

Sandusky County Commissioners – 622 Croghan Street, Fremont, OH 43420

2023 MEETING

Meeting: Board Of Commissioners

Location: Commissioners' Board Room

Date: 6/1/2023

Time: 8:30AM – 11:46AM

Present: Commissioners: Charles Schwochow – President; Russ Zimmerman– Vice President; Scott Miller

Present: Theresa Garcia – County Administrator

Others Present: Angie McConnell, Conner Witt, Aaron Humberger

(*action items)

AGENDA ITEMS	BRIEF DESCRIPTIONS / ACTION STEPS:	PERSON RESPONSIBLE:	DOLLAR AMOUNT:	MOTION / VOTE
Call to Order Pledge of Allegiance (8:30am)	Commissioner Zimmerman was not in session this morning as he was attending the FCFC meeting and will join session later.	Charles Schwochow, President		
*Review & Approval of Commissioner Meeting Minutes, incoming Mail Review & External Meeting Notices	<p>The 5/30/2023 minutes were reviewed/approved by the Board. The Board reviewed incoming mail and external meeting notices.</p> <p>Approving the amended minutes for 3/28/23 adding the date of a discussion with Gary Click.</p>	Charles Schwochow Scott Miller		<p>*Motion: Move to Approve minutes Moved by: Scott Miller 2nd: Charles Schwochow Yes – 2 (Zimmerman absent)</p> <p>*Motion: Move to Approve amended minutes Moved by: Scott Miller 2nd: Charles Schwochow Yes – 2 (Zimmerman absent)</p>
Review of External board / Meetings Attended by Commissioners	Commissioner Zimmerman attended the FCFC meeting this morning, June 1, 2023. They had a lengthy discussion about wrap around services. They are working on their State Audit right now. They are working on State grant funding. They are not sure how much they will get this year and won't know until probably the end of June. Meredith, FCFC Wraparound, presented information to the group. She asked the school superintendents what their biggest concerns are. They all agreed attendance, mental health and vaping. There			


	<p>was discussion on how you fix this and what programs are available. They have programs available and scheduled and no one shows up. How do you get people to show up to the functions to give them information and answer questions.</p>			
<p>Commissioners and Administrator Discussion</p>	<p>A resident of Townsend Township called on May 31st about the pickup of the recycle bins. He stated they come at 3:00am to pick up the bins and it is loud and the truck lights shine right in his front windows. He asked if the time could at least change when they pickup. Administrator Garcia contacted Gary Baty, Solid Waste Director, and asked him to look into the matter. Gary is going to contact the pickup vendor.</p>	<p>Theresa Garcia</p>		
	<p>Carlos Baez sent an email on establishing a No Through Trucks on Christy Road. They have had many accidents with trucks hitting the bridge on Christy Road. The area is not conducive for trucks. Commissioners support this. Commissioner Schwochow noted some farm machinery probably can't get through that bridge. There are bridge height signs posted but they are almost too late for a notice. Commissioners felt a notice should be posted even prior to the road. A Resolution will be presented next week for approval.</p>	<p>Theresa Garcia</p>		
	<p>Commissioners received a letter from a solar company about county property that could be used for a solar field. It did not state what property. It brought up a discussion of unusable property that could be used for a solar field. Administrator Garcia is going to do some research and have a discussion with Palmer Energy on this possibility.</p>			
	<p>Commissioner Zimmerman is going to a special meeting for Solid Waste to discuss allocating additional funds for Seneca County. He had a discussion with the Solid Waste attorney and Commissioner Stahl from Ottawa County regarding the funds. There was a hearing in Columbus about the SB on the table to change Solid Waste rules. There was testimony from Seneca County stating Sandusky and Ottawa County don't support some of the extra expenses they pay due to the land fill being in their county. This has never been the case. The OSS Board has never turned Seneca County down when requesting additional funds. They also talked</p>	<p>Russ Zimmermann</p>		

