

Sandusky County Commissioners – 622 Croghan Street, Fremont, OH 43420

2023 MEETING

Meeting: Board Of Commissioners

Location: Commissioners' Board Room

Date: 6/27/2023

Time: 8:00AM – 10:38AM

Present: Commissioners: Charles Schwochow – President; Russ Zimmerman– Vice President; Scott Miller

Present: Theresa Garcia – County Administrator

Others Present: Lisa Kuelling, Tori Boyer

(*action items)

AGENDA ITEMS	BRIEF DESCRIPTIONS / ACTION STEPS:	PERSON RESPONSIBLE:	DOLLAR AMOUNT:	MOTION / VOTE
Call to Order Pledge of Allegiance (8:00am)		Charles Schwochow, President		
*Review & Approval of Commissioner Meeting Minutes, incoming Mail Review & External Meeting Notices	<p>The 6/22/2023 minutes were reviewed/approved by the Board. The Board reviewed incoming mail and external meeting notices.</p> <p>The commissioners had a question about a \$1,000.00 invoice for employee incentive for JFS. Administrator Garcia reached out to JFS and this is actually an incentive paid to benefit recipients for staying employed for a certain amount of time and coming off of assistance programs.</p>	Charles Schwochow Russ Zimmerman Scott Miller		<p>*Motion: Move to Approve minutes Moved by: Scott Miller 2nd: Russ Zimmerman Yes – 3</p>
Review of External board / Meetings Attended by Commissioners	<p>Commissioner Zimmerman attended a meeting with The Auditor and Engineer regarding comments that were made at the Regional Planning meeting last week. One of the issues was not being able to go to one map to find zoning maps. After discussion there were some maps that have been on the tax map mapping that have not been updated for over eight years. The group had decided the maps could be updated but the information would need to come from Regional Planning. There was conversation on the response time from Regional Planning. The engineer's office does have the base for most of the zoning maps.</p>	Russ Zimmerman		

Commissioners and Administrator Discussion	Administrator Garcia reached out to the Prosecutor regarding the debt owed for the Sandi's Café. A notice from the Prosecutor was received and they are going to put this mortgage on the foreclosure list for the county.	Theresa Garcia		
	Jim Snyder from Senator Vance's office called regarding the emergency proclamation due to the tornados 6/15/23. He asked if there was any help needed from their office. He wanted to make sure if there is ever a time they can be of assistance to not hesitate to call. Commissioner Schwochow noted he was at a farm bureau meeting and Nationwide was there. They insured many of the farmers and helped many of them that got hit. They were able to give money the same day to help get clean up started.	Theresa Garcia		
	Land Bank has conducted interviews to replace the Administrative position. They have found an individual and they will present the name to the Board for approval.	Scott Miller		
* Then /Now Documents	None			
* Personnel	A statement of expense was signed and approved for County Court Administrator.			
* Travel Requests	None			
Juvenile Court	Mary Ann Reser came in to ask the Commissioners to sign off on the Juvenile Court annual report. The report was reviewed and signed off on. See attachment.	Mary Ann Reser – Court Administrator		
EMA/911	Lisa Kuelling- EMA/911. Lisa came in for her regular meeting with the Commissioners. See attachment for agenda items. Lisa reviewed grant programs for the year. The national weather service built a new building and there was discussion on this. Lisa hosted and attended many meetings. Her reports have been submitted for those that were due. Many public outreach programs such as severe weather, safety town and solar eclipse event. There are still individuals had no idea about how large the solar eclipse event is going to be. They have had three different emergency / disasters in the last month. There were three tornados and two straight-line wind storms, a train equipment incident and county spread power outages. Lisa spoke of some of the "disasters" she saw during the storm on 6/15/23. She	Lisa Kuelling - Director		

