

Sandusky County Commissioners – 622 Croghan Street, Fremont, OH 43420

2023 MEETING

Meeting: Board Of Commissioners

Location: Commissioners' Board Room

Date: 10/31/2023

Time: 8:00AM – 11:00AM

Present: Commissioners: Charles Schwochow – President; Russ Zimmerman– Vice President

Present: Theresa Garcia – County Administrator

Others Present: Sheriff, Tom Fullen, Jenna Sommers, (see sign in sheet for guests for six year assessments)

(*action items)

| AGENDA ITEMS | BRIEF DESCRIPTIONS / ACTION STEPS: | PERSON RESPONSIBLE: | DOLLAR AMOUNT: | MOTION / VOTE |
|--|---|---|----------------|---|
| Call to Order Pledge of Allegiance (8:00am) | ***Commissioner Miller will not be in session today, he is attending an outside meeting with ODOT | Charles Schwochow, President | | |
| *Review & Approval of Commissioner Meeting Minutes, incoming Mail Review & External Meeting Notices | The 10/26/2023 minutes were reviewed/approved by the Board. The Board reviewed incoming mail and external meeting notices. | Charles Schwochow Russ Zimmerman | | *Motion: Move to Approve minutes Moved by: Russ Zimmerman 2nd: Charles Schwochow Yes – 2 (Miller absent) |
| Review of External board / Meetings Attended by Commissioners | Commissioner Miller attended the ribbon cutting for Affinity Event last week. Affinity Event is a rental business for any event you may have including a mobile bar. | | | |
| | Commissioners all attended the Real Money Real World program on Monday at Clyde Middle School. This program is sponsored by OSU Extension and it teaches young people how to manage their money, find jobs, and buy houses and basic life skills. There were different stations for the students to go to and learn something different. It is a great program. The volunteers guided the students through their budgets and what they can afford. It was eye opening for many of the students. | Charles Schwochow Russ Zimmerman Scott Miller | | |

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| Commissioners and Administrator Discussion | Administrator Garcia received some information on the Solar Array project at Terra College. Wadsworth Solutions is the contractor. Commissioners asked to have a meeting set up with them to discuss the project and if it will work for the 11 acres they have available near the industrial park. | Theresa Garcia | | |
| | The latest plan update from Thomas Porter on the East State Street building was reviewed. They had placed the Board of Elections office and had four different options. Commissioners talked about the options and some changes they would like to see. This will be passed along to the design crew. | | | |
| | 2024 Budget requests were reviewed. Requested budget is \$1.3 million over the certificate. There are a handful of offices that are over 2023 amended budget. Most had notes on why there was an increase. There are a couple spots that can be reduced to balance the budget and can be reconsidered after the first of the year. | | | |
| * Then /Now Documents | One certificate was presented by the JJC. The PO's were originally written for the reclaim budget for 22/23 and this budget expired at the end of July 2023. One invoice makes up this certificate. Wal-Mart - \$193.84 | JJC | \$193.84 | *Motion: Move to Approve certificates Moved by: Russ Zimmerman 2nd: Charles Schwochow Yes – 2 (Miller absent) |
| * Personnel | None | | | |
| * Travel Requests | None | | | |
| Sheriff | Chris Hilton – Sheriff. Sheriff came in for his regular meeting with the Commissioners. Sheriff talked about the meeting that was attended for the regional mental health / jail. Sheriff is excited about the direction this is going. Sheriff had a meeting with County Engineer to revisit the thought of having a Weights Deputy. This Deputy would go out and weigh larger trucks traveling through the county. They have had some complaints within the county made to the Engineer about some of the traffic, the speed their traveling and some are overweight and traveling the county roads. They had this conversation many years ago and would like to put more information together to make this happen. Sheriff has | Chris Hilton - Sheriff | | |

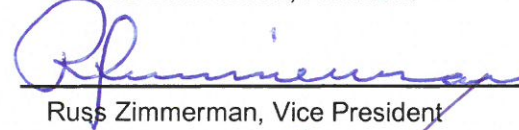
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| | two new Security Deputies for the courthouse. One is a new hire and the other was transferred from corrections and he will replace that position. Deputy Arquette is now in charge of transport deputies and he will be able to schedule and know who is coming in and out. These changes were made after a meeting addressing some of the recommendations from the security study done at the courthouse. | | | |
| Ditch Maintenance Six Year Assessment hearings | Jenna Sommers – Ditch Maintenance. Jenna came in to review the Six Year Assessments on the current ditches on maintenance. All of the current ditches base costs increased. Most have not been increased for years. (Public was invited to attend the meeting if they had questions or concerns.) Jenna talked about many of the ditches and some of the new ditches coming up. See sign in sheet for guests. The Aldrich ditch was reviewed for one gentlemen and the Duffet Ditch for another. There was basic discussion on maintenance. | Jenna Sommers – Drainage Engineer | | |
| * Resolutions | 2023 - 296 APPROVING CHANGES IN THE PERMANENT BASE FOR MAINTENANCE ASSESSMENTS DUE ON THE TAX YEAR 2023 DUPLICATE, PAYABLE CALENDAR YEAR 2024 FOR SEVERAL DITCHES | 6 Year Ditch Assessments | | *Motion: Move to Approve resolution Moved by: Russ Zimmerman 2nd: Charles Schwochow Yes – 2 (Miller absent) |
| | 2023 – 297 APPROVING REAPPOINTMENT OF CARL MILLER AND FRANK (TIM) BELL TO THE SANDUSKY COUNTY, SENECA COUNTY, CITY OF TIFFIN (SST) PORT AUTHORITY – BOARD OF DIRECTORS | Port Authority | | *Motion: Move to Approve resolution Moved by: Russ Zimmerman 2nd: Charles Schwochow Yes – 2 (Miller absent) |
| | 2023 - 298 APPROVING SUPPLEMENTAL APPROPRIATIONS TO COUNTYWIDE CONTRACT SERVICES (\$80,000.00) AND SUPPLIES (\$35,000.00), PUBLIC DEFENDER (\$50,000.00) AND COMMISSIONERS PI CAPITAL OUTLAY (\$42,620.00) FOR YEAR END EXPENSES | Various | \$80,000.00 \$35,000.00 \$50,000.00 \$42,620.00 | *Motion: Move to Approve resolution Moved by: Russ Zimmerman 2nd: Charles Schwochow Yes – 2 (Miller absent) |
| | 2023 – 299 APPOINTING MICHELLE HOFFMAN AS REGIONAL PREVENTION SPECIALIST TO THE OHIO CHILDREN'S TRUST FUND (OCTF) | Childrens Trust Fund | | *Motion: Move to Approve resolution Moved by: Charles Schwochow 2nd: Russ Zimmerman Yes – 2 (Miller absent) |

