

Sandusky County Commissioners – 622 Croghan Street, Fremont, OH 43420

2023 MEETING

Meeting: Board Of Commissioners

Location: Commissioners' Board Room

Date: 11/21/2023

Time: 8:00AM - 11:39AM

Present: Commissioners: Charles Schwochow – President; Russ Zimmerman– Vice President; Scott Miller

Present: Theresa Garcia – County Administrator

Others Present: Ron Hiser, Mircea Handru,

(*action items)

AGENDA ITEMS	BRIEF DESCRIPTIONS / ACTION STEPS:	PERSON RESPONSIBLE:	DOLLAR AMOUNT:	MOTION / VOTE
Call to Order Pledge of Allegiance (8:00am)		Charles Schwochow, President		
*Review & Approval of Commissioner Meeting Minutes, incoming Mail Review & External Meeting Notices	The 11/16/2023 minutes were reviewed/approved by the Board. The Board reviewed incoming mail and external meeting notices.	Charles Schwochow Russ Zimmerman Scott Miller		*Motion: Move to Approve minutes Moved by: Scott Miller 2nd: Russ Zimmerman Yes – 3
Review of External board / Meetings Attended by Commissioners	Commissioners attended the Hometown Hub of OnPoint Wellness Ribbon Cutting. It is a smaller shop that offers protein drinks, power drinks and health foods. The shop was at another location in town and the move has boosted their business. It is a family-owned business and is very excited they made the move.	Charles Schwochow Russ Zimmerman Scott Miller		
	Commissioner Miller attended the Regional Airport meeting last week. The basic reports and finances were discussed, and they are stable. They are looking at ways to generate additional revenue. They were planning on setting up camping for the Solar Eclipse event but the property they were going to use was no longer available. They had a gentleman attend the meeting who asked about using the airport to fly his ultralight. He questioned some of the concerns the airport had regarding his use of the airport and feels he should be allowed. He has	Scott Miller		

	talked to the FAA and asked if he is allowed to use the airport. There are still concerns about having the ultralight use the airport when they have emergency aircraft that takes off from the airport. Commissioner Miller did ask some basic questions about how much room he needed to take off and land and if he had insurance. FAA had noted he can use the airport but does not own the airport and has no authorization to be inside when the airport is not open for business. The board listened but made no decisions on whether they will allow him to use the runways. Commissioner Miller did request that all board members that are up for reappointment send in a letter of intent of their interest to stay on the board. They have until the end of November to submit those notices.			
	Commissioner Miller attended the Health Board meeting last Friday. See attachment for summary of minutes. Budgets are in good shape. Their levy passed in the November election, and they are very thankful.	Scott Miller		
	Commissioners all attended the Regional Planning Board meeting yesterday. They reviewed a resolution regarding solar panel arrays. They are going to make a few adjustments to the resolution and pass the resolution.	Charles Schwochow Russ Zimmerman Scott Miller		
	Commissioner Zimmerman attended a Solid Waste budget meeting on Friday. The budget was set and will work for 2024, however they are going to update to include funding for Seneca County and they wanted to have the whole board involved in approving this funding. They will have a special meeting to approve the additional prior to approving the final budget.	Russ Zimmerman		
* Then /Now Documents	<p>One certificate was presented by DJFS. PO was done in September, but the invoices were for August and September and invoices were just sent on 11/2/2023. Two invoices make up these certificates to the same vendor. Sandusky County Juvenile Court - \$5,759.14</p> <p>One certificate was presented by the Prosecutor's office. Title searches necessary for foreclosure filings that were not anticipated. Several invoices make up the certificate to the same vendor. Portage Valley Title - \$3,483.00</p>	<p>DJFS</p> <p>Prosecutor</p>	<p>\$5,759.14</p> <p>\$3,483.00</p>	<p>*Motion: Move to Approve certificates Moved by: Scott Miller 2nd: Russ Zimmerman Yes - 3</p>