	about what would have to happen if the Bill passes and they need to restructure and what some of the consequences could be. The intention of the meeting is to have an open discussion on what the Board as a whole needs to do for all three counties and how to assist Seneca County.			
* Then /Now Documents	One certificate was presented by the Veteran's office. PO wasn't done prior to the purchase. One invoice makes up this certificate. Williams & Son LLC. - \$161.95	Veterans	\$161.95	*Motion: Move to Approve certificates Moved by: Scott Miller 2nd: Charles Schwochow Yes – 2 (Zimmerman absent)
* Personnel	None			
* Travel Requests	None			
	***Commissioner Zimmerman entered session at 9:20am			
GLCAP	Commissioner Schwochow turned the meeting over to Angie McConnell for the CDBG second hearing for the 2023 grant program. See attachment for agenda. Sandusky County is eligible for \$154,000.00 for 2024 and 2025 program years. The project presented was for the Community Work Program. The program will receive \$126,000.00 and \$27,000.00 goes to GLCAP Admin costs. Angie did need to report the balance of the revolving loan fund. This program is not a current program and we need to have a plan on what we are going to do with the money. Angie noted the funds can be used for CDBG eligible projects. Commissioners talked about using the funds for Community Work program supplies and equipment.	Angie McConnell – GLCAP Loan and Grant Specialist		
IT	Conner Witt and Aaron Humberger – IT. Conner and Aaron came in for the regular meeting with the Commissioners. See attachment for agenda items. Atul was handling a phone issue at dispatch. Email migration is almost complete for the county. It has gone fairly smooth. They talked with Omni Fiber and they have said they are having permit issues. They are having weekly meetings with the vendor for the new Court Management system to train the clerks and are on schedule with the project. Working with Henschen on the	Conner Witt- IT Specialist Aaron Humberger- IT Specialist		

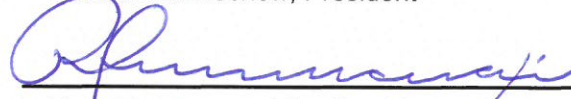
	Juvenile court update. They are still working with the Engineers Office on a new phone system. Go live for the Sheriff CAD system is still schedule for July 10, 2023. The IGNITE program is waiting for the google licensing for the chrome books.			
* Resolutions	2023 - 153 AWARDING BID TO ERIE BLACKTOP, INC, OF SANDUSKY OHIO FOR THE 2023 RESURFACING OF CR 247 & CR 308 PROJECT (\$1,347,016.15)	Engineer	\$1,347,016.15	*Motion: Move to Approve resolution Moved by: Scott Miller 2nd: Russ Zimmerman Yes – 3
	2023 - 154 AWARDING BID TO GRIFFIN PAVEMENT STRIPING OF FREMONT OHIO FOR THE 2023 PAVEMENT MARKING PROJECT (\$157,009.40)	Engineer	\$157,009.40	*Motion: Move to Approve resolution Moved by: Russ Zimmerman 2nd: Scott Miller Yes – 3
	2023 - 155 APPROVING SUPPLEMENTAL APPROPRIATION TO EMA SUPPLIES (\$500.00) AND UTILITIES (\$400.00) FOR ADDITIONAL 2023 EXPENSES	EMA	\$500.00 \$400.00	*Motion: Move to Approve resolution Moved by: Russ Zimmerman 2nd: Scott Miller Yes – 3
	2023 - 156 APPROVING FUND TRANSFER FROM SALES TAX INCOME TO GENERAL FUND (\$490,000.00) AND PI (\$20,000.00)	Commissioners	\$490,000.00 \$20,000.00	*Motion: Move to Approve resolution Moved by: Russ Zimmerman 2nd: Scott Miller Yes – 3
	2023 - 157 ENTERING INTO RENEWAL OF LEASE AGREEMENT BETWEEN THE SANDUSKY COUNTY COMMISSIONERS AND THE UNITED STATES DEPARTMENT OF AGRICULTURE.	Commissioners		*Motion: Move to Approve resolution Moved by: Scott Miller 2nd: Russ Zimmerman Yes – 3
Public Open Session	Citizens Attendees – none Media Attendees – none Elected Officials – none			
Juvenile / Probate Court	Judge Brad Smith – Juvenile / Probate Court. Judge Smith came in to review current grants awarded to the courts and to get signatures from the Commissioners. Sarah Lewis, JJC Program Director, came in with Judge	Brad Smith – Juvenile Court Judge		

	<p>Smith to talk about the programs. Judge did summarize his thoughts of the FCFC meeting from this morning. Judge updated on a couple of the new grants and funding they have received. The annual Reclaim Grant award was received. These are the funds that help with the special youth programs. He has some extra funds that could help lighten expenses on general fund for a short period. If the money goes away he would have to move the expenses back to general fund. There is also some funding in the grant to help fund CASA volunteers transport kids to court when needed. He is still in discussion with Sheriff about possibly utilizing part of the JJC for female inmates. He is waiting for some guidance from DYS.</p>			
<p>* Adjournment (11:46am)</p>	<p>With business completed for the day the meeting was adjourned.</p>			<p>* Motion: Move to adjourn Moved by: Russ Zimmerman 2nd:</p>

