

**Sandusky County Commissioners – 622 Croghan Street, Fremont, OH 43420**

**2023 MEETING**

Meeting: Board Of Commissioners

Location: Commissioners' Board Room

Date: 6/20/2023

Time: 8:00AM – 10:37AM

Present: Commissioners: Charles Schwochow – President; Russ Zimmerman– Vice President; Scott Miller

Present: Theresa Garcia – County Administrator

Others Present: Ron Hiser, Stacy Gibson, Kim Foreman, Christie Schneider, Michael McCullough, Jody Hatfield, Justin West

(\*action items)

AGENDA ITEMS	BRIEF DESCRIPTIONS / ACTION STEPS:	PERSON RESPONSIBLE:	DOLLAR AMOUNT:	MOTION / VOTE
Call to Order Pledge of Allegiance (8:00am)		Charles Schwochow, President		
<b>*Review &amp; Approval of Commissioner Meeting Minutes, incoming Mail Review &amp; External Meeting Notices</b>	The 6/15/2023 minutes were reviewed/approved by the Board. The Board reviewed incoming mail and external meeting notices.	Charles Schwochow Russ Zimmerman Scott Miller		<b>*Motion: Move to Approve minutes Moved by: Scott Miller 2nd: Russ Zimmerman Yes – 3</b>
<b>Review of External board / Meetings Attended by Commissioners</b>	Commissioner Miller attended the Health Board meeting last Friday. See attachment with meeting summary. They discussed the restaurant inspections. One restaurant has had many issues and has refused to follow through with the violation changes. The new inspector asked the Board for support in the next step on fines and consequences. They announced the appointment of a new board member.	Scott Miller		
	Commissioner Miller attended the Townsend Township Trustee meeting yesterday. They have a new building for the Trustee meetings. They had a couple of concerns regarding the intersection by the building. They also had concerns regarding one of the Ditches that is on maintenance in the Township. They are not being notified of meetings at Waste Management and feel they should be included. They would like to be notified when	Scott Miller		

	trucks with waste are coming through and what's on them. They are not hearing their tornado sirens either. Not sure if there is anything wrong with the siren or if they are just not being turned on. Administrator Garcia was asked to call the Engineer to ask him to follow-up on the road and Ditch and Lisa Kuelling, EMA Director, regarding the sirens.			
<b>* Then /Now Documents</b>	<p>One certificate was presented by the Commissioner's Office. PO's were close at the end of the year and new ones were not done at the beginning. One invoice makes up this certificate. TD Engineering - \$503.50</p> <p>One certificate was presented by the Sheriff's Office. 2022 Inmate medical received and no 2022 PO's open. One invoice makes up this certificate. Community Health Services - \$151.36</p>	<p>Commissioners</p> <p>Sheriff</p>	<p>\$503.50</p> <p>\$151.36</p>	<p>*Motion: Move to Approve certificates Moved by: Scott Miller 2nd: Russ Zimmerman Yes – 3</p>
<b>* Personnel</b>	None			
<b>* Travel Requests</b>	None			
<b>Facility Management</b>	<b><u>Ron Hiser – Facility Management.</u></b> Ron came in for his regular meeting with the Commissioners. See attachment for agenda items. They are getting quotes on insulated panels for Woodville Court glass front. The security walls around the servers in the jail are being quoted. The jail elevator upgrade should start in the next week. He is working on several ongoing projects.	Ron Hiser - Director		
<b>Family Children First Council (FCFC)</b>	<b><u>Stacy Gibson – FCFC.</u></b> Stacy came in for her regular meeting with the Commissioners. See attachment for agenda items. A couple of updates for FCFC, she is starting to work on 2024 budgets. She has heard the State funds may be doubling for 2024. A couple other funding venues may be increasing for 2024 too. FCFC has moved under different State Departments throughout the years and may be moving again. They had 49 referrals so far this year for wraparound and 24 open cases. Some of these are referred to Ohio Rise. Commissioner Zimmerman asked about finding an individual that will work as a go between with FCFC and Ohio Rise. They are still looking for this person and working on grant funding to cover the expense of this	Stacy Gibson - Director		