* Personnel	Statement of expense for Stacy Dickman for attending Court Executive training was signed.	County Court	\$757.68	
* Travel Requests	None			
Facility Management	Ron Hiser – Facility Management. Ron came in for his regular meeting with the Commissioners. See attachment for agenda items. He is still working on some issues with the jail elevator. The holiday light show is about 95% ready. The fuel depot pumps were down but have been repaired. The work continues on the renovation at the Commissioner's Office. The Board of Health fan noise issue is still not resolved. Courthouse security project is moving forward. Habitec security will be working on their part in the next couple of weeks. Justin Terry has started on the demo at 108 S Park. Commissioner Miller asked when we would actually see the building coming down. Ron felt next spring it would be down. He is still in a holding pattern for the mechanical upgrades on the rest of the buildings. Their new truck came in last week.	Ron Hiser - Director		
Mental Health Board	Mircea Handru – Mental Health Board. Mircea came in for his regular meeting with the Commissioners. Commissioners congratulated Mircea on the levy passing in the November election. He talked about the great partnerships they have developed in the county that helped the levy pass. Ottawa County levy renewal will be next year. Mircea wanted to discuss an email chain that went out regarding the Village House. He is interested in helping in possibly investing in the program and using it for other programs. The current building is not owned by the Village House. They lease it from the Toledo Diocese for \$1.00 a year. They are required to keep up with all maintenance of the building. He could possibly help with operational funding and the Board of DD could help with physical maintenance on some things. The existing board would dissolve and then another group would have to take over management. This needs to be determined. They would like to keep the name Village House. The Commissioners, Judge Smith and Cassey Morrow from DJFS met with three of the board members to hear a proposal they had on the organization. Mircea is going to talk with Judge Smith and Sarah Zimmerman from the Board of DD on a plan to present to the Village House Board. December 7th is	Mircea Handru – Executive Director		

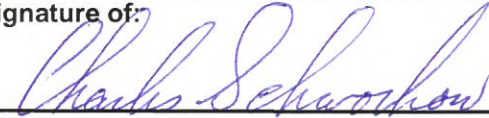
	<p>the last Mental Health Board meeting. It is at Terra State Community College. They do have a presenter for the meeting that will tell a story of their recovery. It will be a great presentation. He will issue a school report on funding they have given to schools in the county. Judge Welty is now over Clyde Court, and he has talked to her about some programing she has that he will help fund. He has a conference call with the One Ohio director today. He may set up a local meeting after that call.</p>			
EMS	<p>Jeff Jackson – EMS. Chief Jackson came in for his regular meeting with the Commissioners. See attachment for agenda items. New trucks now have all the bugs worked out of them and are in service. LS 15 repairs are still on hold. An investigator is collecting information for subrogation to find out who will be paying for the damages. There have been some no issues with this engine. They have received no quotes yet. They are conducting interviews today for four open positions. Computer technology and glitches with CAD are being worked out. MARCS radio templates are being updated today. This should meet all MARCS requirements for P25. Chief shared the latest design for the new buildings.</p>	Jeff Jackson - Chief		
* Resolutions	<p>2023 - 319 APPROVING SUPPLEMENTAL APPROPRIATIONS TO SHERIFF STEP FUND WAGES (\$632.67) BENEFITS (\$211.58) AND INTERDEPARTMENT (\$138.71) FOR 2023 END OF YEAR EXPENSES</p>	Sheriff STEP Fund	<p>\$632.67 \$211.58 \$138.71</p>	<p>*Motion: Move to Approve resolution Moved by: Russ Zimmerman 2nd: Scott Miller Yes – 3</p>
	<p>2023 - 320 APPROVING SUPPLEMENTAL APPROPRIATION TO BOARD OF ELECTIONS CYBER FUND BENEFITS (\$550.00) TO COVER NEGATIVE BALANCE; SUPPLEMENTAL APPROPRIATION AND APPROPRIATION TRANSFERS TO DITCH FUNDS (\$338.59) TO COVER NEGATIVE BALANCES</p>	Board of Elections Various Ditches	<p>\$550.00 \$338.59</p>	<p>*Motion: Move to Approve resolution Moved by: Scott Miller 2nd: Russ Zimmerman Yes – 3</p>
	<p>2023 – 321 APPROVING SUPPLEMENTAL APPROPRIATION TO EMS CONTRACT SERVICES FOR DIFFERENCE IN QUOTED AMOUNT OF POWER LOAD PROCARE PREVENTIVE MAINTENANCE ANNUAL PAYMENT 1 OF 5 (\$125.60) AND EMS PI CAPITAL OUTLAYS FOR PURCHASE OF POWER STAIR CHAIRS (\$137,664.26)</p>	EMS	<p>\$125.60 \$137,664.26</p>	<p>*Motion: Move to Approve resolution Moved by: Scott Miller 2nd: Russ Zimmerman Yes – 3</p>

