

**Sandusky County Commissioners – 622 Croghan Street, Fremont, OH 43420**

**2023 MEETING**

Meeting: Board Of Commissioners

Location: Commissioners' Board Room

Date: 7/20/2023

Time: 8:00AM – 10:19AM

Present: Commissioners: Charles Schwochow - President; Scott Miller

Present: Theresa Garcia – County Administrator

Others Present:

(\*action items)

<b>AGENDA ITEMS</b>	<b>BRIEF DESCRIPTIONS / ACTION STEPS:</b>	<b>PERSON RESPONSIBLE:</b>	<b>DOLLAR AMOUNT:</b>	<b>MOTION / VOTE</b>
<b>Call to Order Pledge of Allegiance (8:00am)</b>	<b>*** Commissioner Zimmerman is not is session today</b>	Charles Schwochow, President		
<b>*Review &amp; Approval of Commissioner Meeting Minutes, incoming Mail Review &amp; External Meeting Notices</b>	The 7/13/2023 minutes were reviewed/approved by the Board. The Board reviewed incoming mail and external meeting notices.	Charles Schwochow Scott Miller		<b>*Motion: Move to Approve minutes Moved by: Scott Miller 2nd: Charles Schwochow Yes – 2 (Zimmerman absent)</b>
<b>Review of External board / Meetings Attended by Commissioners</b>	The One Ohio Region 17 meeting was canceled	Charles Schwochow		
	Commissioners were unable to attend the Regional Planning meeting.			
	Commissioner Miller attended the Gibsonburg Lemonade stand ribbon cutting and it was a success. There were several kids that had tables set up and made some money.	Scott Miller		
<b>Commissioners and Administrator Discussion</b>	Administrator Garcia noted they are working on the new Health Insurance renewal. It looks as if we will have an increase. Commissioners were asked to keep this in mind when making a decision on wage increases.			

	Two liquor license renewal requests were received and Commissioners had no issues with either request.			
<b>* Then /Now Documents</b>	Two certificates were presented by the Commissioner's office. First, A PO was done in 2022 but never received and invoice and it was closed at the end of the year. We just received the invoice. Second, A PO was not established as we did not know we would be receiving an invoice. Two invoices make up these certificates. Westfield Electric Inc. - \$2,750.00 CoRSA - \$250.00	Commissioners	\$2,750.00 \$250.00	*Motion: Move to Approve certificates Moved by: Scott Miller 2nd: Charles Schwochow Yes – 2 (Zimmerman absent)
<b>* Personnel</b>	Request to carry over vacation was approved for Steve Shiets.			
<b>* Travel Requests</b>	None			
<b>Facility Management</b>	<b>Ron Hiser – Facility Management.</b> Ron came in for his regular meeting with the Commissioners. See attachment for agenda items. Commissioners talked to Ron about property the County owns that have possibility for solar fields. Administrator asked Ron about some assistance with equipment and items needed by the airport. AEP is helping with some outside lighting by the Dog Kennel and Communication center. Jail elevator upgrade is scheduled for 7/24/23. They are working on the windows at the jail in the block area. They have painted them a couple times and are getting a quote to either paint again or replace.	Ron Hiser – Director		
<b>Board of DD</b>	<b>Sarah Zimmerman – Board of DD.</b> Sarah came in for her regular meeting with the Commissioners. See attachment for agenda items. Things are pretty quiet at the moment. The State budget is being monitored continuously. The State budget has increased the contribution for DSP positions by 30%. This will bump up wages for these individuals. The state budget also approved measures to allow parents of minor children to become the child's paid provider when extenuating circumstances arise. DODD accreditation is scheduled for September. They are in need of Aids for the next school year. They have a wait list for students and need to fill current aid positions and additional to accommodate new students. They are still hiring for more personnel in specific areas.	Sarah Zimmerman - Superintendent		

