

**Sandusky County Commissioners – 622 Croghan Street, Fremont, OH 43420**

**2023 MEETING**

Meeting: Board Of Commissioners

Location: Commissioners' Board Room

Date: 10/12/2023

Time: 9:30AM – 11:54AM

Present: Commissioners: Russ Zimmerman– Vice President; Scott Miller

Present: Theresa Garcia – County Administrator

Others Present:

(\*action items)

AGENDA ITEMS	BRIEF DESCRIPTIONS / ACTION STEPS:	PERSON RESPONSIBLE:	DOLLAR AMOUNT:	MOTION / VOTE
Call to Order Pledge of Allegiance (9:30am)	*** Commissioner Schwochow was attending an outside meeting and will enter session if time permits	Russ Zimmerman, Vice President		
Job and Family Services (DJFS)	<u>Melanie Allen – DJFS.</u> Melanie came in for her regular meeting with the Commissioners. See attachment for agenda items. Bob Anderson, Fiscal Officer, and Michele Hoffman, Children Services Administrator, came in with Melanie for the meeting. Placement numbers are up by one from last month. They do have a couple with special needs in placement. They are trying to keep them close to home. Forecasting placement for this year to be a little higher. Melanie introduced Michele, she is the new Administrator for Children's Services. She came from Lucas County. There was discussion on some of the differences between the systems in Lucas County compared to Sandusky County. They have a ride along campaign being offered. She thought about inviting Representative Click and also invited the Commissioners to join on a ride along. Working on filling open positions. They are working with some interns that will hopefully roll into full time permanent positions. Bob gave a financial update on DJFS. He is concerned about a possible Government shut down since a large amount of their funding comes from Federal sources. They were able to assist with \$175,000.00 through their TANF fund for personal items, rent assistance, utilities and repairs. He reviewed 2024 budget. It is about the same, of	Melanie Allen – Director Bob Anderson – Fiscal Officer Michele Hoffman- Children's Services Administrator		

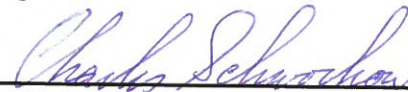
	<p>course boarding costs have increased and that is always a concern. Mandated share for the County went up in July and will probably increase again slightly next year too. He thanked the board for the vehicle purchase assistance. Melanie talked about some public assistance incentive funds they are receiving. These funds are to reward the agency for doing a good job. They have some specific ways they are allowed to spend the funds.</p>			
<p><b>*Review &amp; Approval of Commissioner Meeting Minutes, incoming Mail Review &amp; External Meeting Notices</b></p>	<p>The 10/10/2023 minutes were reviewed/approved by the Board. The Board reviewed incoming mail and external meeting notices.</p>	<p>Russ Zimmerman Scott Miller</p>		<p>*Motion: Move to Approve minutes Moved by: Scott Miller 2nd: Russ Zimmerman Yes – 2 (Schwochow absent)</p>
<p><b>Review of External board / Meetings Attended by Commissioners</b></p>	<p>Commissioners Miller and Zimmerman attended the land bank on Tuesday. They did not have a quorum so it was a non-voting meeting. They talked about existing properties they own and about financials. They will be looking at new officers to be elected in the near future. They talked about the by-laws and who qualifies to be on the board. It was more of an informational meeting.</p>	<p>Russ Zimmerman Scott Miller</p>		
	<p>Soil &amp; Water meeting was changed to tomorrow morning.</p>	<p>Russ Zimmerman</p>		
	<p>Commissioner Miller was unable to attend the GLCAP meeting.</p>	<p>Scott Miller</p>		
	<p>Commissioner Miller attended the Clydescope meeting this morning. They took care of regular business. The Chair of the Board then talked about a shift of focus where they have other groups doing the same business that Clydescope is doing. They discussion was whether they keep moving forward as they have been or do they close the group and form another group. The City of Clyde is no longer financially supporting the group. Clyde City Manager feels the group is dated. They are members of Main Street USA that supports them. They talked about the purpose of the group and how to move forward.</p>	<p>Scott Miller</p>		

