levy		Motion: Move to Approve resolution Moved by: Zimmerman 2nd: Miller Yes – 3
	2023– 150 APPROVING SUBORDINATION AGREEMENT FOR MORTGAGE TO ROCKET MORTGAGE, LLC., IN THE MATTER CONCERNING A REHABILITATION LOAN TO HELEN BATESON Moved by Zimmerman 2 <sup>nd</sup> by miller	Mortgage Subordination		Motion: Move to Approve resolution Moved by: Zimmerman 2nd: Miller Yes – 3
	2023 – 151 APPROVING SUPPLEMENTAL APPROPRIATIONS FOR COMMON PLEAS COURT IV-D FUND TO WAGES (\$25,300.00) AND BENEFITS (\$3,910.00) Moved by Miller 2 <sup>nd</sup> by Zimmerman	Common Pleas Court		Motion: Move to Approve resolution Moved by: Miller 2nd: Zimmerman Yes – 3
<b>Public Open Session</b>	Citizens Attendees – none Media Attendees – none Elected Officials – none			
<b>Engineers Bid Opening.</b>	Commissioner Schwochow turned the meeting over to Engineer Carlos Baez to open bids for the resurfacing of CR. 247 & CR 308 and the 2023 Pavement Marking projects. Carlos opened bids for the resurfacing projects first. 3 bids were presented. He then opened the bids for the pavement marking project. 4 bids were presented. Commissioner Miller made a motion to tabulate the bids and award at a later date.			*Motion: Move to tabulate bids and award at a later date Moved by: Scott Miller 2nd: Zimmerman Yes – 3
<b>* Adjournment (am)</b>	With business completed for the day the meeting was adjourned.			* Motion: Move to adjourn Moved by: Miller 2nd: Zimmerman

Signature of:

  
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Charles Schwochow, President

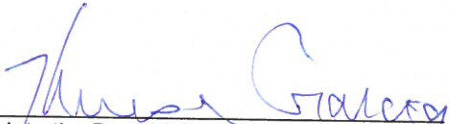
  
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Russ Zimmerman, Vice President

  
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Scott Miller

**Board of County Commissioners, Sandusky County Ohio**

Attest:   
Clerk to the Board / County Administrator

I, the undersigned, Clerk of the Board of Commissioners,  
Sandusky County, Ohio, do hereby certify that the foregoing  
is a true and correct copy from the official record of said  
Board of County Commissioners as recorded in its Journal.

\_\_\_\_\_  
Clerk, Board of County Commissioners, Sandusky County, Ohio



# SANDUSKY COUNTY EMERGENCY MEDICAL SERVICES

Jeffery J. Jackson  
E.M.S. Chief



2100 Countryside Place  
Fremont, Ohio 43420

419-332-7313  
Fax: 419-334-6511

## EMS Agenda May 23, 2023

- EMS Vehicles

New squads are in and just waiting for electronics to be installed.

Woodville's truck will be the next truck for delivery. We should pick it up at the end of the month or the first of June.

Working on decommissioning one truck for govdeals.

- Personnel

We are still looking for a few more candidates for EMT and Paramedic positions.

Still have one paramedic and one EMT off on FMLA. The EMT will be back within the next couple of weeks. The medic is still unknown return date.

- General discussion

We processed our first reimbursement report for the ARPA grant. They just had a few questions to work through.

All crews have completed their MEDPAT as well as the annual EVOC training.

We did get the first set of drawings of the new Headquarters. We made some changes and sent them back.

Yearend report

Annual EMS Awards.



# SANDUSKY COUNTY PUBLIC HEALTH



GOOD MORNING!

MAY 22, 2023

The following is a summary of agenda items discussed and action taken @ the regular Friday, May 19, 2023 Sandusky Co. Board of Health meeting @ 8:30 A.M. in the Front Conference Room:

1. Sandusky Co. Commissioner Russ Zimmerman and Village of Lindsey Mayor Ted Lewis attended the meeting.
2. Dr. Regina Vincent-Williams, City of Fremont appointee to Sandusky Co. Board of Health, resigned from the Board and stopped addressed the Board, thanking them for support and stating continuation of her efforts to promote public health in the community. THANK YOU, DR. VINCENT-WILLIAMS FOR YOUR SERVICE.
3. Jamie Belcher presented the vaping, My Life, My Quit video prize winners and thanked the Board of Health for supporting the anti vaping/tobacco use efforts.
4. CONGRATULATIONS TO MORGAN CALL AS MVP SANDUSKY CO. LEADERSHIP CLASS OF 2023.  
WAY TO GO, MORGAN!!!!
5. The minutes of the Friday, April 21, 2023 Sandusky Co. Board of Health meeting were approved.
6. The monthly financial report: revenue for the month \$325,627.89 and revenue year to date \$1,613,679.65. Expenses for the month \$266,435.02 and expenses year to date \$956,501.24.
7. The monthly bills were paid.
8. Employed Angela Dewese, Immunization Clerk, effective May 15, 2023. WELCOME ABOARD, ANGIE!!!!
9. Employed Brandon Maygar, EHSIT, effective May 30, 2023 in the Environmental Health Division. WELCOME ABOARD, BRANDON!!!!
10. Employed McKayla Swinehart, W.I.C. Breastfeeding Peer, effective May 22, 2023. WELCOME ABOARD, MCKAYLA!!!!
11. Approved Personnel Policy eliminating wording sixty (60) days for sick leave payout upon retirement.