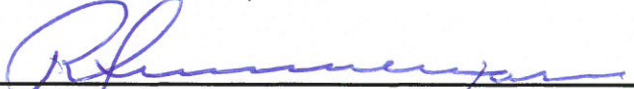
	person. They have a community resource meeting after the regular meeting to answer questions and brainstorm ideas on how to reach out to all different types of families.			
<b>Investment Advisory Committee</b>	Investment Advisory Committee came in for their regular meeting. Kim Foreman, County Treasurer, Christie Schneider, Clerk of Courts and Michael McCullough from UBS Institutional Advisory Firm were present. Michael presented a market update and reviewed the portfolio highlights. The bond maturity schedule summary was discussed.	Kim Foreman – Treasurer Christie Schneider – Clerk of Courts		
<b>* Resolutions</b>	2023 – 174 AUTHORIZING QUIT CLAIM DEED FOR 18.567 ACRES SITUATED IN OUTLET PARCEL NUMBER 34-60-00-0363-00 IN THE CITY OF FREMONT, OHIO TO FREMONT DEVELOPMENT CORPORATION	Commissioners		*Motion: Move to Approve resolution Moved by: Russ Zimmerman 2nd: Charles Schwochow Yes – 2 (Miller Abstained)
	2023 - 175 APPROVING APPROPRIATION TRANSFER FOR COUNTY COURT LEGAL RESEARCH FUND FROM CONTRACT SERVICE TO CAPITAL OUTLAY (\$20,000.00)	County Court #1	\$20,000.00	*Motion: Move to Approve resolution Moved by: Russ Zimmerman 2nd: Charles Schwochow Yes – 3
<b>Public Open Session</b>	Citizens Attendees – none Media Attendees – none Elected Officials – Kim Foreman, Treasurer. Christie Schneider, Clerk of Courts.			
	*** Commissioners recessed from 10:00am to 10:28am while waiting to open Jail Food Bids			
	EMA Director Kuelling reached out to Administrator Garcia and requested the Commissioners declare a State of Emergency for any or all areas of the County impacted by the severe weather on June 15, 2023. The Emergency Proclamation was read through. Commissioner Miller moved the adoption of the Emergency Proclamation. See attached proclamation.			*Motion: Move to declare a State of Emergency Moved by: Scott Miller 2nd: Russ Zimmerman Yes – 3

<b>Jail Food bid opening</b>	<p>Bid requests for Jail Food was requested. Commissioner Schwochow opened the bid that was received. One bid was received, a bid bond was presented with the bid.</p> <p>Commissioner Miller made a motion to tabulate the bids and award the bid at a later date.</p>			<p>*Motion: Move to review the bid and award at a later date.          Moved by: Scott Miller          2nd: Russ Zimmerman          Yes – 3</p>
<b>* Adjournment (10:37am)</b>	<p>With business completed for the day the meeting was adjourned.</p>	Declaration		<p>* Motion: Move to adjourn          Moved by: Scott Miller          2nd: Russ Zimmerman</p>

Signature of:



Charles Schwochow, President



Russ Zimmerman, Vice President



Scott Miller

**Board of County Commissioners, Sandusky County Ohio**

Attest:   
 Clerk to the Board / County Administrator

I, the undersigned, Clerk of the Board of Commissioners, Sandusky County, Ohio, do hereby certify that the foregoing is a true and correct copy from the official record of said Board of County Commissioners as recorded in its Journal.

\_\_\_\_\_  
 Clerk, Board of County Commissioners, Sandusky County, Ohio



**EMERGENCY PROCLAMATION**

**IN THE MATTER OF RESOLUTION DECLARING A STATE OF  
EMERGENCY FOR ANY OR ALL AREAS OF SANDUSKY COUNTY  
THREATENED BY SEVERE STORM DAMAGE**

Commissioner Miller offered the following resolution and moved the adoption of the same, which was duly seconded by Commissioner Zimmerman.

Whereas, The Board of Sandusky County Commissioners met in session on this 20th day of June, 2023 with the following members present:

Charles Schwochow

Russ Zimmerman

Scott Miller

Whereas, Sandusky County, Ohio was threatened by Severe Storms on the evening of June 15, 2023 causing significant damage affecting jurisdictions throughout the county.

**THEREFOR BE IT RESOLVED;**

1. That we the Board of County Commissioners of Sandusky County, Ohio declares that a State of Emergency exists in the County and that we hereby invoke and declare those portions of the Ohio Revised Code which are applicable to the conditions and have caused the issuance of this proclamation to be in full force and effect in the County for the exercise of all necessary emergency authority for the protection of the lives and property of the people of Sandusky County and the restoration of local government with a minimum of interruption.
2. That reference is hereby made to all appropriate laws, status, ordinances and resolutions and particularly to Section 5502 of the Ohio Revised Code.
3. That all public offices and employees of Sandusky County are hereby directed to exercise the utmost diligence in the discharge of duties required of them for the duration of the emergency and in the execution of emergency laws, regulations, and directives both state and local.
4. That all citizens are called upon and directed to comply with necessary emergency measures to cooperate with public officials and emergency management forces in executing emergency operational plans, and to obey and comply with the lawful direction of properly identified officers.
5. That all operation forces will direct their communications and requests for assistance and operations to the Sandusky County Emergency Operations Center at 2323 Countryside Drive, Fremont, Ohio 43420, by telephone at 419-334-6423 or email [LKuelling@sanduskycountyoh.gov](mailto:LKuelling@sanduskycountyoh.gov).



