

Sandusky County Commissioners – 622 Croghan Street, Fremont, OH 43420

2023 MEETING

Meeting: Board Of Commissioners

Location: Commissioners' Board Room

Date: 11/28/2023

Time: 8:00AM – 11:30AM

Present: Commissioners: Charles Schwochow – President; Russ Zimmerman– Vice President; Scott Miller

Present: Theresa Garcia – County Administrator

Others Present: Steve Shiets, Jerry Greiner, Tom Stalter, Bob Kusmer

(*action items)

AGENDA ITEMS	BRIEF DESCRIPTIONS / ACTION STEPS:	PERSON RESPONSIBLE:	DOLLAR AMOUNT:	MOTION / VOTE
Call to Order Pledge of Allegiance (8:00am)		Charles Schwochow, President		
*Review & Approval of Commissioner Meeting Minutes, incoming Mail Review & External Meeting Notices	The 11/21/2023 minutes were reviewed/approved by the Board. The Board reviewed incoming mail and external meeting notices.	Charles Schwochow Russ Zimmerman Scott Miller		*Motion: Move to Approve minutes Moved by: Scott Miller 2nd: Russ Zimmerman Yes – 3
Review of External board / Meetings Attended by Commissioners	Commissioners all attended the ribbon cutting at Victors Event Center last week. He has been open for about a year and has been updating the center. They were very happy with the attendance. They have a very nice center.	Charles Schwochow Russ Zimmerman Scott Miller		
	The Visitors Bureau meeting was the ribbon cutting for the courthouse Rock & Awe Holiday Lights display. There was over 400 people at the lighting. The lights were beautiful and the wands and bracelets that lit up with the courthouse lights were a big hit.			
	Commissioners Schwochow and Zimmerman attended a meeting yesterday to discuss the future of the Village House. The current Board is looking to have another group take over the program. The Mental Health Board, Board of DD, DJFS, Juvenile Court and FCFC	Charles Schwochow Russ Zimmerman		


	representatives all attended and feel they can form a new group to take over the program. Mircea Handru, Mental Health Board, suggested the money the county has received from the Opioid settlements be used to assist in getting the program back on its feet. The other entities at the table also had ideas on how to help.			
Commissioners and Administrator Discussion	George Pickett 100 th b-day celebration 12/2/23 6:00pm. Commissioners would like to have a proclamation put together to have presented to Mr. Pickett.			
	Administrator Garcia reviewed the 2024 general fund budget requests. There were a couple of departments that will have some budget reductions that will stay within their average spending and if need be, funds can be supplemented next year. Commissioners signed off on the departments that will have these adjustments to send to them and will finalize the budget next Tuesday.	Charles Schwochow Russ Zimmerman Scott Miller Theresa Garcia		
	There are no meetings on the schedule for Thursday 11/30/23 agenda. Commissioners recommended that session be canceled.			
	<p>Commissioner Miller moved to enter executive session at 10:49 am to discuss personnel matters regarding hiring of employee.</p> <p>At 11:09am Commissioners exited executive session</p> <p>Commissioner Schwochow wanted to discuss Brian Edwards's employment with the County. He is currently assisting with the CAD mapping. The commissioners need to decide if they need to keep him on payroll to train a replacement. Commissioner Zimmerman made a recommendation to request Brian stay for an additional six months at his current employment status to assist in training and to help continue our GIS program. Commissioner Schwochow recommended we discuss options with the County Engineer. Commissioner Zimmerman will talk to Brian about the recommendation. Administrator Garcia will set up a meeting with the Engineer.</p>			<p>*Motion: Move to enter executive session Moved by: Scott Miller 2nd: Russ Zimmerman Yes – 3</p> <p>*Motion: Move to exit executive session Moved by: Scott Miller 2nd: Russ Zimmerman Yes – 3</p>

