

**Sandusky County Commissioners – 622 Croghan Street, Fremont, OH 43420**

**2023 MEETING**

Meeting: Board Of Commissioners

Location: Commissioners' Board Room

Date: 8/15/2023

Time: 8:00AM – 9:44AM

Present: Commissioners: Charles Schwochow – President; Russ Zimmerman– Vice President; Scott Miller

Present: Theresa Garcia – County Administrator

Others Present: Ron Hiser, Tim Myers, Bruce Schrader

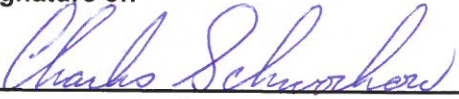
(\*action items)

AGENDA ITEMS	BRIEF DESCRIPTIONS / ACTION STEPS:	PERSON RESPONSIBLE:	DOLLAR AMOUNT:	MOTION / VOTE
Call to Order Pledge of Allegiance (8:00am)		Charles Schwochow, President		
<b>*Review &amp; Approval of Commissioner Meeting Minutes, incoming Mail Review &amp; External Meeting Notices</b>	The 8/10/2023 minutes were reviewed/approved by the Board. The Board reviewed incoming mail and external meeting notices.	Charles Schwochow Russ Zimmerman Scott Miller		<b>*Motion: Move to Approve minutes Moved by: Scott Miller 2nd: Russ Zimmerman Yes – 3</b>
<b>Review of External board / Meetings Attended by Commissioners</b>	Commissioners Zimmerman and Miller attended the ribbon cutting for MRG Nail & Spa. This company opened last year as a hair salon and has expanded the business to include nails and a spa.	Russ Zimmerman Scott Miller		
	Regional Planning meeting was canceled.			
	Commissioner Miller attended the Green Creek Township meeting last night. There is always good conversation at this meeting. They have a concern they don't always know what the City of Clyde is doing concerning possible annexations and property around them. They don't feel they are in the loop. They had heard that Sunrise has bought Eshleman Farm and they will use it for a rail yard to keep trains from blocking tracks in the City. They are wondering if they plan on annexing that property. They also asked about any growth by the airport and how it would affect the trailer	Scott Miller		


	<p>parks in the Township. Commissioner Miller had not heard anything about annexations. He did suggest they invite the City Manager to a Township meeting.</p>			
	<p>Commissioner Miller attended the Bellevue City Council meeting last night. Bellevue Police Department has a new K-9. The handler brought the dog in to the meeting to introduce it to council. They have a contract with Republic for trash pick-up in the City. Commissioner Miller notified the City the Land Bank has Brown Field funding coming and it could be used in the City.</p>	Scott Miller		
<b>Commissioners and Administrator Discussion</b>	<p>Administrator Garcia presented a letter to send to the Governor along with a letter of interest from Attorney Snyder in regard to the unexpired term in Clyde County Court. The Commissioners are presenting the letter for the Governor to review and make a decision.</p>	Theresa Garcia		
<b>* Then /Now Documents</b>	<p>One certificate was presented by the Commissioner's Office. A PO was not done as clerk didn't know a final meter usage invoice was due. One invoice makes up this certificate. Perry ProTech - \$ 209.63</p> <p>One certificate was presented by Common Pleas Court. PO was not requested or created prior to services. One invoice makes up this certificate. Mercury Investigations Inc. - \$3,750.00</p>	<p>Commissioners</p> <p>Common Pleas Court</p>	<p>\$209.63</p> <p>\$3,750.00</p>	<p>*Motion: Move to Approve certificates Moved by: Scott Miller 2nd: Russ Zimmerman Yes – 3</p>
<b>* Personnel</b>	None			
<b>* Travel Requests</b>	None			
<b>Facility Management</b>	<p><b><u>Ron Hiser – Facility Management</u></b>. Ron came in for his regular meeting with the Commissioners. See attachment for agenda items. Ron presented a quote for additional cable for the tower at the jail for amateur radio. That quote should go to EMA for review. The walls are up around the servers in the jail for security per the request of the State Auditor. The jail elevator upgrade is almost complete. They need some electrical upgraded and then it needs to be inspected. Ron presented quotes on the Commissioner's Office renovation. Ron reviewed courthouse security projects he is working on with IT, Habitec, courthouse security and electrical contractor. Ron estimated the cost to be around \$60,000.00.</p>	Ron Hiser - Director		<p>*Motion: Move to Approve courthouse security project Moved by: Scott Miller 2nd: Russ Zimmerman Yes – 3</p>

