

Sandusky County Commissioners – 622 Croghan Street, Fremont, OH 43420

2023 MEETING

Meeting: Board Of Commissioners

Location: Commissioners' Board Room

Date: 11/2/2023

Time: 8:00AM – 10:54AM

Present: Commissioners: Charles Schwochow – President; Russ Zimmerman– Vice President; Scott Miller

Present: Theresa Garcia – County Administrator

Others Present: Atul Chopra, Brayden Haar, Scott Schroeder, Emily Schwarzkopf, Ron Hiser, sign in sheet for contractors, Carlos Baez, Jenna Sommers, Seneca County Commissioners (via phone), Dave Young

(*action items)

AGENDA ITEMS	BRIEF DESCRIPTIONS / ACTION STEPS:	PERSON RESPONSIBLE:	DOLLAR AMOUNT:	MOTION / VOTE
Call to Order Pledge of Allegiance (8:00am)		Charles Schwochow, President		
*Review & Approval of Commissioner Meeting Minutes, incoming Mail Review & External Meeting Notices	<p>The 10/31/2023 minutes were reviewed/approved by the Board. The Board reviewed incoming mail and external meeting notices.</p> <p>There was a question about shredding at JFS and if they can use Facility Management or CWP for shredding or if it has to be an outside company.</p>	Charles Schwochow Russ Zimmerman Scott Miller		*Motion: Move to Approve minutes Moved by: Russ Zimmerman 2nd: Charles Schwochow Yes – 3
Review of External board / Meetings Attended by Commissioners	<p>Commissioner Miller attended the NW Ohio transportation safety action plan meeting Tuesday. It was an exploration by ODOT with Lucas, Wood, Sandusky and Ottawa Counties. They are discussing safety and crashes that are life altering for those involved. They are trying to identify what areas are more susceptible where these accidents could occur. This also includes high vehicle traffic and pedestrian traffic. There were maps provided with these areas identified. They talked about education and information that should be available to the general public and also the possibility of driver testing more often, at an older age and maybe after serious accidents.</p>	Scott Miller		

Commissioners and Administrator Discussion	Commissioner Zimmerman talked about email correspondence from a gentleman wanting to land his paraglide at the Regional Airport. He would like to sit with the Airport Board to discuss the request but they will not meet with him. Commissioners want to have a discussion with the Board about a meeting.	Russ Zimmerman		
* Then /Now Documents	Three certificates were presented by the Board of DD. The purchase orders for these invoices had already been closed. Three invoices make up these certificates. Luther Home of Mercy - \$422.50 & \$887.25 Sandco Industries - \$80.36	Board of DD	\$422.50 \$887.25 \$80.36	*Motion: Move to Approve certificates Moved by: Scott Miller 2nd: Russ Zimmerman Yes – 3
* Personnel	None			
* Travel Requests	October mileage reimbursement for Coroner Investigators were signed.		\$104.65 \$7.86	
IT	Atul Chopra – IT. Atul came in with Brayden Haar for their regular Commissioner’s meeting. See attachment for agenda items. Atul and Brayden will be working on setting up the equipment at the courthouse for the security monitoring. Atul has had a conversation with Omni Fiber about the dark fiber project. They noted the holdup is some approval from the City of Fremont. Atul will follow up on this. He is working with the Sheriff to update the laptops in the cruisers. Some are completely down. Brayden updated on Knowbe4 Cyber training program. They are trying to get the phone system updated. Several phones are having issues. They continue to work with dispatch and other entities on the CAD system and working on glitches. Atul reviewed projects they are working on for the City of Fremont.	Atul Chopra – Supervisor Brayden Haar – IT Specialist		
JJC Mechanical Project Bid Opening	Commissioner Schwochow turned the meeting over to Ron Hiser, Facility Management, and Scott Schroeder and Emily Schwarzkopf, Kleinfelder Group, came in to open bids for the JJC Mechanical Project. Two bids were presented for the project. Emily went over the scope of work requested on they bid. Scott opened the bids and reviewed them with the group. All required documents were included in both bids. Commissioner Miller made a motion to tabulate and award the bid at a later date.			*Motion: Move to tabulate and award bid at a later date Moved by: Scott Miller 2nd: Russ Zimmerman Yes – 3

