

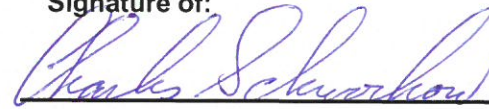
<b>Sandusky County Commissioners – 622 Croghan Street, Fremont, OH 43420</b>			<b>2023 MEETING</b>	
Meeting: Board Of Commissioners	Location: Commissioners' Board Room	Date: 10/10/2023	Time: 8:00AM – 10:38AM	
Present: Commissioners: Charles Schwochow – President; Russ Zimmerman– Vice President; Scott Miller				
Present: Theresa Garcia – County Administrator				
Others Present: Terry Stanforth, Ron Hiser, Tom Fullen				
(*action items)				
<b>AGENDA ITEMS</b>	<b>BRIEF DESCRIPTIONS / ACTION STEPS:</b>	<b>PERSON RESPONSIBLE:</b>	<b>DOLLAR AMOUNT:</b>	<b>MOTION / VOTE</b>
<b>Call to Order Pledge of Allegiance (8:00am)</b>		Charles Schwochow, President		
<b>*Review &amp; Approval of Commissioner Meeting Minutes, incoming Mail Review &amp; External Meeting Notices</b>	The 10/3/2023 minutes were reviewed/approved by the Board. The Board reviewed incoming mail and external meeting notices.	Charles Schwochow Russ Zimmerman Scott Miller		*Motion: Move to Approve minutes Moved by: Scott Miller 2nd: Russ Zimmerman Yes – 3
<b>Review of External board / Meetings Attended by Commissioners</b>	Commissioners all attended the OSS Solid Waste Board meeting. They reviewed the projects and grant programs they are working on. Finances all look good. They discussed with their attorney what they need to do since their siting strategy and plan did not get approved by the EPA. The board asked the attorney to work on an updated plan and to forget about the siting strategy.	Charles Schwochow Russ Zimmerman Scott Miller		
<b>Commissioners and Administrator Discussion</b>	Commissioner Miller went to Owens Community College to observe the sheriff training being presented by the Sandusky County Sheriff. They were participating in SWAT training. There were several different scenarios presented for the exercises. This facility has gas stations, houses and other “scenery” that allow them real life experience. It was impressive. When you look at the money put in to equipment and observe a training it is money well spent.	Scott Miller		

	Commissioners reviewed a letter from a county employee asking for an exception to add her child to her health insurance. She already carries a family plan and inadvertently did not complete paperwork to add the child in July. The time to add has passed and the child can only be added if the Commissioners approve. This is no additional cost to the County and all approved the exception.	Theresa Garcia		
<b>* Then /Now Documents</b>	<p>One certificate was presented by the Board of DD. A PO request wasn't submitted because it was an emergency placement for services. One invoice makes up this certificate. Wynn - Reeth Inc.- \$416.08</p> <p>Two certificates were presented by 911 Office. First certificate they were unaware that the 911 vehicle was going in for an oil change; second certificate was a last-minute payment to make 911 dispatchers compliant with EMD to answer medical calls. Two invoices make up these certificates. Advantage Ford- \$85.34 Croghan Colonial (VISA) - \$315.00</p>	<p>Board of DD</p> <p>911</p>	<p>\$416.08</p> <p>\$85.34 \$315.00</p>	<p>*Motion: Move to Approve certificates Moved by: Scott Miller 2nd: Russ Zimmerman Yes – 3</p>
<b>* Personnel</b>	None			
<b>* Travel Requests</b>	None			
<b>Veterans Office</b>	<b><u>Terry Stanforth – Veterans.</u></b> Terry came in for his regular meeting with the Commissioners. The Wall That Heals event was amazing. He made closing remarks at the end of the event. He also had an opportunity to go to the permanent wall in DC this weekend. Commissioners talked about Veterans Memorial Park and any needs for the Courthouse Holiday lights. They will have a ceremony for Veterans Day in front of the courthouse. There was discussion on sound systems to use for events. They have new veteran's disability claims. This number is increasing.	Terry Stanforth – Service Officer		
<b>Facility Management</b>	<b><u>Ron Hiser – Facility Management.</u></b> Ron came in for his regular meeting with the Commissioners. See attachment for agenda items. Jail elevator was inspected and passed. He continues to have issues with the Chillers at the jail. He is now stocking the sensor that need to be replaced so when they go down they have	Ron Hiser - Director		