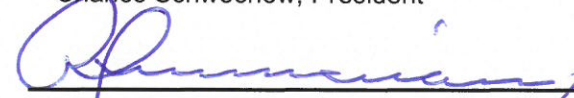
* Resolutions	2023 – 193 APPROVING OUT OF STATE TRAVEL FOR CAPTAIN JUSTIN WEST TO JAIL EXECUTIVE INSTITUTE TRAINING IN OMAHA NEBRASKA FROM SEPTEMBER 17TH TO SEPTEMBER 22ND, 2023	Sheriff		*Motion: Move to Approve resolution Moved by: Scott Miller 2nd: Charles Schwochow Yes – 2 (Zimmerman absent)
	2023 - 194 APPROVING SUPPLEMENTAL APPROPRIATION TO EMS TRANSFER LINE AND FUND TRANSFER FROM EMS FUND TO PI FUND FOR CAPITAL IMPROVEMENTS (\$225,000.00)	EMS	\$225,000.00	*Motion: Move to Approve resolution Moved by: Scott Miller 2nd: Charles Schwochow Yes – 2 (Zimmerman absent)
	2023 - 195 APPROVING SUPPLEMENTAL APPROPRIATION TO EMS PI CAPITAL OUTLAYS (\$14,271.84) FOR POWERLOAD PROCARE PREVENTIVE MAINTENANCE ANNUAL PAYMENT 1 OF 5	EMS	\$14,271.84	*Motion: Move to Approve resolution Moved by: Charles Schwochow 2nd: Scott Miller Yes – 2 (Zimmerman absent)
	2023 - 196 AUTHORIZING MARRIAGE LICENSE FEES, DIVORCE, DISSOLUTION AND ANNULMENT FEES BE PAID TO FIRST STEP DOMESTIC VIOLENCE SHELTER AND SANDUSKY COUNTY LIBERTY CENTER PURSUANT TO SECTION 3113.34-35 OF THE OHIO REVISED CODE (ORC)	Domestic Violence	\$4,864.00	*Motion: Move to Approve resolution Moved by: Scott Miller 2nd: Charles Schwochow Yes – 2 (Zimmerman absent)
	2023 - 197 APPROVING FUND TRANSFER FOR DJFS JULY MANDATED PLACEMENT COSTS (\$15,295.67) AND JUNE PLACEMENT COSTS (\$67,892.22), AND SUPPLEMENTAL APPROPRIATIONS TO DJFS PCSA (\$20,000.00), CHILDRENS SERVICES (\$14,000.00) AND WIA FUNDS (\$200,000.00) FROM ADDITIONAL FUNDING RECEIVED	DJFS	\$15,295.67 \$67,892.22 \$20,000.00 \$14,000.00 \$200,000.00	*Motion: Move to Approve resolution Moved by: Scott Miller 2nd: Charles Schwochow Yes – 2 (Zimmerman absent)
	2023 - 198 APPROVING SUPPLEMENTAL APPROPRIATION TO COMMISSIONERS RECOVERY FUNDING LOSS REVENUE FUND CONTRACT SERVICES (\$100,000.00) AND CAPITAL OUTLAY (\$3,425,781.02)	Commissioners	\$100,000.00 \$3,425,781.02	*Motion: Move to Approve resolution Moved by: Scott Miller 2nd: Charles Schwochow Yes – 2 (Zimmerman absent)

	2023 – 199 APPROVING SUPPLEMENTAL APPROPRIATION TO CWP CONTRACT SERVICES (\$3,000.00) FOR WORK ORDER PROGRAM INVOICE	Community Work Program	\$3,000.00	*Motion: Move to Approve resolution Moved by: Charles Schwochow 2nd: Scott Miller Yes – 2 (Zimmerman absent)
	2023 – 200 APPROVING OUT OF STATE TRAVEL FOR MAJOR HATFIELD, SERGEANT LOPARO AND DEPUTY SMITH TO RIVER FALLS WISCONSIN FROM SEPTEMBER 26TH TO SEPTEMBER 29TH 2023 FOR THE TURNKEY CORRECTIONS USERS CONFERENCE	Sheriff		*Motion: Move to Approve resolution Moved by: Scott Miller 2nd: Charles Schwochow Yes – 2 (Zimmerman absent)
<b>Public Open Session</b>	Citizens Attendees – none Media Attendees – none Elected Officials – none			
<b>* Adjournment (10:19am)</b>	With business completed for the day the meeting was adjourned.			* Motion: Move to adjourn Moved by: Scott Miller 2nd: Charles Schwochow

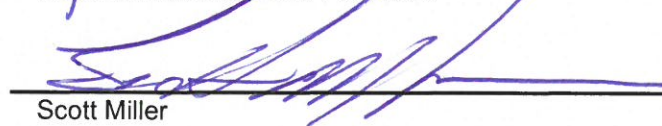
Signature of:



Charles Schwochow, President



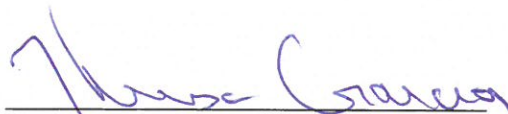
Russ Zimmerman, Vice President



Scott Miller

**Board of County Commissioners, Sandusky County Ohio**

Attest:



Clerk to the Board / County Administrator

I, the undersigned, Clerk of the Board of Commissioners,  
Sandusky County, Ohio, do hereby certify that the foregoing  
is a true and correct copy from the official record of said  
Board of County Commissioners as recorded in its Journal.

