

Sandusky County Commissioners – 622 Croghan Street, Fremont, OH 43420

2023 MEETING

Meeting: Board Of Commissioners

Location: Commissioners' Board Room

Date: 9/5/2023

Time: 8:00AM – 11:06AM

Present: Commissioners: Charles Schwochow – President; Russ Zimmerman– Vice President; Scott Miller

Present: Theresa Garcia – County Administrator

Others Present: Atul Chopra, Craig Shoup, Sheriff Hilton, Chad Collins

(*action items)

AGENDA ITEMS	BRIEF DESCRIPTIONS / ACTION STEPS:	PERSON RESPONSIBLE:	DOLLAR AMOUNT:	MOTION / VOTE
Call to Order Pledge of Allegiance (8:00am)		Charles Schwochow, President		
*Review & Approval of Commissioner Meeting Minutes, incoming Mail Review & External Meeting Notices	The 8/31/2023 minutes were reviewed/approved by the Board. The Board reviewed incoming mail and external meeting notices. Ash automotive bill for DJFS. There were two PO's that covered the same invoice.	Charles Schwochow Russ Zimmerman Scott Miller		*Motion: Move to Approve minutes Moved by: Scott Miller 2nd: Russ Zimmerman Yes – 3
Review of External board / Meetings Attended by Commissioners	Commissioners Zimmerman and Miller attended the Northwest Ohio Transportation Safety meeting last week at the Engineers Office. There were four counties involved in the meeting. They were brainstorming ideas to eliminate vehicle and pedestrian accidents. ODOT set the up the discussion. There were several ideas presented and everyone was asked to give an opinion on the idea whether it was good, bad or needed discussion. They are trying to build a strategy to eliminate as many fatal and life altering accidents on the roadway. There are at least four more sessions that will be scheduled.	Russ Zimmerman Scott Miller		
	Commissioner Miller attended the EDC Investors Networking event last week. It was a good event and well attended. Casual conversation among many groups regarding what they have going on and upcoming events.	Scott Miller		

Commissioners and Administrator Discussion	Ron Hiser, Facility Management, and Atul Chopra, IT Supervisor, finished up getting counts for the security monitors for the courthouse. A couple of offices asked about wireless instead of hard wiring the computers. This would end up with band width issues and maintenance cost.	Theresa Garcia		
	Clydescope sent their annual campaign notice for 2024 donations. Sandusky County has generally submitted \$2,500.00 to Clydescope. Commissioner Zimmerman made a motion to submit the same for 2024.	Theresa Garcia		*Motion: Move to Approve Clydescope campaign funding Moved by: Russ Zimmerman 2nd: Charles Schwochow Yes – 3
	Commissioner Schwochow asked for a summary of the county fair and how they think things went. Commissioner Miller noted he likes having a tent at the fair and is happy with the board sharing different projects and meetings the Commissioners have attended through the year. He does feel if we share the tent those individuals should be present in the tent. He also would also like to see a square tent or if it is rectangle the length should be up front not deep. The tents were not very nice and in very poor condition. Commissioner Schwochow noted the sheriff had a drawing going on in his tent and it had a lot of people coming to their tent and thought maybe we should do the same thing. We need to make sure to note throughout the year items we need to highlight at the fair.	Charles Schwochow Russ Zimmerman Scott Miller		
* Then /Now Documents	One certificate presented by the Commissioner's Office. PO was not established due to a clerical error. It will be added to annual expenses for 2024. One invoice makes up this certificate. Ohio State University - \$120.00	Commissioners	\$120.00	*Motion: Move to Approve certificates Moved by: Scott Miller 2nd: Russ Zimmerman Yes – 3
* Personnel	Statement of expenses for the Coroner investigator mileage for August were signed			
* Travel Requests	None			
IT	Atul Chopra – IT. Atul came in for his regular meeting with the Commissioners. See attachment for agenda items. Additional servers for current projects are being setup. Equipment is being ordered for the courthouse	Atul Chopra - Supervisor		