* Then /Now Documents	One certificate was presented by DJFS. OMJ worker forgot to ask for the PO when the advertising contract was signed. One invoice makes up this certificate. Spectrum Reach - \$7,339.26	DJFS	\$7,339.26	*Motion: Move to Approve certificates Moved by: Scott Miller 2nd: Russ Zimmerman Yes – 3
* Personnel	None			
* Travel Requests	None			
Sheriff	The Sheriff was unable to attend this meeting.			
Northwest Wastewater District	Jerry Greiner, NW Wastewater District, came in with some of his staff to give the Commissioners, and Steve Shiets, Sanitary Engineer, an update on their programs. Jerry shared the background of the group. He passed out a brochure with history and statistics (see attached). Tom Stalter, NW District, talked about sewer projects they were able to do with some ARPA funding received. They like to partner with entities to talk about projects they may need help with. Garrett Chamberlain, NW District, talked about projects they are currently working on and funds available for these projects. It is always nice to regionalize when you can because it cuts cost.	Jerry Greiner – President Tom Stalter – Manager Garrett Chamberlain		
* Resolutions	2023 – 329 APPROVING APPROPRIATION TRANSFERS FOR TREASURER DRETAC FROM FEES TO WAGES (\$1,500.00) AND BENEFITS (\$500.00) FOR 2023 END OF YEAR EXPENSES	Treasurer DRETAC	\$1,500.00 \$500.00	*Motion: Move to Approve resolution Moved by: Scott Miller 2nd: Russ Zimmerman Yes – 3
	2023 - 330 APPROVING APPROPRIATION TRANSFER FOR SHERIFF FROM SUPPLIES \$43,000.00) AND UTILITIES (\$2,424.59)TO CONTRACT SERVICES FOR YEAR END EXPENSES	Sheriff	\$43,000.00 \$2,424.59	*Motion: Move to Approve resolution Moved by: Russ Zimmerman 2nd: Scott Miller Yes – 3
	2023 - 331 APPROVING APPROPRIATION TRANSFER FOR COMMON PLEAS FROM COMMON PLEAS WAGES TO PROBATION OFFICER WAGES (\$1,383.49) AND BENEFITS (\$1,168.90) AND COMMON PLEAS WAGES (\$496.16)TO BENEFITS TO COVER THE SHORT FALL TO PREPARE FOR THE END OF THE YEAR.	Common Pleas	\$1,383.49 \$1,168.90 \$496.16	*Motion: Move to Approve resolution Moved by: Scott Miller 2nd: Russ Zimmerman Yes – 3

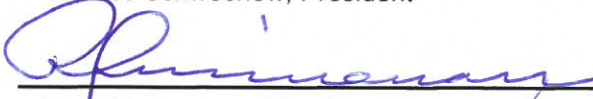
	<p>2023 - 332 APPROVING SUPPLEMENTAL APPROPRIATIONS TO FREMONT MUNI COURT (\$9,000.00), PUBLIC DEFENDER (\$25,000.00) AND WORKERS COMP (\$27,000.00) FOR 2023 END OF YEAR EXPENSES AND APPROPRIATION TRANSFER FROM COMMISSIONERS OTHER FINANCING TO UTILITIES (\$500.00)</p>	<p>Fremont Muni Public Defender</p>	<p>\$9,000.00 \$25,000.00 \$27,000.00 \$500.00</p>	<p>*Motion: Move to Approve resolution Moved by: Russ Zimmerman 2nd: Scott Miller Yes – 3</p>
	<p>2023 – 333 RESCINDING RESOLUTION 2023 – 78 AUTHORIZING THE PRESIDENT OF THE BOARD TO APPROVE AND SUBMIT TO THE OHIO DEVELOPMENT SERVICES AGENCY, OFFICE OF COMMUNITY DEVELOPMENT AN APPLICATION REQUESTING UP TO \$1,350,000 OF PROGRAM YEAR 2023 COMMUNITY HOUSING IMPACT & PRESERVATION PROGRAM FUNDS, AND PROCURING GREAT LAKES COMMUNITY ACTION PARTNERSHIP TO PREPARE THE APPLICATION AND ADMINISTER THE PROGRAM</p>	<p>GLCAP</p>		<p>*Motion: Move to Approve resolution Moved by: Russ Zimmerman 2nd: Scott Miller Yes – 3</p>
	<p>2023 - 334 AUTHORIZING THE PRESIDENT OF THE BOARD TO APPROVE AND SUBMIT TO THE OHIO DEPARTMENT OF DEVELOPMENT, OFFICE OF COMMUNITY ENHANCEMENTS AN APPLICATION REQUESTING UP TO \$1,350,000 OF PROGRAM YEAR 2023 COMMUNITY HOUSING IMPACT & PRESERVATION PROGRAM FUNDS, AND PROCURING GREAT LAKES COMMUNITY ACTION PARTNERSHIP TO PREPARE THE APPLICATION AND ADMINISTER THE PROGRAM</p>	<p>GLCAP</p>		<p>*Motion: Move to Approve resolution Moved by: Scott Miller 2nd: Russ Zimmerman Yes – 3</p>
	<p>2023 – 335 APPROVING SUPPLEMENTAL APPROPRIATION TO BOARD OF ELECTIONS SUPPLIES (\$5,000.00) FOR ELECTION EXPENSES</p>	<p>Board of Elections</p>	<p>\$5,000.00</p>	<p>*Motion: Move to Approve resolution Moved by: Russ Zimmerman 2nd: Scott Miller Yes – 3</p>
	<p>Administrator Garcia requested a motion to add an additional resolution to the agenda approving out of state travel for Sheriff Hilton.</p>			<p>*Motion: Move to add additional resolution Moved by: Scott Miller 2nd: Russ Zimmerman Yes – 3</p>

