

Sandusky County Commissioners – 622 Croghan Street, Fremont, OH 43420

2023 MEETING

Meeting: Board Of Commissioners

Location: Commissioners' Board Room

Date: 8/1/2023

Time: 8:00AM – 11:39AM

Present: Commissioners: Charles Schwochow – President; Russ Zimmerman– Vice President

Present: Theresa Garcia – County Administrator

Others Present: Ron Hiser, Atul Chopra, Gwen Soule, Allen Gahler

(*action items)

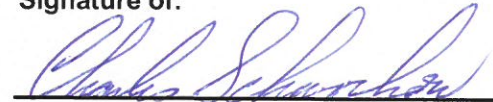
AGENDA ITEMS	BRIEF DESCRIPTIONS / ACTION STEPS:	PERSON RESPONSIBLE:	DOLLAR AMOUNT:	MOTION / VOTE
Call to Order Pledge of Allegiance (8:00am)	Commissioner Miller was not present for session today	Charles Schwochow, President		
*Review & Approval of Commissioner Meeting Minutes, incoming Mail Review & External Meeting Notices	The 7/27/2023 minutes were reviewed/approved by the Board. The Board reviewed incoming mail and external meeting notices.	Charles Schwochow Russ Zimmerman		*Motion: Move to Approve minutes Moved by: Russ Zimmerman 2nd: Charles Schwochow Yes – 2 (Miller absent)
Review of External board / Meetings Attended by Commissioners	The Goodwill ribbon cutting ceremony was canceled and will be rescheduled.			
	Commissioner Zimmerman attended an Eagle Scout ceremony Sunday for Kevin Wallace. Ottawa County Commissioner Mark Stahl also attended the ceremony. Both presented proclamations. Good young man. He had 39 merit badges in his scouting career.	Russ Zimmerman		
Commissioners and Administrator Discussion	Recommendation from the Airport Board to appoint Tim Buit to the board replacing Kendall Rieman. A resolution can be presented on Thursday if this is agreeable. Commissioners agreed to appoint Mr. Buit.	Theresa Garcia		

	Commissioner Schwochow has not had any more communications with the vendor regarding the solar panels. He is going to follow-up.	Charles Schwochow		
* Then /Now Documents	None			
* Personnel	None			
* Travel Requests	None			
Facility Management	<p><u>Ron Hiser – Facility Management.</u> Ron came in for his regular meeting with the Commissioners. See attachment for agenda items. The new security lights have been installed out at the Dog Kennel. He is getting quotes to have vending machines and tablet charging station put in the blocks at the jail. The jail elevator upgrade is mostly complete. He is working with vendors on the air diffusers at the Board of Health to remove the whistling noise it is making. Ron checked into the blacktop striping issue at the Board of Health. He is working with EMS on the new building design. Commissioners asked about the security monitor project at the courthouse. This will be discussed with IT when they come in. It will be the end of fall before they can get to the Park Avenue building, and they will send a quote on the cost.</p>	Ron Hiser - Director		
IT	<p><u>Atul Chopra – IT.</u> Atul came in for his regular meeting with the Commissioners. See attachment for agenda items. While Ron was still in the room Commissioners asked about the security monitors for the courthouse. He is having the quotes for the monitors forwarded to Administrator Garcia. Ron and Atul will visit each office and find out what electric and data is already in place. The minicomputers will be delivered to IT to be programed and monitors will go to the courthouse. They have the power in for the additional servers needed for different projects. All emails have been migrated. Dark fiber is being installed. Still working on new phone system. They are working on user training for the Clerk of Courts case management system. There are some concerns with the vendor not having enough help. Several projects at the Sheriff's office are being worked on. There are also several projects they are helping with for the City of Fremont.</p>	Atul Chopra – IT Supervisor		