	Commissioner Schwochow attended the ground breaking for Lagersmith Company. They make cans for small breweries. Most of the customers are in this area. They are out of Minnesota, but felt it was better to move a plant closer to their customers.	Charles Schwochow		
	At 10:58am Commissioner Schwochow entered session.			
<b>Commissioners and Administrator Discussion</b>	Commissioner Zimmerman received a call from Dave Young requesting some of the property on East State Street. He would like to add on to the current trailer park in the area. He would come in give a presentation on his project.	Russ Zimmerman		
	There was discussion regarding new board room chairs and the style and colors. The current chairs are 20+ years old.			
	Administrator Garcia sat on a call for the courthouse security committee implementation team. Several items were discussed one being mounting the fire extinguishers on the walls. They presented a quote. The Commissioners would like to see how far out the boxes would come out from the wall before they approve the cost. They asked to have Doug Berger from AA fire extinguisher come in and talk to them.	Theresa Garcia		
<b>* Then /Now Documents</b>	<p>One certificate was presented by EMS. Did not receive a reminder email regarding renewal and clerk was unaware the charge would be on the credit card until statement was received. One invoice makes up this certificate. Croghan Colonial Bank - \$139.00</p> <p>One certificate was presented by Common Pleas Court. They were unaware grant funds would need to be reimbursed. Two invoices make up this certificate to the same vendor. Treasurer, State of Ohio - \$64,700.01 &amp; \$20,558.21</p> <p>One certificate was presented by the Commissioner's Office. PO's were established in 2022 but invoices were never received and PO's were closed. The new representative found the unpaid invoices and forwarded them. Four invoices make up this certificate to the same vendor. SHI International Corp. - \$60.94, \$336.00, \$2,192.00, \$138,911.08</p>	<p>EMS</p> <p>Common Pleas</p> <p>Commissioners</p>	<p>\$139.00</p> <p>\$64,700.01 \$20,558.21</p> <p>\$60.94 \$336.00 \$2,192.00 \$138,911.08</p>	<p>*Motion: Move to Approve certificates Moved by: Scott Miller 2nd: Russ Zimmerman Yes – 2 (Schwochow absent)</p>

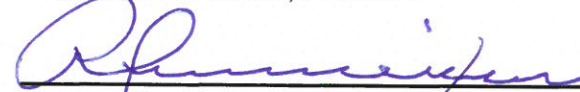
* Personnel	None			
* Travel Requests	None			
* Resolutions	2023 - 272 APPROVING SUPPLEMENTAL APPROPRIATION FOR INSURANCE FUND (\$83,000.00) FOR CLAIMS PAYMENT	Commissioners	\$83,000.00	*Motion: Move to Approve resolution Moved by: Russ Zimmerman 2nd: Scott Miller Yes – 3
	2023 – 273 ENTERING INTO AGREEMENT WITH THE LUCAS COUNTY COMMISSIONERS FOR PERFORMANCE OF AUTOPSIES BY THE LUCAS COUNTY CORONER FOR 2024	Coroner		*Motion: Move to Approve resolution Moved by: Scott Miller 2nd: Russ Zimmerman Yes – 3
	2023 – 274 UPDATING SEWER SERVICE RATES FOR THE STATE ROUTE 53 (PHASE 3) AREA OF THE GENERAL SEWER DISTRICT.	Sanitary Engineer		*Motion: Move to Approve resolution Moved by: Scott Miller 2nd: Russ Zimmerman Yes – 3
	2023 – 275 UPDATING SEWER SERVICE RATES FOR THE SHOREWOOD AREA & SUNNY ACRES AREA OF THE GENERAL SEWER DISTRICT.	Sanitary Engineer		*Motion: Move to Approve resolution Moved by: Scott Miller 2nd: Russ Zimmerman Yes – 3
	2023 – 276 UPDATING SEWER SERVICE RATES FOR THE WIGHTMAN'S GROVE SANITARY SEWER IMPROVEMENT AREA OF THE GENERAL SEWER DISTRICT.	Sanitary Engineer		*Motion: Move to Approve resolution Moved by: Russ Zimmerman 2nd: Scott Miller Yes – 3
	2023 – 277 APPROVING OUT OF STATE TRAVEL FOR SHERIFF CHRIS HILTON, MAJOR JODY HATFIELD AND DEPUTY CAREN NEMITZ TO CHAUTAUQUA COUNTY SHERIFF'S OFFICE, MAYVILLE, NEW YORK FOR IGNITE LAUNCH OPEN HOUSE ON OCTOBER 17, 2023	Sheriff		*Motion: Move to Approve resolution Moved by: Scott Miller 2nd: Russ Zimmerman Yes – 3
	2023 – 278 APPROVING OUT OF STATE TRAVEL FOR MAJOR JODY HATFIELD AND SERGEANT MIKE LOPARO TO	Sheriff		*Motion: Move to Approve resolution Moved by: Russ