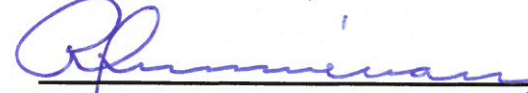
	reviewed /updated the Clyde / GS School District plan. Several exercises were completed. She continues to work on the MARCS radio template. EMA continues to distribute free COVID 19 test kits. Lisa went over some miscellaneous topics (new building at the fair ground, OEPA on Keegan properties and some resident complaints.) Several upcoming for the summer.			
TASC/EM	<u>Tori Boyer – TASC/EM.</u> Tori came in for her regular meeting with the Commissioners. See attachment for agenda items. Current case load is at 57 clients, this is a slight increase. Grant applications are due July 12th, Tori has already submitted her application. OHMAS certification was renewed and went well. This is done every three years. There have been some staff changes and she is fully staffed at this time. She sent one of her staff out for training on the lab machine. She had some time without a lab tech and she took testing to Lucas County. Tori and one other person will be certified to run the machine. She met with Surest Path Director. She explained what TASC does and he signed an MOU for her to help run labs for him. They are participating with the Overdose Awareness Day by setting up a table at the event. Electronic Monitoring has 12 enrolled on GPS and 10 on SCRAM. EM has saved the county \$182,910.00 by having clients on monitoring instead of incarceration.	Tori Boyer – Administrator		
* Resolutions	2023 - 179 APPROVING APPROPRIATION TRANSFER FOR TASC FROM SUPPLIES TO CONTRACT SERVICES (\$220.00) FOR TASC T-SHIRTS	TASC	\$220.00	*Motion: Move to Approve resolution Moved by: Russ Zimmerman 2nd: Scott Miller Yes – 3
	2023 - 180 APPROVING FUND TRANSFER FROM SALES TAX INCOME TO GENERAL FUND (\$625,000.00) AND PI (\$25,000.00)	Commissioners	\$625,000.00 \$25,000.00	*Motion: Move to Approve resolution Moved by: Scott Miller 2nd: Russ Zimmerman Yes – 3
	2023 - 181 AWARDING BID TO TW VENDING, DBA SKILLET KITCHENS, FOR THE INMATE FOOD SERVICES FOR THE SANDUSKY COUNTY JAIL	Sheriff		*Motion: Move to Approve resolution Moved by: Russ Zimmerman 2nd: Scott Miller Yes – 3

	2023 - 182 APPROVING SUPPLEMENTAL APPROPRIATION TO COURT OF APPEALS FUND OTHER AGENCY (\$8,280.00) FOR 2023 PAYMENT TO COURT OF APPEALS	Court of Appeals	\$8,280.00	*Motion: Move to Approve resolution Moved by: Scott Miller 2nd: Russ Zimmerman Yes – 3
	2023 - 183 APPROVING APPROPRIATION TRANSFER FOR DJFS FOR JUNE MANDATED COSTS (\$15,221.08) AND MAY CHILD PLACEMENT COSTS (\$68,742.14)	DJFS	\$15,221.08 \$68,742.14	*Motion: Move to Approve resolution Moved by: Russ Zimmerman 2nd: Scott Miller Yes – 3
Public Open Session	Citizens Attendees – none Media Attendees – none Elected Officials – none			
* Adjournment (10:38am)	With business completed for the day the meeting was adjourned.			* Motion: Move to adjourn Moved by: Russ Zimmerman 2nd:

Signature of:



Charles Schwochow, President

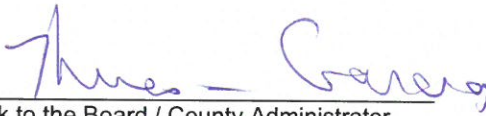


Russ Zimmerman, Vice President



Scott Miller

Board of County Commissioners, Sandusky County Ohio

Attest: 
Clerk to the Board / County Administrator

I, the undersigned, Clerk of the Board of Commissioners, Sandusky County, Ohio, do hereby certify that the foregoing is a true and correct copy from the official record of said Board of County Commissioners as recorded in its Journal.

Clerk, Board of County Commissioners, Sandusky County, Ohio

EMA
6/27/23
9:00 A.M.