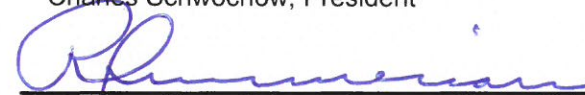
<p>OSU Extension</p>	<p>Gwen Soule – OSU Extension. Gwen and Allen Gahler came in for their regular meeting with the Commissioners. Allen gave an update on AG research. They are working on the fall projects right now. They added an organic trial in the forage research. This will be some of the same research they are doing now but on organic crops. They are posting for the research station supervisor position. This person will be a joint manager for two programs. Master Gardner's are keeping the community garden going. He is also getting ready for the county fair. Gwen covered 4-H update. They are two programs away from the school year. They accomplished camp and judging and getting ready for the fair. They will start setting up the barns next week. They have a financial / budget update on OSU. Wages for hourly staff have been increased, 2024 budget ask will be higher. Katy continues to work on her programs. The new office space was discussed.</p>	<p>Gwen Soule – Educator Allen Gahler - Educator</p>		
<p>* Resolutions</p>	<p>2023 – 205 APPROVING SUPPLEMENTAL APPROPRIATION TO FACILITY MANAGEMENT SUPPLIES (\$75,000.00) FOR FUEL</p>	<p>Facility Management</p>	<p>\$75,000.00</p>	<p>*Motion: Move to Approve resolution Moved by: Russ Zimmerman 2nd: Charles Schwochow Yes – 2 (Miller absent)</p>
	<p>2023 – 206 APPROVING SUPPLEMENTAL APPROPRIATION FOR LAW LIBRARY WAGES (\$7,400.00) AND BENEFITS (\$110.00) FOR 2023 EXPENSES</p>	<p>Law Library</p>	<p>\$7,400.00 \$110.00</p>	<p>*Motion: Move to Approve resolution Moved by: Russ Zimmerman 2nd: Charles Schwochow Yes – 2 (Miller absent)</p>
	<p>2023 - 207 APPROVING APPROPRIATION TRANSFER FOR TASC FROM SUPPLIES TO UTILITIES (\$2,200.00) FOR 2023 EXPENSES</p>	<p>TASC</p>	<p>\$2,200.00</p>	<p>*Motion: Move to Approve resolution Moved by: Russ Zimmerman 2nd: Charles Schwochow Yes – 2 (Miller absent)</p>
<p>Public Open Session</p>	<p>Citizens Attendees – none Media Attendees – none Elected Officials – none</p>			

<p>ODOT</p>	<p>ODOT staff came in to update the Commissioners on 2023 road projects and future projects. Several repaving and culvert projects are schedule for this year and next year. The St. Rt. 20 bypass on the East Side of Fremont is scheduled for 2025. The Adopt A Highway program is still successful. Commissioner Schwochow mentioned the Madison Motors left turn lane. It is very confusing for individuals traveling west. ODOT is aware and they are looking into what they can do to fix the problem.</p> <p>Carlos Baez, County Engineer, was present for the ODOT meeting. While he was in session Commissioners had a discussion regarding the zoning maps and other necessary maps needed by the County and how this can happen. They will continue this conversation at another meeting.</p>			
<p>* Adjournment (11:39am)</p>	<p>With business completed for the day the meeting was adjourned.</p>			<p>* Motion: Move to adjourn Moved by: Russ Zimmerman 2nd: Charles Schwochow</p>

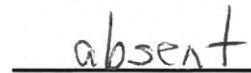
Signature of:



Charles Schwochow, President

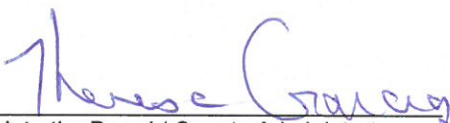


Russ Zimmerman, Vice President



Scott Miller

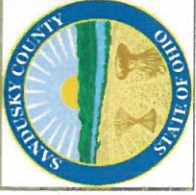
Board of County Commissioners, Sandusky County Ohio

Attest: 
Clerk to the Board / County Administrator

I, the undersigned, Clerk of the Board of Commissioners, Sandusky County, Ohio, do hereby certify that the foregoing is a true and correct copy from the official record of said Board of County Commissioners as recorded in its Journal.

Clerk, Board of County Commissioners, Sandusky County, Ohio

Sandusky County Commissioners Agenda



Topics of Discussion for the meeting Dated August 1, 2023.