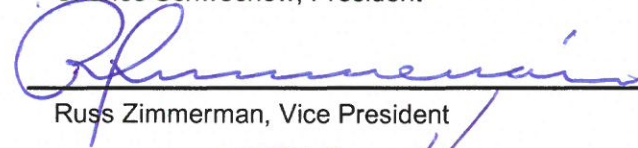
	security system. Clerk of Courts case management project is running behind. The Vendor has changed names or was bought out and they are having issues with staffing. They are meeting next week to give more detail. There was an update to the Sheriff dispatch console. They continue to work on many projects. Commissioners and Administrator recommended replacing the one open position and adding two more for 2024 would help with some of the projects.			
Sheriff	Chris Hilton – Sheriff. Sheriff came in for his regular meeting with the Commissioners. Sheriff asked about running some electric to the jail for vending machines. It will create more revenue and ease up the commissary purchases. He also talked about the new system to hold inmates personal belongings. He would like these to be on the radar for 2024. Sheriff asked about needing someone who can be knowledgeable on the Motorola system. He would like to have his current dispatch supervisor be that person and then replace her dispatch position. His overtime in dispatched would be reduced by adding an additional dispatcher. He will have his fiscal clerk send over some budget numbers. Commissioners complimented Sheriff on his fair tent.	Sheriff		
* Resolutions	2023 - 242 APPROVING SUPPLEMENTAL APPROPRIATIONS TO COMMON PLEAS GUARDIAN AD LITEM AND JUROR FEES (\$15,000.00) AND COUNTYWIDE CONTRACT SERVICES (\$60,000.00); AND APPROPRIATION TRANSFER FROM TAXES AND ASSESSMENTS TO COUNTYWIDE CONTRACT SERVICES (\$10,840.00) FOR 2023 YEAR END EXPENSES	Various	\$15,000.00 \$60,000.00 \$10,840.00	*Motion: Move to Approve resolution Moved by: Scott Miller 2nd: Russ Zimmerman Yes – 3
Public Open Session	Citizens Attendees – Craig Shoup, past news messenger reporter Media Attendees – none Elected Officials – Chris Hilton, Sheriff			
UIS Insurance	Chad was unable to attend he was picked for jury duty. Administrator Garcia reviewed the renewal from CEBCO. The 2024 renewal is a 9.9% increase. There were options to reduce the cost, however it would increase deductibles, out of pocket max and co-pays. The increase in premium does not justify the huge	Chad Collins - Agent		

	change in the current plan. Chad was able to come in at the end of the discussion. He recommended we stay with our current plan as well. He talked about claims for 2024 and overall book of business.			
* Adjournment (11:06am)	With business completed for the day the meeting was adjourned.			* Motion: Move to adjourn Moved by: Russ Zimmerman 2nd: Scott Miller

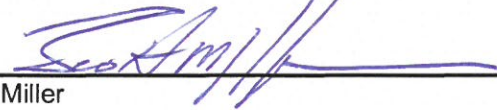
Signature of:



Charles Schwochow, President



Russ Zimmerman, Vice President



Scott Miller

Board of County Commissioners, Sandusky County Ohio

Attest: 
Clerk to the Board / County Administrator

I, the undersigned, Clerk of the Board of Commissioners, Sandusky County, Ohio, do hereby certify that the foregoing is a true and correct copy from the official record of said Board of County Commissioners as recorded in its Journal.

Clerk, Board of County Commissioners, Sandusky County, Ohio

Current / Ongoing Projects:

- Additional servers for current projects (Sheriff, Clerk of Courts, Recorders) – network switches configured, scheduling with HPE for installation
- Hosted email migration – complete, all county email accounts have been migrated successfully
- Dark fiber – OmniFiber to provide timeline for completion
- N-Able cloud backups (Cove) – all servers backing up successfully, workstation backups started. Starting recovery testing.
- Vecam on premise backups – having some issues with tape libraries, determining if we need to replace tapes.
- County network – setting up cohesive countywide WIFI
- Phone system – discussing possible systems with multiple providers
- Clerk of Courts – Benchmark project is delayed, don't have updated timeline yet
- Juvenile – new Henschen servers installed, everyone migrated to new system
- BOE – implementing new security objectives outlined by State
- Courthouse security
 - Department video monitoring
 - Final walkthrough completed, network and power requirements outlined
 - PC, monitors and hardware requirement quotes obtained
- SC Engineer – working with CBTS for phone system
- Cybersecurity – demoing Proofpoint and Checkpoint for email security
- Anti-phishing – renewed with KnowBe4, additional campaigns released
- EMA – need to install backup radio console and radio equipment
- SCSO
 - AVTEC radio console – installed new PC to address poor audio
 - Radio systems – MARCS template changes sent to state for review and approval
 - CAD/RMS/JMS (Motorola) – go-live pushed to 9/25. Refresher training quote provided by Motorola.
 - Pilot vehicle installation complete, working on networking
 - Working with jail on inmate identification system and electronic health records system.
- EMS – folder redirection setup and working.
- IT – Countywide password policy, domain structure changes, WIFI changes.
 - Akamia – testing for secure access to all applications.
 - Server 2012 EOL this October, we are working on upgrading or migrating to newer server versions
- City of Fremont
 - Setting up two factor authentication and network security log and reporting
 - Police – new servers arrived, scheduling setup and onboarding
 - Dark fiber – Omnifiber permits provided
 - Servers – started migration of old servers to Scale virtual machines.
 - Muni servers – 3 remaining to migrate
 - WRC & PD – migrating to complete by end of October
 - Email – quote for O365 migration obtained, TTx has best pricing and solution
 - Sentinel One – migrated to EDR, XDR and MDR
 - Phone system – CBTS implementation scheduled for 10/3
 - Backups – all backups completing successfully, cloud targets verified. Need to setup backups for Scale servers
 - KnowBe4 – city campaign has been implemented