Grants: 2022-2023

- A.) EMPG-FY22-January 23-December 23-Changed the date from June of 22 to January of 23.
- B.) LEPC-application submitted-Turned in
- C.) HMEP-applied for-cover Hazmat training identified costs for Public Safety
- D.) Homeland Security-Did not apply. Back competing at state level again
- E.) Solar Eclipse-Still working on legislatures for more funding

Meetings:

Some meetings are virtual, most now in person

EMA Region
EMAO Region
Regional Healthcare EM Coalition Calls
Homeland Security regional meeting
Sand. Co. LEPC
Sand. Co. Regional Planning
Sand. Co. Fire Association
Sand. Co. Dept. Head Mtg
EMAO-Education Committee
EMA-State
Cybersecurity Regional Planning Committee
NW Ohio Healthcare Coalition Steering Committee
NW Ohio Regional Hazmat Conference Committee
Sandusky County Drone Team
State 911 Director/Coordinator
State 911 Executive Committee
State 911-ESI Net Steering Committee
Conference calls with Frontier-911 Communications-with Wood Co. SO
Sand. Co. Homeland Security/Communications Committee
Ironman-Pre-planning efforts have started for 2023
Weather Center Briefings
Solar Eclipse Meeting
Disability Meeting
Regional Planning Meeting
MS-ISAC (Multi-State Information Sharing and Analysis Center)
EMAO-Group Home Legislative Working Group
Attorney General Office
Dam Safety
National Weather Service Visit in Cleveland

Reports:

- A.) EMPG Qtr. Report Due-7/10/2023
- B.) Davis Besse Qtr. Report Due- 7/10/2023
- C.) LEPC Yearly Fiscal Report-Due 7/30/2023
- D.) 911-WGAF Report Completed 6/23/23

- E.) Work Plans-Completed-FY22-7 Qtr. Due 7/10/2023
- F.) FCC-911 Survey Completed 5/22/23

Public Outreach:

- Continued-Severe Weather Information
- 5/19/23-Safety Town
- 6/15/23-City of Fremont-Solar Eclipse Presentation-Department Heads
- 6/22/23-Economic Development-Solar Eclipse Presentation

Trainings Provided/Hosted/Attended:

- A.) Davis Besse
- B.) Swatting/Hoax-Virtual

Emergency/Disasters:

- A.) 3-Tornados/2 Straightline Wind Storms-6/15/23-Evening
 - a. Damage Assessments
- B.) Train Equipment Incident-6/24/23
- C.) County Spread Power Outages-6/25/23-Storm/Wind Event

Community or School Plan Reviews/Updates:

- A.) Clyde/GS School District

Exercises:

- A.) 425/23-Davis Besse-Full Scale-Air & Ground Monitoring
- B.) 5/2/23-Davis Besse-Full Scale-Monitoring, Decon, KI Distribution, Registration, Sheltering, Back up Communications
- C.) 5/13/23-Evaluated-Hancock Co. LEPC
- D.) 5/18/23-Fremont Fire LEPC-Tabletop
- E.) 6/20/23-Evaluated Ottawa Co. LEPC

911 System-

- A.) Working on new EMD Software-EMS/Fire/Law
- B.) Atul continues to work on Sheriff's CAD project and how it will interface with new 9-1-1 system
- C.) Brian continues to work on mapping for the Sheriff new CAD project.
Required new computers, monitors, some software, GIS server connection and a network connection.
- D.) We continue to face issues with new 9-1-1 system regarding connectivity on Frontier end. We have been looking at alternatives on connectivity but have not had any luck yet identifying one source.
- E.) On-Site Audit is 6/28/23

Communications-

A.) Working on changes to MARCS Radio Templates for the County

EOC-Logistics-COVID

A.) EMA continues to distribute FREE test kits to the community.