1. Additional parking lot lights has been installed at the dog warden's locations.
2. The fire alarm tested at the Jail and JDC is completed with no violations.
3. We are working on installing perimeter walls (security) around the servers in the basement of the Sheriff offices. Work started Monday (7-31-2023)
4. We are working with the Sheriff Office with documentation for their state inspection.
5. We are working with the sheriff office on installing new vending machines and tablet charging stations in the blocks.
6. The Jail elevator controls up-grade is mostly completed. There is some electrical, phones lines, and fire alarm work to be done yet.
7. The electrical for the Service Center Electronic sign has been installed.
8. Moving the phone and the data cables so they all terminated into their server room at the BOH. The remainder of the materials have been received. Scheduling with contractor.
9. The fire alarm system at the BOE is 85% complete. Waiting on some additional smoke detectors, and some programming.
10. I talked with Ashley last Friday about the commissioner Bld. aesthetic improvements. She has received multiple bids and is formulating a spreadsheet to present to the commissioners.
11. We have received PDG's air balancing specifications, and we are working with Warner Mechanical on air diffuser sizing and air distribution noise. The ductwork cleaning is complete.
12. The sign for the new EMS building site is installed. Rich has contacted the vendor for the smaller sign.
13. We had some blacktop and storm gutter issues at the BOH that are being addressed.
14. We have trees at multiple locations that need taken down.
15. Cousino's Restoration have finished the flooring and painted all the door jambs. The cabinets and countertops have been ordered.
16. PDG is working on finishing the drawings and bid specifications and get (everything in order) to bid out the JDC HVAC and controls project. I talked with Eric Thursday about this again.
17. A PO# for the windows and doors painting at the Jail has been issued.
18. Working with Jeff on design for the new EMS building.
19. Working on boiler replacements at the Sheriff Office. (Mid- August construction date). We met with the mechanical contractor, boiler representative, and controls contractor again last Friday for pre-construction meeting.
20. We been working with the Airport on various items (Flat screens, Smart board, fire extinguisher, man lifts)
21. We are adding a parking lot light at the I.T. department location.
22. Working on exterior lighting project for BOE and BOH.

Current / Ongoing Projects:

- Additional servers for current projects (Sheriff, Clerk of Courts, Recorders) – network switches configured, scheduling with HPE for installation
- Hosted email migration – complete, all county email accounts have been migrated successfully
- Dark fiber – OmniFiber has obtained permits, starting installation
- N-Able cloud backups – all servers setup, workstation backups have started. Starting recovery testing.
- Veeam on premise backups – tape library at jail setup and working
- County network – Changing WIFI configuration to allow better control and coverage. Implementing policies for approved devices. Also penetration testing.
- Phone system – working with CBTS, phone provider for State of Ohio, to design and price phone system.
- Clerk of Courts – Benchmark is mapping all data and working with users on training, on schedule for project
- Juvenile – new Henschen servers to go-live on 8/11, we will backup servers before current and new servers before go-live
- BOE – implementing security objectives outlined by State
- Courthouse security
 - Wave system installed and operational – received portable radio cabling and antenna.
 - Department video monitoring
 - Working with FM to get power and network requirements
 - Getting quotes for PCs and large format monitors
- SC Engineer – working with CBTS for phone system
- Cybersecurity – looking at Proofpoint for email security
- Anti-phishing – renewed with KnowBe4, additional campaigns released
- EMA – need to setup backup radio console and radio equipment
- SCSO
 - AVTEC radio console – all consoles updated to latest software version,
 - Radio systems – MARCS template changes sent to state for review and approval
 - CAD/RMS/JMS (Motorola) – go-live pushed to 9/25. Refresher training quote provided by Motorola.
 - Pilot vehicle installation scheduled for 8/9
 - IGNITE – working with Google and SHI to fix licensing issues.
- EMS – folder redirection setup and working.
- IT – Countywide password policy, domain structure changes, WIFI changes.
 - Akamia – testing for secure access to all applications.
 - Server 2012 EOL this October, we are working on upgrading or migrating to newer server versions
- City of Fremont
 - Setting up two factor authentication and network security log and reporting
 - Police – new servers arrived, scheduling setup and onboarding
 - Dark fiber – Omnifiber permits provided
 - Servers – started migration of old servers to Scale virtual machines.
 - Muni servers – 3 remaining to migrate
 - WRC & PD – migrating to complete by end of August
 - Email – quote for O365 migration requested, previous quote didn't cover all licenses
 - Sentinel One – migrated to EDR, XDR and MDR
 - Phone system – CBTS project to complete on 7/12
 - Backups – all backups completing successfully, cloud targets verified
 - KnowBe4 – city campaign has been implemented