Charles Schwochow, President



Russ Zimmerman, Vice President



Scott Miller

Attest:



Clerk to the Board / County Administrator

I, the undersigned, Clerk of the Board of Commissioners, Sandusky County, Ohio, do hereby certify that the foregoing is a true and correct copy from the official record of said Board of County Commissioners as recorded in its Journal.



Clerk, Board of County Commissioners, Sandusky County, Ohio



# SANDUSKY COUNTY PUBLIC HEALTH



GOOD MORNING!

June 20, 2023

The following is a summary of agenda items discussed and action taken @ the regular Friday, June 16, 2023 Sandusky Co. Board of Health meeting @ 8:30 A.M. in the Front Conference Room:

1. Guests in attendance: Sandusky Co. Commissioner Scott Miller and Sandusky Co. Medical Director Jennifer Greenslade-Hohman, M.D.
2. City of Fremont Mayor Danny Sanchez appointment Alexandra Rojas, as Sandusky Co. Board of Health appointee, effective June 13, 2023-June 13, 2026. Ms. Rojas will replace Dr. Regina Vincent-Williams, who resigned from the Board. WELCOME ABOARD, ALEXANDRA!! Thank you for agreeing to serve!
3. The minutes of the Friday, May 19, 2023 Sandusky Co. Board of Health meeting were approved as presented.
4. The monthly financial report was reviewed with revenue for the month of 236,999.60 and revenue year to date of \$1,850,679.25. Expenses for the month were \$285,618.28 and expenses year to date \$1,242,119.52.
5. The monthly bills were approved. Resolution 23-06 Supplemental Appropriation of \$50,000.00 Contract Services and Resolution 23-07 Advance of Funds in the amount of \$10,000.00 were approved.
6. Approval of employment status change to intermittent for Nicole Willis, R.N., effective June 22, 2023.
7. Approval of unpaid vacation leave for immunization clerk Angela Dewese, July 17-21, 2023.
8. Heard an update on the 2022 annual fiscal audit.
9. Approved the Notice of Award for Tobacco Cessation grant in the amount of \$117,000.00 for July 1, 2023-June 30, 2024.
10. Approved the Memorandum of Understanding with Sandusky Co. Family and Children First Council in the amount of \$1,000.00.
11. Approved the agreement with United Way of Sandusky Co. for Cribs for Kids-Welcome Home, in the amount of \$12,032.41.

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12. Approved the contract with Great Lakes Community Action Partnership for Water Pollution Control Load increase in administrative fees.
13. Contributions for the Sandusky Co. Public Health levy campaign are being requested. A garage sale is being held Friday and Saturday, June 16 and 17, 2023, with all proceeds going to the campaign fund. THE NEXT LEVY COMMITTEE MEETING IS MONDAY, JULY 10, 2023 @ 4:30 P.M. @ Front Conference Room, Sandusky Co. Public Health.
14. The Citizens Public Information Committee met on Friday, June 2, 2023. Well #4 has been taken out of operation and well #8 has not been permitted to operate by Ohio E.P.A. Waste water is being shipped from East Palestine, Ohio. Health Commissioner Brown and Vickery Environmental, Inc. General Manager Brett Miller will review documentation from 1984 for retention/disposal.
15. Progress continues on re-accreditation, with application/uploading of documents planned for November, 2023.
16. W.I.C., immunization and Family Planning clinics will be closed the week of June 19, 2023, to allow floor replacement. W.I.C. clients will be seen in the Administrative side of the building for reloading of benefit cards and other pertinent needs. Walls have been repainted prior to the flooring being replaced, with construction of a new wall in the W.I.C. Health professionals' office. HVAC balancing and duct cleaning is on-going with completion by June 30, 2023. Phone lines will be relocated from the boiler room to the mail room, as well as internet access points more centralized.
17. Health Planning and Education has distributed over 100 bike helmets @ Camp Fire, Safety Camp, Gibsonburg school event and Cinco de Mayo. Prevention items were distributed @ the NAMI Walk on May 6, 2023 and Max's Miles on June 20, 2023. Question, Persuade, Refer (QPR) training was held @ Sandusky Co. Job and Family Services. Shawn Bains presented Ohio Street Smart training. Click it or Ticket was held @ Lakota Schools, with an eighty-four (84%) compliance rate. Medication lock boxes/pouches and DeTerra bags were distributed @ the Golden Threads' event held @ Ole Zim's. Overdose Awareness Day activates are being planned for August 31, 2023 @ Birchard Park. A prevention media campaign in partnership with Sandusky, Seneca, Huron, Ottawa, and Wyandot Counties will place uniform messaging on billboards in all five (5) counties.
18. W.I.C. will distribute coupons @ the Downtown Fremont Farmer's Market on Saturday, June 17, 2023. Drown's, T Jay's, Eshelman and Haslinger markets are participating in the W.I.C. coupon program. W.I.C. will be present @ Grove Fest on Saturday, June 24, 2023.
19. Garbage nuisance on CR #268 has been abated. El Habanero and Cookie Lady have critical violations of the Ohio Revised Code and will be scheduled for an administrative hearing. Daniel

Larcey was scheduled for court. Property owned by Betty Marty and Terry Grunden is moving forward for compliance.