Misc.-

A.) Lg. Event 9-1-1 Building Backup Project –

- a. 4/11/23-Area graded, stoned, and formed
 - b. 4/13/23-Concrete and Ballard's poured
 - c. 4/11 & 4/13-Rough Electric conduit completed
 - d. Building should be started by week of 5/8/23
 - e. Shell of the building is up
 - f. Air Conditioning System-Contractor has for build
 - g. Metal should be going up the week of 6/26/23
 - h. Additional Electrical needs
- B.) New building Floor plans-Waiting on changes if needed
- C.) OEPA-Keegan properties
- a. Attorney General Witness
 - b. Court Date is set for 8/7/23
- D.) 6/8/23-Resident Complaint-CR 306 (Townsend)-Health Dept. & LEPC
Inspection-3-Artesian Wells

Coming up-Out of the Box:

- 6/28/23-911 Onsite Audit
- 7/14,7/15,7/16-Clyde Bicentennial Event-Radio Communications (Tower and Cache)
- 7/17/23-Rotary Presentation-Solar Eclipse
- 7/23/23-Ironman Triathlon
- 8/21-8/27-Sand. Co. Fair
- 8/21-8/27 Radio Communications for fair (Tower and Cache)
- 8/30/23-FCC Radio License Renewal for frequencies is due

**Sandusky County TASC
Progress Report to County Commissioners**

June 27, 2023

TASC

Current caseload is at 57 current clients. 10 pending clients that we are reaching out to set up appointments. Referrals are at a slight increase the last month.

SFY24 grant application is due July 12th. Ours was submitted June 5th and has since been accepted by next level of authorities.

Our OHMAS certification was renewed back in April. The review by the state official went well. This will need done every 3 years.

Some staffing changes have occurred within the department, however we are currently fully staffed. We have a new employee who accepted the EM/Lab tech position. Stephen has started this month and is doing well adjusting.

During our time without a lab technician, I was able to find another lab that was willing to partner with us and temporarily run our screens. Overall, things went smoothly and I am excited to know we have established a new relationship with another lab.

One staff member has been trained/certified on the lab machine (Holly), and we are looking into a July training for Stephen. I am hoping to get trained at the same time as Stephen.

I met with Surest Path Director recently. I wanted to learn more about agencies within our area. In conversation, I informed David (Surest Path Director) about our lab services we can offer, and he was very excited to hear. We have signed an MOU to test their drug screens on an as needed basis.

TASC will be holding a table at the Overdose Awareness Day celebration, in late August (the 31st 6p-8p). We are all excited to talk with the public more about what we do.

Electronic Monitoring

Currently at 12 enrollees on GPS and 10 enrollees on SCRAM. We have 2 pending that are currently awaiting their release date from jail.

Since January of 2023, electronic monitoring has saved the county \$182,910 in terms of clients being on EM vs. in the detention centers. See attachment for breakdown of county costs/savings.

Sandusky County Electronic Monitoring

Month 2023	Jan	Feb	March	April	May	June	July	Aug.	Sept.	Oct.	Nov.	Dec.	Total
Payroll													
Commisioner's Office				\$275.23									\$275.23
Croghan Bank													\$0.00
Verizon	\$50.80	\$50.80	\$50.80	\$50.76	\$50.76								\$253.92
Hilty Office Supply													\$0.00
Satellite Tracking (GPS)	\$3,410.50	\$2,451.00	\$2,474.75	\$1,942.75	\$2,465.25								\$12,744.25
Offender Reimbursement	\$19.00				\$4.00								\$23.00
Alcohol Monitoring System	\$1,215.50	\$1,411.50	\$1,613.00	\$1,510.50	\$1,831.50								\$7,582.00
Total Expenses for the Month:	\$4,695.80	\$3,913.30	\$4,138.55	\$3,779.24	\$4,351.51	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$20,878.40
Collection for the Month:	\$2,592.50	\$13,776.00	\$8,742.00	\$7,842.50	\$6,998.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$39,951.00

PROFIT / LOSS	\$19,072.60
Courts Due	
Total	\$19,072.60

Courts	Male	Female	Completed	Violated	Active	Days
Common Pleas	19	1	11	3	6	1140
County Court #1	14	6	16	1	4	816
County Court #2	14	4	8	2	8	286
Juvenile Court	9	12	14	5	2	572
Total	56	23	49	11	20	2814