	Commissioner Schwochow asked for a motion to move forward with the projects with a not to exceed \$75,000.00. Ron is working with Kleinfelder to finish up on the JJC HVAC project. He is working on the new boilers for the jail.			
<b>Regional Airport Board</b>	Regional Airport Board members, Tim Myers and Bruce Schrader, requested to meet with the Commissioners. They came in to talk about an opportunity they have. They have two hangars on site. Bruce talked about the property the Airport currently owns and the property surrounding the airport. They currently have storage units for aircraft that generates a small amount of revenue. One of the hangars is for sale. The airport is working on purchasing the hangar. Bruce and Tim came in to ask if the Commissioners would be interested in purchasing the hangar. There was discussion on the proposal and what could be done and the revenue it could generate.	Bruce Schrader - Board Member Tim Myers – Board Member		
<b>* Resolutions</b>	2023 - 217 APPROVING APPROPRIATION TRANSFER FOR RECORDERS OFFICE FROM WAGES TO CONTRACT SERVICES (\$1,750.00) FOR 2023 MICROFILM STORAGE EXPENSES	Recorder	\$1,750.00	*Motion: Move to Approve resolution Moved by: Russ Zimmerman 2nd: Scott Miller Yes – 3
	2023 - 218 APPROVING APPROPRIATION TRANSFER FOR DJFS FOR AUGUST MANDATED COSTS (\$15,295.67) AND JULY CHILD PLACEMENT COSTS (\$68,780.83)	DJFS	\$15,295.67 \$68,780.83	*Motion: Move to Approve resolution Moved by: Scott Miller 2nd: Russ Zimmerman Yes – 3
<b>Public Open Session</b>	Citizens Attendees – none Media Attendees – none Elected Officials – none			
<b>* Adjournment (9:44am)</b>	With business completed for the day the meeting was adjourned.			* Motion: Move to adjourn Moved by: Scott Miller 2nd: Russ Zimmerman

Signature of:

  
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Charles Schwochow, President

  
\_\_\_\_\_

Russ Zimmerman, Vice President

  
\_\_\_\_\_

Scott Miller

**Board of County Commissioners, Sandusky County Ohio**

Attest:   
Clerk to the Board / County Administrator

I, the undersigned, Clerk of the Board of Commissioners,  
Sandusky County, Ohio, do hereby certify that the foregoing  
is a true and correct copy from the official record of said  
Board of County Commissioners as recorded in its Journal.

\_\_\_\_\_  
Clerk, Board of County Commissioners, Sandusky County, Ohio

# Sandusky County Commissioners Agenda



## Topics of Discussion for the meeting Dated August 15th, 2023.

1. Additional parking lot lights has been installed at the dog warden's and 911 locations. We are having the tree's trimmed back to aid in the light distribution.
2. All the towers have been inspected. They have provided a couple of quotes for updating some cable runs at the jail for the amateur radio system.
3. The security walls around the servers in the basement of the Sheriff offices is complete and the keys have been turned over to the I.T. department.
4. We are working with the Sheriff Office with documentation for their state inspection.
5. We are working with the sheriff office on installing new vending machines and tablet charging stations in the blocks.
6. The Jail elevator controls up-grade is completed. There is some electrical, phones lines, elevator key lock-out, and fire alarm work to be done yet.
7. The electrical for the Service Center Electronic sign has been installed.
8. Scheduling with contractor on moving the phone and the data cables so they all terminated into their server room at the BOH.
9. We have the quotes for the commissioner's building renovations.
10. The PO# for the air distribution system (diffusers and dampers) and air balancing for the BOH has been issued.
11. The antenna, cables, and 120v power has been installed for the C.H. help button system.
12. Habitec to install the fire alarm system cell to the BOE location by end of week. Testing and certification to follow.
13. We are working with I.T., C.H. Security, Habitec, Electrical (cables and power) and mechanical contractors (doors and hardware) to enhance the courthouse and commissioner bld. security.
14. We have trees at multiple locations that need taken down or trimmed back.
15. Cousino's Restoration have finished the flooring and painted all the door jambs. The cabinets and countertops have been ordered.
16. PDG is working on finishing the drawings and bid specifications and get (everything in order) to bid out the JDC HVAC and controls project. I talked with Eric Thursday about this again.
17. A PO# for the windows and doors painting at the Jail has been issued.
18. Working with Jeff's team and Thomas Porter on design for the new EMS buildings.
19. Working on boiler replacements at the Sheriff Office. (Mid- August construction date).
20. We been working with the Airport on various items (Flat screens, Smart board, fire extinguisher, man lifts)
21. The parking lot light at the I.T. department location is installed, and we are working on suppling electrical power.
22. Working on exterior lighting project for BOE and BOH.