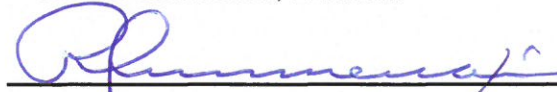
	<p>them ready for the contractor. They are working on the holiday light display at the courthouse. They started the work at the Commissioner's Office yesterday. The diffusers and dampers at the Board of Health are installed. They need to be balanced and then they can check to make sure the noise is gone. He continues to work on the courthouse security items. The handrails and window bars are being painted at the Commissioner's building. The new boiler at the jail is 80% complete. Ron updated on the demo of 108 S Park Ave. building. Working on scope of work for the next mechanical bids for remaining county buildings.</p>			
<b>* Resolutions</b>	<p>2023 – 268          AUTHORIZING THERESA GARCIA, COUNTY ADMINISTRATOR, TO APPLY, ACCEPT, AND ENTER INTO A WATER SUPPLY REVOLVING LOAN ACCOUNT (WSRLA) AGREEMENT ON BEHALF OF SANDUSKY COUNTY, OHIO FOR PLANNING, DESIGN AND/OR CONSTRUCTION OF WATER FACILITIES; AND DESIGNATING A DEDICATED REPAYMENT SOURCE FOR THE LOAN.</p>	Sanitary Engineer		<p>*Motion: Move to Approve resolution          Moved by: Scott Miller          2nd: Russ Zimmerman          Yes – 3</p>
	<p>2023 - 269          APPROVING APPROPRIATION TRANSFER FROM BENEFITS TO SUPPLIES (\$8,000.00) AND SUPPLEMENTAL APPROPRIATION TO SUPPLIES (\$6,000.00) TO COVER YEAR END DRUG TESTING CHEMICAL SUPPLIES.</p>	TASC	<p>\$8,000.00          \$6,000.00</p>	<p>*Motion: Move to Approve resolution          Moved by: Russ Zimmerman          2nd: Scott Miller          Yes – 3</p>
	<p>2023 - 270          AUTHORIZING A NEW FUND BE ESTABLISHED WITHIN THE BUDGETARY SYSTEM OF SANDUSKY COUNTY ENTITLED RACoon CREEK DITCH PROJECT #231 , FUND #40310, WITH A SUPPLEMENTAL APPROPRIATION</p>	Commissioners		<p>*Motion: Move to Approve resolution          Moved by: Russ Zimmerman          2nd: Scott Miller          Yes – 3</p>
	<p>2023 - 271          APPROVING SUPPLEMENTAL APPROPRIATION TO PILOT PROBATION CCA GRANT (\$64,700.01) AND JRIT GRANT (\$20,558.21) FOR CLOSING OUT THE GRANT CYCLE FY 2021-2023. FUNDS NEED TO BE RETURNED TO THE STATE.</p>	Adult Probation	<p>\$64,700.01          \$20,558.21</p>	<p>*Motion: Move to Approve resolution          Moved by: Scott Miller          2nd: Russ Zimmerman          Yes – 3</p>
<b>Public Open Session</b>	<p>Citizens Attendees – none          Media Attendees – Tom Fullen, Eagle 99          Elected Officials – none</p>			

* <b>Adjournment</b> (10:38am)	With business completed for the day the meeting was adjourned.			* Motion: Move to adjourn Moved by: 2nd:
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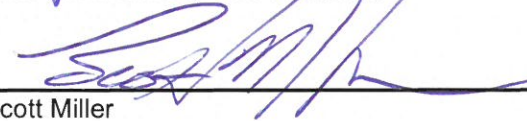
Signature of:



Charles Schwochow, President



Russ Zimmerman, Vice President



Scott Miller

**Board of County Commissioners, Sandusky County Ohio**

Attest:



Clerk to the Board / County Administrator

I, the undersigned, Clerk of the Board of Commissioners, Sandusky County, Ohio, do hereby certify that the foregoing is a true and correct copy from the official record of said Board of County Commissioners as recorded in its Journal.

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Clerk, Board of County Commissioners, Sandusky County, Ohio

# Sandusky County Commissioners Agenda



## Topics of Discussion for the meeting Dated October 10<sup>th</sup>, 2023.

1. The Jail elevator controls up-grade is completed all electrical and fire alarm work is completed. We had our inspection on 10/4/2023.
2. Continue to have issues with our Trane Chillers. Service call last week for 2 more failed sensors at the sheriff office location.
3. Scheduling with contractor to install the Holiday light show at the courthouse. Tentative schedule is wk. of Oct. 16<sup>th</sup>.
4. We have met with MVM movers and have set a tentative schedule for moving the commissioner's office furniture. They cleared out the 2<sup>nd</sup> story conference room last Wednesday.
5. Scheduling the repairs to the BOE awning that was damaged by FedEx truck.
6. Kramer Interiors started on the wallpaper removal and wall preparation Monday (Com.bld.).
7. The BOH air distribution system (diffusers and dampers) project is complete. V.M. to start air balancing.
8. We are working with I.T., C.H. Security, Habitec, Electrical (cables and power) and mechanical contractors (doors and hardware) to enhance the courthouse and commissioner bld. security. We had a conference call with the security team and Judge Jon Ickes to address a list of concerns and issues. We have another follow-up meeting Oct. 11<sup>th</sup>.
9. Cousino's Restoration is 90% complete with the BOH. The breakroom cabinets have been installed. They're to finish painting this week and install countertops next week.
10. The bid dates for the JDC HVAC and controls project are Pre-bid meeting 10-11-23, bid opening 10-26-23, bid award 10-31-23, construction start 3-25-24 and substantial completion 6-24-24. We have secured additional quotes for the JDC office area HVAC.
11. The painting of the windows and doors at the Jail started Monday (9-25-23). Everything has been prepped, primed, and first coat of urethane paint applied.
12. A PO# has been issued for the painting of the handrail at the commissioner bld.
13. Working with Jeff's team and Thomas Porter on design for the new EMS buildings.
14. The boiler replacement project at the Sheriff Office is 80% complete. Automatic Logic is still working on the controls. We need to add another pump for the domestic hot water to work correctly.
15. AEP is setting up a new pole line to service the Harold P. Young Industrial Park. We had another outage on 10-4-2023.
16. Discuss 108 Park Ave. property.
17. On 10/5/2023 I had a turn the page review with PDG on the Dog warden, Communication center, and the Commissioner Bld. locations. They are working on the Woodville court location and then we can go out for bid.