Total Offender - hooked-up 79

Total Jail Time Saved

Days 2,814 1 Day Jail = 3 Days Electronic Monitoring
 Price per Day \$65.00 Daily rate for jail
 \$182,910

Saving The County

Report as of: 6/23/2023



Sandusky County
**Juvenile and
Probate Court**

Calendar Year 2022

ANNUAL REPORT

Judge Brad Smith

6.27.2023

BS
RZ
SM

Sandusky County Juvenile Court Annual Report

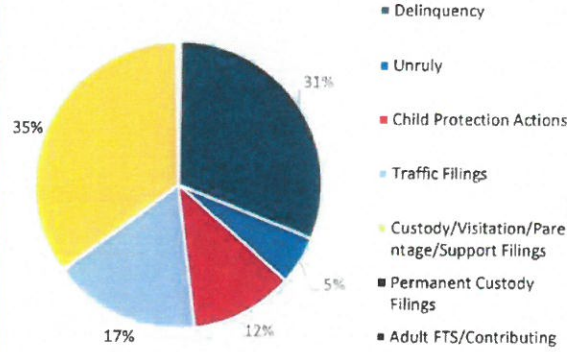


-Judge Brad Smith-

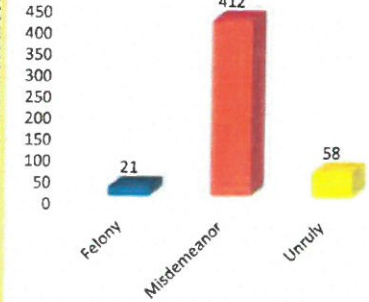
During calendar year 2022 the Juvenile Court saw a total of 1,500 offenses filed. Custody/Visitation/Parentage/Support filings were the case types with the highest volume having 522 offenses filed. There were 465 Delinquency offenses filed, as well as 251 Traffic offenses filed and 173 Child Protection Actions filed.