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| | 2023 - 300 APPROVING SUPPLEMENTAL APPROPRIATION TO COMMISSIONERS TRANSFER OUT (\$232.31) AND FUND TRANSFER TO BOE CYBER FUND | Commissioners and BOE | \$232.31 | *Motion: Move to Approve resolution Moved by: Charles Schwochow 2nd: Russ Zimmerman Yes – 2 (Miller absent) |
| Public Open Session | Citizens Attendees – none Media Attendees – Tom Fullen, Eagle 99 Elected Officials – Chris Hilton, Sheriff | | | |
| | Tom Fullen asked some questions regarding East State street building. He had other conversation on the county. | | | |
| Board of DD | <u>Sarah Zimmerman – Board of DD.</u> Sarah came in for her regular meeting with the Commissioners and to review her 2024 budget. They had their three year accreditation scheduled and they received a perfect accreditation with no citations. She had shared a few months ago about moving the School of Hope under North Point Educational Service Center Management. As they need educational staff they are filling those vacancies through North Point. Starting in 2024 all school services will be contracted with North Point. It will be budget neutral, it will just move the expense to contract services rather than wages and benefits. They are in significant need of other staff. Sarah pointed out a few highlights on her 2024 budget. They are budgeting for the design and feasibility for building expansion. They do need more room. They had four students on a waiting list and did not have the room. There was discussion on the needs for early intervention and aids for students who need special assistance. October is National Disability Employment Month. There is a campaign and bill boards out in the community. September was National Direct Support Professional Awareness Month. They celebrated two “shining star” winners. (see attachment for agenda items) | Sarah Zimmerman-Superintendent | | |
| * Adjournment (11:00am) | With business completed for the day the meeting was adjourned. | | | * Motion: Move to adjourn Moved by: 2nd: |

Signature of:



Charles Schwochow, President



Russ Zimmerman, Vice President



Scott Miller

Board of County Commissioners, Sandusky County Ohio

Attest: 
Clerk to the Board / County Administrator

I, the undersigned, Clerk of the Board of Commissioners, Sandusky County, Ohio, do hereby certify that the foregoing is a true and correct copy from the official record of said Board of County Commissioners as recorded in its Journal.

Clerk, Board of County Commissioners, Sandusky County, Ohio

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SCBDD

Sandusky County Board of Developmental Disabilities
committed to listen, enrich, and optimize partnerships with Sandusky
County residents with developmental disabilities and their families

Sandusky County Commissioners Report

Quarter 4

October 31, 2023

DODD Accreditation Scheduled

SCBDD underwent state accreditation from DODD’s team to review the areas of personnel, Early Intervention, Title XX, Investigative Services (ie: MUI), Service and Support Administration (SSA), and Medicaid Waiver Administration mid-September. During this review, DODD was pleased with what they reviewed and observed, and awarded SCBDD with a **PERFECT** accreditation. SCBDD received a 3-year accreditation award. We are incredibly proud of the hard work our staff and departments do and their commitment to above minimum standards compliance.

School of Hope – North Point Educational Service Center (NPESC) management

Personnel – Hiring

- 3 Service and Support Administrators (SSAs)
- 1 Intervention Specialist for School Age
- 1 Early Education Intervention Specialist (PK)
- Classroom Aide(s)

2024 Budget Highlights

- Ongoing/Future changes from salary to contract services for school personnel
- Building addition
- School playground upgrades

Awareness Campaigns

October’s National Disability Employment Month



SCBDD, 1001 Castalia Street
Fremont, Ohio 43420
419.332.9296 phone
419.332.9571 fax



Equal To the Task

**SARAH - CELEBRATING 19-YEARS OF
EMPLOYMENT AT GOODWILL INDUSTRIES**



Sandusky County Board of DD

September's National Direct Support Professional Awareness Month:
2023 Direct Support Professionals (DSPs) Shining Star Winners



New DSP: Ashley Guerrero



DSP: Adam Parker

10/31/2023

| Name | Signature | Contact Information |
|---------------|--|---------------------|
| John C Murphy |  | 419-355-5738 |
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