20. THE JULY SANDUSKY CO. BOARD OF HEALTH MEETING WILL BE FRIDAY, THE 21<sup>ST</sup> @ 8:30 A.M.

PLEASE NOTE: SANDUSKY CO. PUBLIC HEALTH OFFICES WILL BE CLOSED TUESDAY, JULY 4, 2023 FOR INDEPENDENCE DAY!!

WILL RE-OPEN WEDNESDAY, JULY 5, 2023 @ 8:00 A.M.

HAVE A HAPPY, HEALTHY AND SAFE FOURTH OF JULY!!!



# Sandusky County Commissioners Agenda



## Topics of Discussion for the meeting Dated June 20th, 2023.

1. We are waiting on numbers to install insulated panels for Woodville court glass front lobby.
2. We are working on developing a boiler preventative maintenance program.
3. We are working on installing perimeter walls (security) around the servers in the basement of the Sheriff offices. Met with contractor and waiting on quote.
4. All-Pro has most of the equipment in for the elevator controls up-grade (waiting on a couple of things to come in) then we can get this scheduled. Ryan said tentatively starting next week.
5. Moving the phone and the data cables so they all terminated into their server room at the BOH. Atul has put together a list of materials and Rich has got them ordered.
6. Scheduling with contractor for fire alarm system install at the BOE.
7. We are continuing to work with the Trane Company and CSO on chiller issues. Work in process with both the Controls and Equipment contractors.
8. The commissioner Bld. aesthetic improvements walk through is scheduled for Wednesday June 21st at the commissioners bid.
9. The Board of Health better buildings project is finishing up with, air balancing, close-outs, equipment factory start-ups and punch-list to finalize. The ductwork cleaning started yesterday.
10. Cousino's is about finished with patching and painting the walls at the BOH. They started the flooring yesterday and the cabinets have been ordered.
11. PDG is working to finish the drawings and bid specifications and get everything in order to bid out the JDC (HVAC and controls) project. We have a meeting set for Thursday to review the remaining building specifications.
12. We are working with the county engineers to install a stone pavement area for the impoundment area next to the south-east Jail fenced in yard.
13. Working with Jeff on design for the new EMS building.
14. On-going discussions with PDG on the HVAC design for the Woodville court. I had a TEAMS meeting with them last Friday. They are to do a comparative report.
15. We have filled all our positions for staffing for Housekeeping.
16. Working on boiler replacements at the Sheriff Office. (Mid- July construction date). Met with mechanical and controls contractor.
17. The blackout sealing at the TRIPS, Sheriff Office, BOH, BOE, Dog Warden, EMS, and Fuel station is completed.
18. We had our 3-year BUSTR inspection last week, with no compliance issues.
19. Repaired another sprinkler line failure at the service center last week.
20. Working on renewing some service contracts.
21. Working on carpet cleaning through-out the county offices.

**Quarterly Meeting with County Commissioners  
Stacey Gibson, Director  
June 20, 2023**

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**FCFC Funding and Contracts Update**

The Ohio Senate details of their budget in the budget bill:

- The doubling in FCFC funds for OCBF funds has remained fully funded.
- Slight increase in Family Centered Services and Supports
- MSY funding has stayed in the budget without cuts.
- Updates to the Ohio Revised Code language for FCFCs
- The new state Department of Children and Youth has also stayed in the bill.

**Wraparound Service Coordination**

Wraparound cases at the end of March include: 24 open cases, with 4 pending intake. Total of 49 referrals so far this year. 12 Referred to OhioRISE; and 4 Open transferred to OhioRISE

Wraparound currently has 1 youth utilizing the state's MSY funding with one case looking for residential placement.

- Discussion on need for Kinship Support, working with a team of folks to dive into this more
- Early Intervention at Board of DD; meeting with schools to determine their future needs

**FCFC Office Space**

Office space request for FCFC. The anticipated amount of space needed is 3-5 offices (depending on OhioRISE and MHRSB), a small meeting room for 6-8 people more accessible public entrance/access point for our families, technological capabilities for good internet, and access to restrooms.

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**2023 FCFC Meeting Dates**

Sandusky County Family and Children First Council Meetings  
are held on the first Thursday of every other month at 8:00am.

March 2<sup>nd</sup>  
June 1<sup>st</sup>  
September 7<sup>th</sup>  
December 7<sup>th</sup>

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