Calendar year 2022

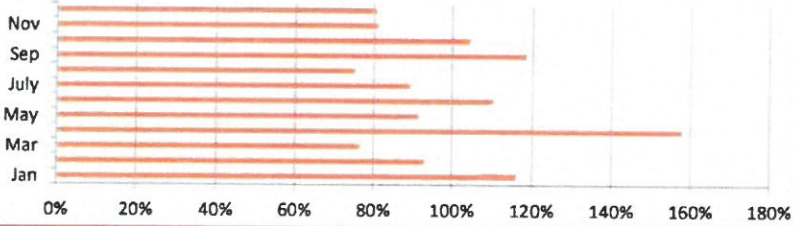
Percentage of Offenses Filed in 2022



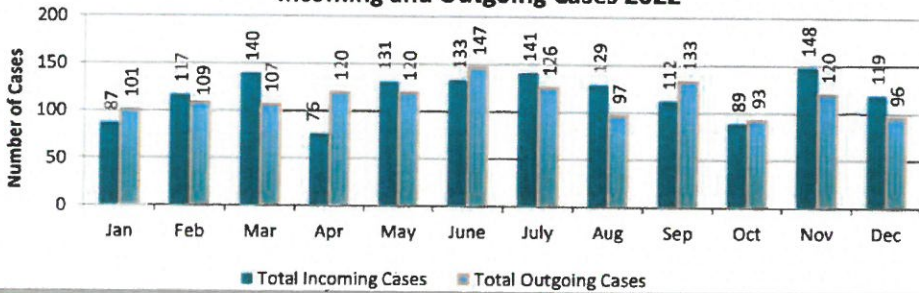
2022 Adjudications by Offense Level



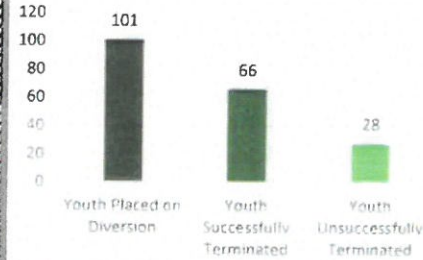
Clearance Rates by Month 2022



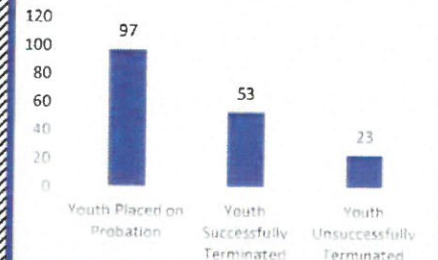
Incoming and Outgoing Cases 2022



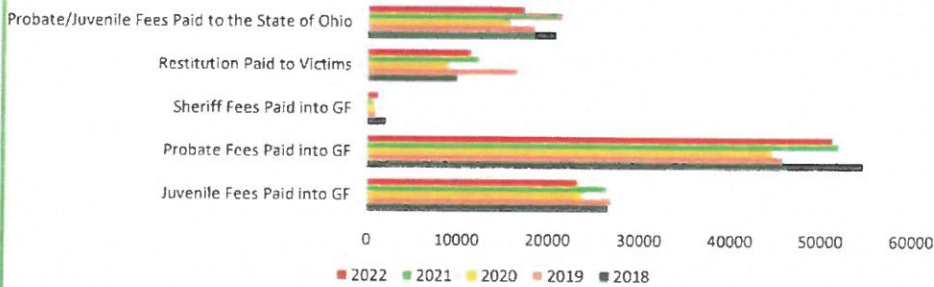
Youth Placed on Diversion



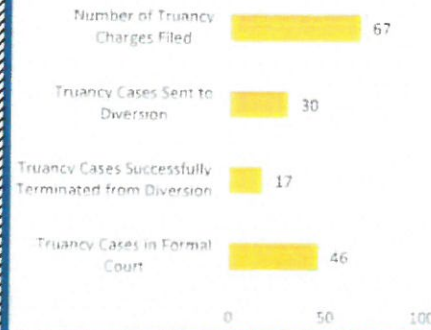
Youth Placed on Probation



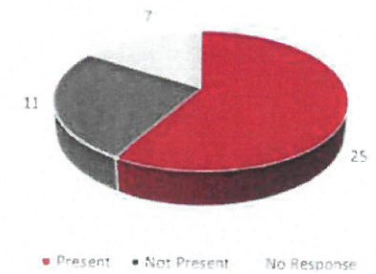
Allocation of Court Fees



Truancy Cases Filed



In 2022 the Probation Department Completed 43 Curfew Checks on 42 Youth



Produced Annually by Sandusky County Juvenile & Probate Court Judge Brad Smith

Judge Brad Smith 6/26/2023

Judge Brad Smith

Date

CLEARANCE RATES:

The clearance rates are the number of outgoing cases as a percentage of the number of incoming cases. The purpose of clearance rates is to measure whether the Court is keeping up with its incoming caseload. If cases are not disposed of in a timely manner, a backlog of cases awaiting disposition will grow. This measure is a single number that can be compared within the Court for any and all juvenile cases. Courts should aspire to clear (dispose of) at least as many cases as have been filed/reopened/reactivated by having a clearance rate of 100% or higher. The clearance rate is calculated by the sum of the incoming cases (new filings/reopened/ reactivated cases) divided by the sum of outgoing cases (closed cases).

INCOMING CASES:

The incoming cases are the total number of cases opened or reactivated in a given month. Reactivated cases are those that were closed and then reopened upon a new filing (for example: a shared parenting agreement was issued and the parties want to modify the agreement a year later, the case would be reactivated). This statistic is compiled and maintained pursuant to the Rules of Superintendence of the Supreme Court.

OUTGOING CASES:

The outgoing cases are the total number of cases closed for Supreme Court reporting purposes in a given month. Cases can close for the following reasons: Trial by Judge or Magistrate; Admission to Judge or Magistrate; Dismissal by Party, Judge or Prosecutor; Unavailability of Party for Trial; Certification or Waiver Granted (delinquency cases only); Transfer to Another Judge or Court; and Other Terminations (for example: referrals to mediation). This statistic is compiled and maintained pursuant to the Rules of Superintendence of the Supreme Court.