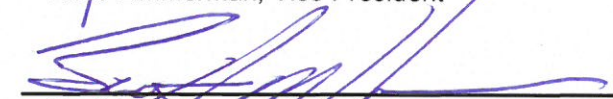
Signature of:



Charles Schwochow, President

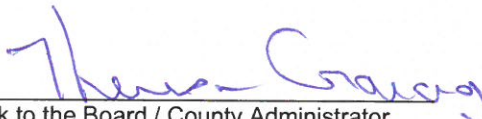


Russ Zimmerman, Vice President



Scott Miller

Board of County Commissioners, Sandusky County Ohio

Attest: 
Clerk to the Board / County Administrator

I, the undersigned, Clerk of the Board of Commissioners, Sandusky County, Ohio, do hereby certify that the foregoing is a true and correct copy from the official record of said Board of County Commissioners as recorded in its Journal.

Clerk, Board of County Commissioners, Sandusky County, Ohio

Agenda/Minutes

2nd Public Hearing Program Year 2023 CDBG Allocation Program

Sandusky County Commissioners Office, Fremont
Thursday, June 1, 2023
9:00 AM

The County is eligible for \$154,000 of Program Year 2023 Community Development Block Grant (CDBG) Allocation Funding. Projects funded with CDBG monies must meet at least one of two national objectives: 1) benefit of Low-to-Moderate Income Individuals in at least 51% of the project area; or 2) aid in elimination of slums or blight.

The purpose of this public hearing is to inform the public and all interested parties of the projects that the City intends to fund with the grant monies received.

Based on citizen input and local officials' assessment of the county's needs, Sandusky County is proposing to undertake the following CDBG activities for PY 2023:

Sandusky County Community Work Program: Public Service, National Objective LMI Direct Benefit, CDBG Allocation \$126,700
Fair Housing and Administration: CDBG Allocation \$27,300

Attendance from the public:

Objections to the projects chosen for Program Year 2023:

Comments or questions:

Current / Ongoing Projects:

- Additional servers for current projects (Sheriff, Clerk of Courts, Recorders) – 240V power has been installed, configuring network, then will schedule installation with HP
- Hosted email migration – common pleas and COC are the only remaining users left to migrate
- Dark fiber – OmniFiber mentioned they are having permit issues
- N-Able cloud backups – all servers successfully backing up, workstation backups have started
- Veeam on premise backups – backups completing successfully
- County network – NAC installed and operational. Implementing policies for approved devices. Also testing penetration.
- Phone system – working CBTS, phone provider for State of Ohio, to design and price phone system.
- Clerk of Courts – Benchmark is mapping all data and working with users on training, on schedule for project
- Juvenile – working with Henschen first week of June to setup servers, project to complete in August
- BOE – implementing security objectives outlined by State
- Prosecutor – new PCs installed, conference room PC installed but TV is damaged.
- Courthouse security
 - Wave system installed and operational
 - Department video monitoring
 - Working with FM to get power and network requirements
 - Getting quotes for PCs and large format monitors
- SC Engineer – working with CBTS for phone system
- Cybersecurity
 - Implemented LAPS, migrated to SentinelOne EDR, XDR and MDR
- Anti-phishing – renewed with KnowBe4, additional campaigns released
- EMA – need to setup backup radio console and radio equipment
- SCSO
 - AVTEC radio console – need to schedule software updates to latest version
 - Radio systems – MARCS template changes sent to state for review and approval
 - CAD/RMS/JMS (Motorola) – admin and end user training completed. Working with Motorola to complete interfaces.
 - IGNITE – Google Workspace account provisioned, waiting for licensing.
 - SAS (new cameras and access control) – installation completed,
- EMS – emails migrated, working on folder redirection.
- IT – Countywide password policy, domain structure changes, WIFI changes.
- City of Fremont
 - Setting up two factor authentication and network security log and reporting
 - Police – new servers arrived, scheduling setup and onboarding
 - Dark fiber – Omnifiber waiting on permits
 - Servers – new servers powered and connected to network, ready for migration
 - Email – getting quotes for O365 migration
 - Sentinel One – migrated to EDR, XDR and MDR
 - Phone system – CBTS project to complete on 6/15
 - Backups – all backups completing successfully, cloud targets verified