	2023 - 322 APPROVING SUPPLEMENTAL APPROPRIATION TO DTF WAGES (\$35,000.00) TO COVER 2023 EXPENSES	Prosecutor – DTF	\$35,000.00	*Motion: Move to Approve resolution Moved by: Russ Zimmerman 2nd: Scott Miller Yes – 3
	2023 - 323 APPROVING FUND TRANSFER FROM SANITARY ENGINEER GENERAL SEWER FUND (\$207,542.95) TO VARIOUS BOND FUNDS FOR OWDA LOAN PAYMENTS	Sanitary Engineer	\$207,542.95	*Motion: Move to Approve resolution Moved by: Scott Miller 2nd: Russ Zimmerman Yes – 3
	2023 - 324 APPROVING FUND TRANSFER FROM SANITARY ENGINEER GENERAL SEWER FUND (\$11,958.33) TO VARIOUS FUNDS FOR OPWC LOAN PAYMENTS	Sanitary Engineer	\$11,958.33	*Motion: Move to Approve resolution Moved by: Russ Zimmerman 2nd: Scott Miller Yes – 3
	2023 - 325 APPROVING SUPPLEMENTAL APPROPRIATION FOR PROSECUTOR DRETAC FUND CONTRACT SERVICES (\$4,000.00) FOR 2023 TITLE SEARCH EXPENSES	Prosecutor	\$4,000.00	*Motion: Move to Approve resolution Moved by: Scott Miller 2nd: Russ Zimmerman Yes – 3
	2023 - 326 ORDERING THE DATE/TIME OF VIEW AND FIRST HEARING FOR THE RACCOON CREEK DITCH PROJECT #231.	Raccoon Creek Ditch Project		*Motion: Move to Approve resolution Moved by: Bill Frankart 2nd: Scott Miller Yes – 6
	2023 - 327 APPROVING FUND TRANSFERS FOR DJFS FOR NOVEMBER MANDATED SHARE PAYMENT (\$15,295.67) AND OCTOBER CHILD PLACEMENT COSTS (\$74,750.40), AND FUND TRANSFERS (\$90,000.00) AND SUPPLEMENTAL APPROPRIATIONS (\$257,000.00) FOR DJFS, PCSA AND CSEA TO COVER ANTICIPATED EXPENSES FOR END OF YEAR	DJFS	\$15,295.67 \$74,750.40 \$90,000.00 \$257,000.00	*Motion: Move to Approve resolution Moved by: Russ Zimmerman 2nd: Scott Miller Yes – 3
	2023 - 328 APPROVING APPROPRIATION TRANSFER FORE BOARD OF DD FROM CONTRACT SERVICES TO SUPPLIES (\$500.00)	Board of DD	\$500.00	*Motion: Move to Approve resolution Moved by: Scott Miller 2nd: Russ Zimmerman Yes – 3

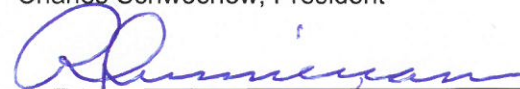
Public Open Session	Citizens Attendees – none Media Attendees – none Elected Officials – none			
Raccoon Creek Ditch Joint Board meeting	Commissioner Schwochow opened the meeting to establish a date and time for the view and first hearing for the Raccoon Creek Ditch project. See attached minutes for meeting.			
Commissioners and Administrator Discussion	Commissioner Zimmerman had a discussion with a group regarding updating the mapping system. There is an organization, Bruce Harris, that works on mapping and GIS systems. The concern for the county is we have the new CAD system up and running with just a few issues. If Brian Edwards retires at the end of 2023 who is going to take over the updates and maintenance. Bruce Harris could do this but who would update in an emergency. If this vendor did the update, it could mean the individual would not be consistent that is making the updates. Brian was asked to come in to talk with the Commissioners about his thoughts and was asked to give a description of what he does with the mapping and what needs to happen in the future. To hire a new person, it would take them full time for a year to understand the system and learn what they need to do. It would be helpful to require a two-year degree in GIS when hiring a new person, however, most will leave after they get experience. Brian feels the individual should be under the engineers and the primary job would be for 911 and secondary would be for the engineer. Brian gave some background on the GIS office. He also talked about how the maps were put into place. His recommendation would be to utilize an outside vendor for mapping and have an inside person that does updates.			
	At 11:27am Commissioner Miller moved to enter executive session to discuss personnel matters to consider employment. At 11:38am Commissioners exited executive session.		*Motion: Move to enter executive session for personnel matters Moved by: Scott Miller 2nd: Charles Schwochow Yes – 3	*Motion: Move to exit executive session for personnel matters Moved by: Scott Miller 2nd: Charles Schwochow Yes – 3