ALLOCATION OF JUVENILE/PROBATE FEES:

The Court continues to work diligently at collecting fines, fees and costs. The data in the chart depicts how the Juvenile Court contributes to the General Fund, through collection. The chart also reflects a combined contribution of Juvenile and Probate monies paid to the State of Ohio. Restitution collection can fluctuate depending upon the types of crimes and the amounts of reported damage by victims, overall the Court has worked diligently to improve its "payout" to victims. With all statistics, the numbers vacillate depending upon various factors, such as: law enforcement making arrests, the prosecutor filing charges, the parties ability to pay, and the economy, to name a few.

PERCENTAGE OF OFFENSES:

As stated, this data references offenses filed, not total cases filed. For example: if a child is charged with three misdemeanor offenses, they may have only one case number/filing but a total of three offenses for reporting purposes.

YOUTH PLACED ON DIVERSION:

The Diversion Program is designed for youth that have no prior Court involvement (a first time offender) and are before the Court for a misdemeanor or unruly offense. Youth can be referred to the Diversion Program by the Chief Probation Officer prior to a Court appearance or by the Judge/Magistrate after adjudication pursuant to Juvenile Rule 29(F). Youth placed on Diversion are subject to rules set by the Diversion Contract and can be required to participate in programing deemed appropriate by the Diversion Officer. While on Diversion the youth is subject to random drug screens, curfew checks, school visits, home visits and office visits. If the youth completes the requirements and no new charges are filed, the case against them is dismissed and sealed. If the youth fails to complete the terms of the Diversion contract within 6 months, the case is returned to Court for formal Court involvement.

TRUANCY CASES FILED:

Habitual Truant is defined as any compulsory school age child who is absent 30 or more consecutive hours without a legitimate excuse; absent 42 or more hours in one month without a legitimate excuse; absent 72 or more hours in one year without a legitimate excuse. This also includes 'excessive absences' if the child is absent 38 or more hours in one school month with or without a legitimate excuse; or absent 65 or more hours in one school year with or without a legitimate excuse. The purpose of HB 410 was to decriminalize school truancy, require the schools to provide additional intervention to prevent filing charges and when filed the Court is required to use informal interventions like Diversion.

ADJUDICATIONS BY OFFENSE LEVEL:

Adjudication is defined as giving or pronouncing a judgment or decree. In Juvenile Court, delinquency offenses are classified as a misdemeanor or felony. Unruly offenses are those that are not considered a "crime" if committed by an adult (for example: curfew and school truancy).

YOUTH PLACED ON PROBATION:

Due to cases that carry over from year to year you will notice that the number of terminations do not total the number of youth placed on probation during the calendar year we are reporting on. Youth that are terminated unsuccessfully are done so for a number of reasons, some examples being that they reached the age of majority (18), they were placed at the Ohio Department of Youth Services, or the Court feels that they have reached the maximum benefit. While on Probation, youth are assigned to a Probation Officer who supervises their case. Probation insures that the youth is complying with the rules set by the Court, completing the programming that is required and remaining law abiding. When the youth has completed the requirements of Probation their Probation Officer files a motion with the Court asking for their Probation to be terminated.

CURFEW CHECKS:

While on Probation and/or Diversion all youth are subject to random, unannounced curfew checks. Probation Officers conduct curfew checks by geographical area as assigned by the Chief Probation Officer. The County is divided geographically East (Bellevue and Clyde), Central (Fremont), and West (Gibsonburg, Burgoon and Woodville). Probation Officers will conduct curfew checks in pairs, one male and one female. When conducting checks on female probationers, the female Probation Officer will initiate the contact and vice versa when they are conducting a check on a male probationer. At the time of the curfew check, Probation is required to physically see the youth in question. If the youth is not present, a curfew check slip is left at the residence with instructions about what they are required to do when they get home and Probation will follow up with the family the next business day.