\_\_\_\_\_  
Clerk, Board of County Commissioners, Sandusky County, Ohio

# Sandusky County Commissioners Agenda



## Topics of Discussion for the meeting Dated July 20th, 2023.

1. We have contacted AEP to add some additional parking lot lights at the communications and dog warden's locations.
2. We will have the fire alarm tested at the Jail and JDC today.
3. We have received quotes and will implement our boiler preventative maintenance program, which we are moving forward on.
4. We are working on installing perimeter walls (security) around the servers in the basement of the Sheriff offices. PO# has been issued materials have been ordered.
5. All-Pro has delivered the materials and equipment to the Jail for the elevator controls upgrade. They are planning on starting the work Monday 7/24/2023.
6. The electrical for the Service Center Electronic sign is being installed this week.
7. Moving the phone and the data cables so they all terminated into their server room at the BOH. The remainder of the materials have been received. Scheduling with contractor.
8. The fire alarm system at the BOE is presently being installed.
9. Last week we had an issue with one of the Clyde Court furnaces which caused some condensate water to leak onto the floor. This has been cleaned up and we will shampoo the carpet when it is convenient for their staff.
10. The last of the contractors pre-bid walk through was last Friday for commissioner Bld. aesthetic improvements. We should be getting numbers next week.
11. The Board of Health better buildings project is finishing up with, air balancing, close-outs, equipment factory start-ups and punch-list to finalize. We have received PDG's air balancing specifications and Warner Mechanical is working on air diffuser sizing. The ductwork cleaning is complete.
12. The sign for the new EMS building site will be installed this week.
13. Cousino's Restoration have completed installing and waxing the new flooring and are presently painting all the door jambs. The cabinets have been ordered.
14. PDG is working to finish the drawings and bid specifications and get everything in order to bid out the JDC (HVAC and controls) project. We met and toured the remaining buildings.
15. JDC office HVAC has been repaired.
16. We are looking into making some window repairs on the Sandusky County Jail. The windows have been painted 3 times over the years and we are having some issues.
17. Working with Jeff on design for the new EMS building.
18. PDG (Eric) stated that they are ready to put the JDC out for bid.
19. Working on boiler replacements at the Sheriff Office. (Mid- July construction date). Meeting with mechanical and controls contractor again next Friday for pre-construction meeting.



# Sandusky County Commissioners Report

## Quarter 3

July 20, 2023

### Federal & State Updates

The recently approved state budget allocated the state’s largest investment to Ohio’s DD community. Beginning January 1, 2024, state general revenue funds (GRF) will contribute towards a 30% increase to DSP wages and beginning July 1, 2024, an additional 8% increase. In conjunction with the state’s GRF support, county boards agreed to change the pandemic’s temporary DSP retention payment program to a permanent DSP rate structure. This will now become an ongoing board expense. These financial contributions will move the statewide average DSP wage from \$11/hour to \$18/hour and eventually \$19/hour.

The state budget approved the creation of the Governor’s new state agency for Children and Youth. This reportedly will impact the state reporting and oversight structure for schools, preschools, and early intervention. Boards are anxious to learn the potential impact and changes associated with this new state department since EI services are running well under DODD’s authority.

The state budget also approved measures to allow parents of minor children to become their child’s paid provider when extenuating circumstances arise. Much effort is involved in this rapidly changing and developing subject to begin implementation in November 2023.