* Adjournment (11:39am)	With business completed for the day the meeting was adjourned.			* Motion: Move to adjourn Moved by: Scott Miller 2nd: Russ Zimmerman
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Signature of:



Charles Schwochow, President

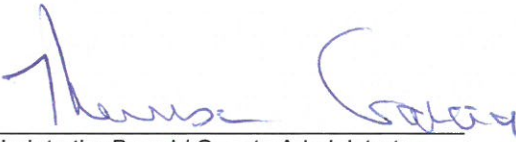


Russ Zimmerman, Vice President



Scott Miller

Board of County Commissioners, Sandusky County Ohio

Attest: 
Clerk to the Board / County Administrator

I, the undersigned, Clerk of the Board of Commissioners, Sandusky County, Ohio, do hereby certify that the foregoing is a true and correct copy from the official record of said Board of County Commissioners as recorded in its Journal.

Clerk, Board of County Commissioners, Sandusky County, Ohio



SANDUSKY COUNTY PUBLIC HEALTH



GOOD MORNING!

NOVEMBER 17, 2023

The following is a summary of agenda items discussed and action taken @ the regular Friday, November 17, 2023 Sandusky Co. Board of Health meeting @ 8:30 A.M. in the Front Conference Room:

1. Guests in attendance: Village of Lindsey Mayor Ted Lewis and Sandusky Co. Commissioner Scott Miller.
2. The minutes of the Friday, October 20, 2023 Sandusky Co. Board of Health meeting were approved.
3. The monthly financial report was reviewed with revenue for the month of \$288,249.20 and revenue year to date of \$3,565,376.86. Expenses for the month were \$332,387.44 and expenses year to date totaled \$2,719,950.13.
4. The monthly bills were paid and one Supplemental Appropriation was approved.
5. Adopted the Employee Sick Leave policy wording.
6. Approved Resolution 23-04 Sandusky Co. Public Health 2024 Fee Schedule and summary.
7. Health Commissioner Bethany Brown thanked Board of Health members, staff and all supporters for the passage of the .05 mil renewal levy on November 7, 2023. All voting precincts in Sandusky Co. passed the levy. Collection on the levy will begin January, 2025.
8. Health Commissioner Brown and Director of Nursing Deb Agee attended the American Public Health Conference in Atlanta, Georgia, November 12-16, 2023 and reported back on information and communication message for diverse populations going forward. The need for great communication was apparent in the recent pandemic for disseminating news.
9. THE CITIZENS PUBLIC INFORMATION COMMITTEE WILL MEET FRIDAY, DECEMBER 1, 2023 @ 8:30 A.M. @ VICKERY ENVIRONMENTAL, INC.
10. TRAINING FOR BOARD OF HEALTH MEMBERS WILL BE HELD WEDNESDAY, NOVEMBER 29, 2023 FROM 5-6:30 P.M. @ the Neeley Center. Boards of Health from surrounding counties will also participate in the training, along with Mental Health and Recovery Services.

2000 Countryside Drive
Fremont, OH 43420

Tel. 419-334-6377
Fax 419-334-6380

info@scpublichealth.com
www.scpublichealth.com

11. The application for re-accreditation has been submitted with an upload of required documentation to follow.
12. Building renovations from the January, 2022 water main break have been completed with new counter tops and cabinets installed in the break room, bath rooms and W.I.C. intake office. HVAC balancing needs finalizations and phone lines and internet cables need to be relocated to the rack located in the mail room.
13. Director of Nursing Agee reported on receipt of the order of private COVID vaccine. RSV vaccine for infants is available, but not for adult.
14. Division reports included Health Planning and Education Community Engagement Through Community Led Evaluation Workshop featuring Pacific Institute for Research and Evaluation presenters on Monday, November 20, 2023 @ Sandusky Co. Job and Family Services. Red Ribbon Week held October 23, with the highlight of Spooktacular on Tuesday, October 24, 2023 @ Terra State Community College. Over 400 attended the event with twenty-five (25) information tables and several activities available. The Youth Summit was held Friday, November 3, 2023 with students from Bellevue and Lakota schools participating. Shawn Jeffers gave an excellent presentation on youth leadership.
15. The Sandusky Co. W.I.C. clinic has been very busy. Environmental Health Division is busy with sewage system installations through Water Pollution Control Loan funding and food service operation inspections. Fremont Country Club received confirmation of proper installation of pool equipment.
16. Health Commissioner Brown reviewed Performance Management, with seventy (70%) percent of goals met. Bethany Brown and Laura Bogard will review goals not achieved and deem if a QJ Project needs to be initiated. Notable increase in customer satisfaction survey completion, number of funds collected from outstanding immunization invoices and number of Face book "likes" was achieved. Staff is in process of new goals for October 1, 2023-September 30, 2024.
17. THE DECEMBER BOARD OF HEALTH MEETING IS FRIDAY, THE 15TH @ 8:30 A.M.