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12. Heard the 2023 annual Auditor of State fiscal audit is going well and should be completed in June, 2023.
13. Approved out of state travel to Dallas, Texas the week of July 16-20, 2023 to present the SPF-PFS grant @ the midyear CADCA Conference for Bethany Brown, Charlotte Stonerook and Jamie Belcher. CONGRATULATIONS ON BEING CHOSEN PRESENTERS @ THE CADCA CONFERENCE.
14. Heard an update on the Sandusky Co. Public Health renewal levy to be on the Tuesday, November 7, 2023 General Election ballot. Fundraising efforts for the levy are underway. THE NEXT LEVY COMMITTEE MEETING IS MONDAY, JUNE 5, 2023 @ 4:30 P.M. IN THE FRONT CONFERENCE ROOM.
15. Community Health Improvement Plan (CHIP) meetings were held Thursday, May 4, 11, and 18, 2023. Sandusky Co. Public Health contracted with Mr. Tim Wasserman who has been working with Health Commissioner Bethany Brown to develop the plan, which will be reviewed by the group, which includes Sandusky Co. Sheriff, Sandusky Co. Board of DD, YMCA, and Mental Health and Recovery Services Board, and brought to Sandusky Co. Board of Health @ the August 18, 2023 meeting for approval. Priorities chosen: mental health, substance abuse, social determinants to health, and chronic disease.
16. Progress continues for Sandusky Co. Public Health re-accreditation, with application planned for November, 2023 and uploading of required documents.
17. Building renovations continue with wall priming and painting. The schedule for replacement of flooring tiling should be available the week of May 22, 2023, which would require all equipment in affected rooms removed. HVAC work is completed and is planned to be operational in the next few weeks. Issues with contractor employees in the building will be addressed.
18. Family Planning Clinic is seeing an increase in caseload, with immunization clinics scheduling for fall school required immunizations. W.I.C. on "shirt tail" of possible federal funding default. Ohio Dept. of Health does have funding available, if needed. W.I.C. caseload has increased with more clients noting application for Medicaid assistance.
19. Health Planning and Education has been distributing prevention information @ mental health events, Y.M.C.A., held the kick off @ Lakota High School for "click it or ticket it", distribution of sixty (60) bike helmets @ City of Fremont Cinco de Mayo on May 6 along with participation in the NAMI Walk that day. Saturday, May 20, Health Planning and Education will be present @ Max's Mile and on Sunday, May 21, @ Hilfiker Elementary School, Gibsonburg. Attendance @ Downtown Fremont Farmers' Markets this summer will provide distribution of medication lock boxes/pouches, DeTerra bags and other prevention information and items.



20. Morgan Call reported the Davis Besse drill held on Tuesday, May 2, 2023 went well and thanked the Board of Health for allowing her to attend 2023 Preparedness Summit, held in Atlanta, Georgia, April 24-27, 2023. The conference was very educational and enlightening.

21. CONGRATULATIONS TO MORGAN CALL RECEIVING HER MASTERS OF PUBLIC HEALTH DEGREE.  
WAY TO GO, MORGAN!!!

22. Environmental Health continues to address multi violations, from food service operations, sewage and nuisance complaints.

23. The number of COVID-19 cases being reported has dropped significantly.




24. THE JUNE BOARD OF HEALTH MEETING IS FRIDAY, THE 16<sup>TH</sup> @ 8:30 A.M.

**PLEASE NOTE: SANDUSKY CO. PUBLIC HEALTH OFFICES WILL BE CLOSED MONDAY, MAY 29, 2023 IN OBSERVANCE OF MEMORIAL DAY.**

**WILL RE-OPEN TUESDAY, MAY 30, 2023 @ 8:00 A.M.**

**HAVE A SAFE AND HEALTHY HOLIDAY !!!!**

5/23/2023

Name	Signature	Contact Information
Justin Walters		Eric Blacktop
Bill Sheets		Griffin Pavement Systems
Brooke Walter		M&B Asphalt Co. Inc.