### DODD Accreditation Scheduled

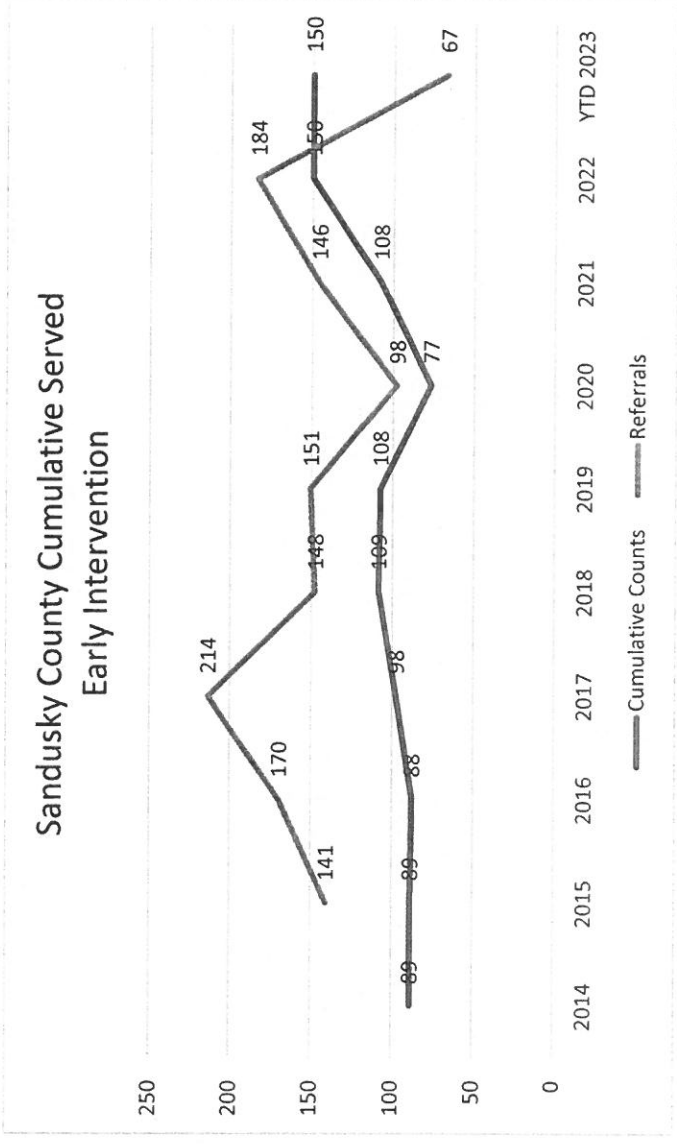
- Personnel
- Early Intervention
- Title XX
- Investigative Services (ie: MUI)
- Service and Support Administration (SSA)
- Medicaid Waiver Administration

### School of Hope – updates

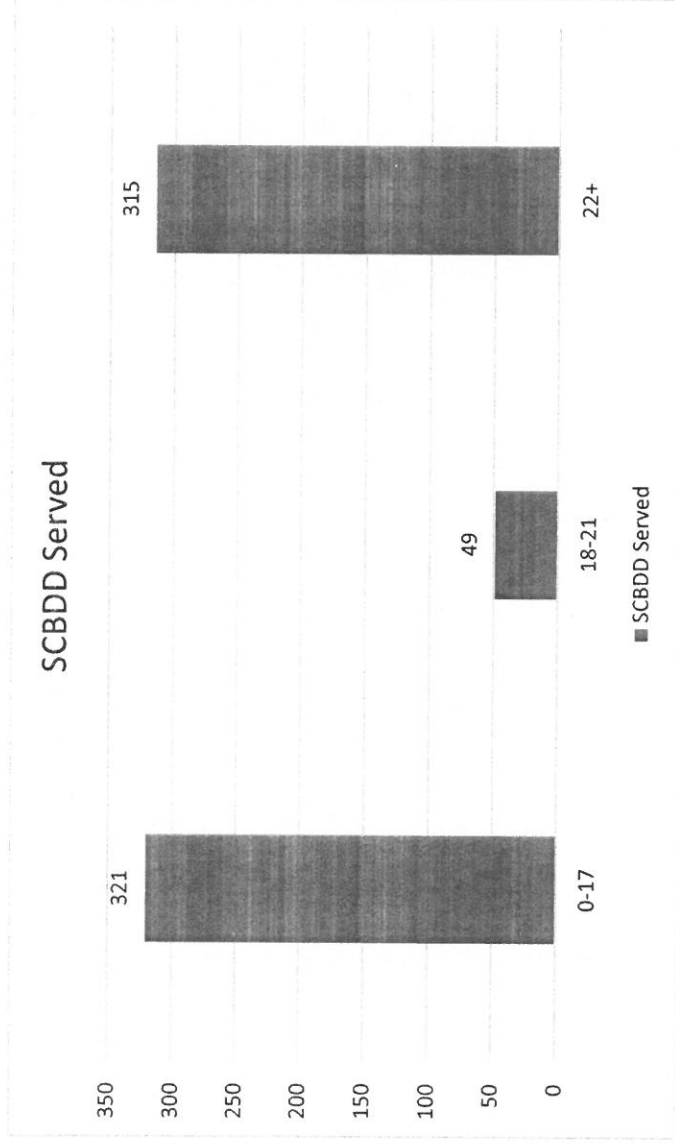
- NPESC
- Hiring
- Wait List

### Personnel – Hiring

**SCBDD's Youth**



Source: Ohio Early Intervention, 5/1/23 data report



Source: Data Ohio, 2-13-23 report