PLEASE NOTE: SANDUSKY CO. PUBLIC HEALTH OFFICES WILL BE CLOSED THURSDAY AND FRIDAY, NOVEMBER 23 AND 24, 2023. WILL RE-OPEN MONDAY, NOVEMBER 27, 2023 @ 8:00 A.M.

A VERY HAPPY, HEALTHY AND SAFE THANKSGIVING TO ALL!!!



SANDUSKY COUNTY EMERGENCY MEDICAL SERVICES



Jeffery J. Jackson
E.M.S. Chief

2100 Countryside Place
Fremont, Ohio 43420

419-332-7313
Fax: 419-334-6511

EMS Agenda November 21, 2023

- **EMS Vehicles**

All new squads have been fixed of all the minor issues by Horton.

LS-15 repairs are still on hold until the investigator collects more information for subrogation.

No quotes have been received from Ford or local shop.

- **Personnel**

We are conducting interviews today for the remaining open positions, we have 6 scheduled for 4 positions.

- **General discussion**

We are still working out a few glitches with our computer technology and the CAD.

We have radio service in today to PM and tune the existing MARCS radios. They will also be programming the new MARCS template in the existing radios. After today all our radios will meet all MARCS requirements for P25.

Continued meeting with Thomas Porter Architect on the drawings for the buildings. We are real close to the final set.

Attended several meetings throughout the month.

Sandusky County Commissioners Agenda



Topics of Discussion for the meeting Dated November 21th, 2023.

1. Ryan from All-Pro was on site last Monday to work on the valve package unit on the Jail elevator. No issues since.
2. The Holiday light show at the courthouse is 90% complete. Some work is to be done on setting up the projectors. Dave has doubled the number of Pixels on the Christmas tree and added a couple more small displays.
3. The fuel depot (diesel pumps) has been fixed. Upgrades pump software so we can see tank levels from our computers.
4. Kramer Interiors & KDH continues to work on wallpaper, wall repairs, replacing ceiling tiles, and painting. Traci's, Ian's, and Dr. William's offices are complete. Theresa has been moved into the conference room while they are addressing her office.
5. The BOH air distribution system (diffusers and dampers) project is complete. V.M. has completed the air balancing and will compile the report. Relief fans noise issue still not resolved.
6. We are continuing to work on C.H. Security. Habitec to start their security upgrades (week Of De. 11th). PO# has also been issued to install a camera in the elevator. We have another follow-up meeting on December 4th.
7. Cousino's Restoration is 100% complete the countertops and vanities have been installed. I have been working with Bethany to compile punch list.
8. The JDC HVAC bid opening was 11-2-23. Warner Mechanical was awarded the contract. Construction is scheduled to start 3-25-24 and substantial completion 6-24-24. We have secured additional quotes for the JDC office area HVAC.
9. Working with Jeff's team and Thomas Porter on design for the new EMS buildings. We are having weekly meetings. We have also visited the EMA to get current layout and space requirements for the county offices building.
10. The boiler replacement project at the Sheriff Office is complete. We need to add another pump for the domestic hot water loop for it to work correctly and it should be installed today (11-21-23).
11. Justin Terry has started on the 108-demolition work. Terry Tracht is securing quotes for the demolition contractors to palletize the red sandstone and deliver it to F.M.
12. We are working with PDG on mechanical upgrades for the Woodville Court, Dog warden, Communication center, and the Commissioner Bld. locations.
13. Patching up the awning at the BOE will start next week.
14. We received our new service truck (chassis – cab) last Friday. We will have to outfit it with a service body bed and snowplow.