Raccoon Creek Ditch Project Joint Board Meeting	See attachment for minutes.			
Engineer	Carlos Baez wanted to have a discussion with the Commissioners regarding the need for a Weights Deputy for patrolling county roads. The Sheriff already presented the information to the Commissioners at his meeting. Carlos wanted to reiterate the need to stop oversized loads and he would pay for the truck and scales however the deputy would have to be under the colors of the Sheriff. Fines paid would be put toward wages, equipment and road repair. There was discussion on the need and if it outweighs the cost. The Commissioners would like more statistics on the need. There other counties that have this program and Carlos will gather more information.	Carlos Baez-Engineer		
* Resolutions	2023 – 301 RESCINDING RESOLUTION 2023 – 297 APPROVING REAPPOINTMENT OF CARL MILLER AND FRANK (TIM) BELL TO THE SANDUSKY COUNTY, SENECA COUNTY, CITY OF TIFFIN (SST) PORT AUTHORITY – BOARD OF DIRECTORS	Port Authority		*Motion: Move to Approve resolution Moved by: Scott Miller 2nd: Russ Zimmerman Yes – 3
	2023 - 302 APPROVING SUPPLEMENTAL APPROPRIATION TO BOARD OF ELECTIONS CONTRACT SERVICES (\$21,398.00) AND SUPPLIES (\$2,000.00) FOR NOVEMBER ELECTION EXPENSES	Board of Elections	\$21,398.00 \$2,000.000	*Motion: Move to Approve resolution Moved by: Russ Zimmerman 2nd: Scott Miller Yes – 3
	2023 - 303 APPROVING SUPPLEMENTAL APPROPRIATION TO RECOVERY FUND CAPITAL OUTLAY (\$11,673.50) FOR FINAL EXPENSES FROM FUNDING	Recovery Fund	\$11,673.50	*Motion: Move to Approve resolution Moved by: Scott Miller 2nd: Russ Zimmerman Yes – 3
	2023 - 304 APPROVING THE ORGANIZATION OF A JOINT BOARD OF COUNTY COMMISSIONERS FOR THE RACCOON CREEK DITCH PROJECT #231.	Raccoon Creek Ditch – Sandusky and Seneca County Joint Ditch		*Motion: Move to Approve resolution Moved by: Scott Miller 2nd: Bill Frankart Yes – 6
Dave Young	Mr. Young came in to present a proposal to the Commissioners. He would like to purchase some of the	Dave Young		

	property on East State Street. He owns Great Lakes Village on East State Street. This runs next to the property purchased by the Commissioners for the new county facilities. He would like to provide some single dwelling homes along the back side of Great Lakes Village. Mr. Young provided a map on where he is interested in and a pamphlet with the homes he would like to put on the parcel. The Commissioners reminded him if they were to decide to sell they would have to put the sale out for bid.			
Public Open Session	Citizens Attendees – none Media Attendees – none Elected Officials – Carlos Baez, Engineer			
* Adjournment (10:54am)	With business completed for the day the meeting was adjourned.			* Motion: Move to adjourn Moved by: 2nd:

Signature of:

absent

Charles Schwochow, President

[Signature]

Russ Zimmerman, Vice President

[Signature]

Scott Miller

Board of County Commissioners, Sandusky County Ohio

Attest: *[Signature]*
Clerk to the Board / County Administrator

I, the undersigned, Clerk of the Board of Commissioners, Sandusky County, Ohio, do hereby certify that the foregoing is a true and correct copy from the official record of said Board of County Commissioners as recorded in its Journal.

Clerk, Board of County Commissioners, Sandusky County, Ohio

Current / Ongoing Projects:

- Additional servers for current projects (Sheriff, Clerk of Courts, Recorders) – awaiting scheduling with HPE for installation
- Hosted email migration – complete, all county email accounts have been migrated successfully
- Dark fiber – OmniFiber waiting for permits from city engineers office, also working with AEP for pole agreements
- N-Able cloud backups (Cove) – all servers backing up successfully, workstation backups started. Starting recovery testing.
- Veeam on premise backups – will need to purchase new tapes. Backups completing successfully
- County network – setting up cohesive countywide WIFI
- Phone system – meeting with multiple providers for possible solutions
 - Having issues with older Aastra/Mitel phones.
- Clerk of Courts – Benchmark project is delayed, don't have updated timeline yet
- Juvenile – working with Microsoft to address shared calendars issues
- BOE – implementing new security objectives outlined by State
- Department video monitoring – network equipment installed, starting PC installation this week
- SC Engineer – looking into phone systems
- Cybersecurity – demoing Proofpoint and Checkpoint for email security
- Anti-phishing – renewed with KnowBe4, additional campaigns released
- EMA – need to install backup radio console and radio equipment
- SCSO
 - AVTEC radio console – some equipment end of life/sale, working on getting upgrade path
 - Radio systems – MARCS template approved,
 - CAD/RMS/JMS (Motorola) – go-live pushed to 9/25. Refresher training quote provided by Motorola.
 - Pilot vehicle installation complete, everything working well. Received request to setup 8 vehicles
 - Working with jail on inmate identification system and electronic health records system.
 - Runtime reports – found issue and have solution for missed reports.
- EMS – folder redirection setup and working.
- IT – Countywide password policy, domain structure changes, WIFI changes.
 - Akamia – testing for secure access to all applications.
 - Server 2012 EOL this October, we are working on upgrading or migrating to newer server versions
- City of Fremont
 - Setting up two factor authentication and network security log and reporting
 - Police – new servers arrived, scheduling setup and onboarding
 - Dark fiber – Omnifiber permits discussion
 - Servers – started migration of old servers to Scale virtual machines.
 - Muni servers – 3 remaining to migrate
 - WRC & PD – migrating to complete by end of this year

- Email – quote for O365 migration obtained, TTx has best pricing and solution
- Sentinel One – migrated to EDR, XDR and MDR
- Phone system – CBTS issues
- Backups – all backups completing successfully, cloud targets verified.
- KnowBe4 – city campaign has been implemented

FORMING THE JOINT BOARD
RACoon CREEK DITCH #231

Petitioned by Lee Watson and others

November 2, 2023 – 9:30 A.M.

At the Sandusky County Commissioners, 622 Croghan St., Fremont &
At the Seneca County Commissioners, 111 Madison St., Tiffin
Conference call 419-333-6900, Room 86100

Sandusky County Commissioners: Commissioner Schwochow, Commissioner Zimmerman;
Commissioner Miller; County Administrator/Clerk, Theresa Garcia; Seneca County Commissioner
Anthony Paradiso, Tyler Shuff and Bill Frankart.

Sandusky County Engineer: Carlos Baez, County Engineer; Jenna Sommers: Ditch Technician

Others: See sign in sheets.

Commissioner Schwochow opened the meeting by welcoming everyone present. He asked everyone to make sure they have signed the sign-in register. He introduced the county staff. This meeting is to form a Joint Board for the Racoon Creek Ditch Project #231.

Racoon Creek has a main channel and a lateral. There are approximately 226 parcels included in the petition with approximately three miles of ditch on the main channel and 1.06 miles on the lateral. This is necessary for the disposal of surplus water and/or for storage of water.

Commissioner Schwochow turned the meeting over to Jenna. Jenna reminded all of her process and when hearings need to be made.

Commissioner Zimmerman moved that Sandusky County take the lead for the project. Commissioner Shuff seconded the motion. Motion was so moved.

Commissioner Miller moved that Commissioner Zimmerman be appointed as the president of the joint Board of 2024. Commissioner Frankart seconded the motion. Motion so moved.

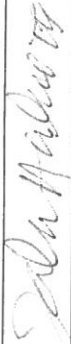



Commissioner Schwochow moved that the Vice President of the Sandusky County Commissioners in 2024 be appointed as vice president. Commissioner Frankart seconded the motion. Motion so moved.

All agreed that Tuesdays would be the best day for the view and first hearing. This date will be set at a later date. Engineer Baez noted the view does not have to be done on site. Seneca County would like to do the view on site. Administrators will work with the Drainage Engineer on the date.

A motion was requested to add a resolution to the Sandusky County agenda to form the joint board. Commissioner Miller moved to add the resolution. Commissioner Frankart seconded the motion. Motion so moved.

At approximately 9:44 a.m. Commissioner Zimmerman moved to adjourn. Commissioner Paradiso offered the second to the motion. The ensuing vote was unanimous in the affirmative. The Board thereby adjourned to the meeting.

11/2/2023

Name	Signature	Contact Information
JOHN WHITE		
Emily Schwartzkopf		5107-343-8652 eschwartzkopf@kkleintel. .com
Ben Church Sr.		
Dan Young		419-307-2388 dyoung@UCIOS, NET