	ROCHESTER, INDIANA FOR FULTON COUNTY JAIL TOUR ON NOVEMBER 15, 2023			Zimmerman 2nd: Scott Miller Yes – 3
<b>Public Open Session</b>	Citizens Attendees – none Media Attendees – none Elected Officials - none			
<b>* Adjournment (11:54am)</b>	With business completed for the day the meeting was adjourned.			* Motion: Move to adjourn Moved by: Scott Miller 2nd: Russ Zimmerman

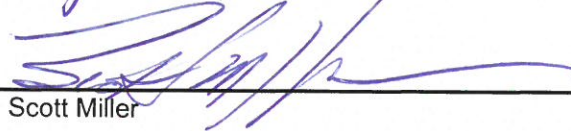
Signature of:



Charles Schwochow, President



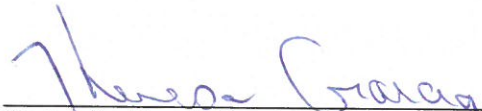
Russ Zimmerman, Vice President



Scott Miller

**Board of County Commissioners, Sandusky County Ohio**

Attest:



Clerk to the Board / County Administrator

I, the undersigned, Clerk of the Board of Commissioners, Sandusky County, Ohio, do hereby certify that the foregoing is a true and correct copy from the official record of said Board of County Commissioners as recorded in its Journal.

\_\_\_\_\_  
Clerk, Board of County Commissioners, Sandusky County, Ohio

October Commissioner's Agenda

10/12/23

- I. Placements
  - a. Current custody: **37** (36 last month) +1 new
  - b. Forecasting Placement-\$800k estimated for this year
- II. Building / Staffing status
  - a. Children Services Administrator introduction, Michele Hoffman
  - b. Ride along invite
  - c. Working on filling position openings – 1 on maternity leave. Managing coverage, so far
  - d. Finance update, Bob Anderson
    - \*Government shutdown
    - \*Review of 2023 New World Budget
    - \*End of Fiscal Year financial status
    - \*Projected 2024 New World Budget
    - \*Supportive Funding provided directly to county residents
- III. Best Practice Incentives – Services and Public Assistance dollars

Sandusky County Department of Job and Family Services  
July 2022 - June 2023

**POSSIBLE GOVERNMENT SHUTDOWN**

**CONTRACT NEGOTIATIONS**

**COMMUNITY ASSISTANCE AND CONTRACT PAYMENTS**

Direct TANF payments to Sandusky County Residents	
Clothing, Food, Personal items	\$ 54,000.00
Rent Assistance	\$ 25,000.00
Utilities, car repairs, house repairs	\$ 82,000.00
Children Services TANF PRC	\$ 14,000.00
	\$ 175,000.00

Payments to other entities	
Juvenile Court IV-D	\$ 35,000.00
Common Pleas IV-D	\$ 33,000.00
Sheriff IV-D	\$ 32,300.00
Sheriff Deputy - Other	\$ 31,200.00
	\$ 131,500.00

Employment Incentive Program	\$ 31,000.00
APS Home Improvement with GLCAP	\$ 25,000.00

NET Transportation Contract	\$ 292,000.00
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**FEDERAL FISCAL YEAR 2023 RECAP**

October 2022 - September 2023

**PROJECTIONS FOR FEDERAL FISCAL YEAR 2024**

October 2023 - September 2024

**2024 NEW WORLD BUDGETS**