	2023 – 336 APPROVING OUT OF STATE TRAVEL FOR SHERIFF CHRIS HILTON TO NEW YORK FOR THE AN IGNITE PROGRAM LAUNCH DECEMBER 1, 2023	Sheriff		*Motion: Move to Approve resolution Moved by: Russ Zimmerman 2nd: Scott Miller Yes – 3
Public Open Session	Citizens Attendees – none Media Attendees – none Elected Officials – none			
	Bob Kusmer, Ballville Township Trustee, came in requesting a letter of support from the Commissioners for his application for Capital Improvement funding to make needed repairs to Oakwood Cemetery. He presented what the project would consist of and how much it will cost. This includes roadways, curbs and a new sewer system.	Bob Kusmer – Township Trustee		
* Adjournment (11:30am)	With business completed for the day the meeting was adjourned.			* Motion: Move to adjourn Moved by: Russ Zimmerman 2nd: Scott Miller

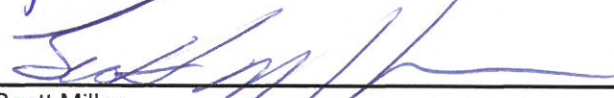
Signature of:



Charles Schwochow, President

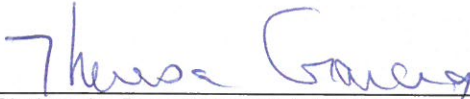


Russ Zimmerman, Vice President



Scott Miller

Board of County Commissioners, Sandusky County Ohio

Attest: 
Clerk to the Board / County Administrator

I, the undersigned, Clerk of the Board of Commissioners,
Sandusky County, Ohio, do hereby certify that the foregoing
is a true and correct copy from the official record of said
Board of County Commissioners as recorded in its Journal.

Clerk, Board of County Commissioners, Sandusky County, Ohio

ADVANTAGES OF A DISTRICT

- Sole focus on water & wastewater
- Specialists in water & sewer operations
- Dedicated customer service staff
- Administrative experience in projects and finance
- Dedicated resources
- Long-term water & sewer planning
- Focused on economic development
- Established relationships with EPA & USDA
- Environmentally compliant

BOARD OF TRUSTEES

- Steve Arnold, Bloom Township
- Bill Barnhart, Weston
- Elizabeth Wick, Plain Township
- Brooke Hahn, Troy Township
- Bill Hirzel, Lake Township
- Melinda Kale, Liberty Township
- Chuck Latta, McComb
- Doug Miller, Perrysburg
- Township
- Tim Phillips, Henry County
- Mark Sheffer, Weston

HISTORY

In 1991, Wood County, together with 5 municipalities and 14 townships petitioned the Wood County Common Pleas Court for the establishment of a regional water and sewer district under Chapter 6119, Ohio Revised Code. This group wanted to assume ownership and operation of the county owned water and sewer facilities. The court created The District in May of 1992 and approved a plan of operation in September 1993. The District officially began operations on January 1, 1994.

The District provides safe drinking water & cleans wastewater in

**HENRY, HANGOCK,
SANDUSKY, &
WOOD COUNTIES**



FINANCIAL FACTS

This year, it is estimated to cost The District \$33 million to provide safe, clean water to our customers



**\$10.6
MILLION**

in depreciation

**\$5.8
MILLION**

maintenance & supplies professional & contracted services & utilities

\$8.1

MILLION

professional staff & benefits

water & sewer treatment

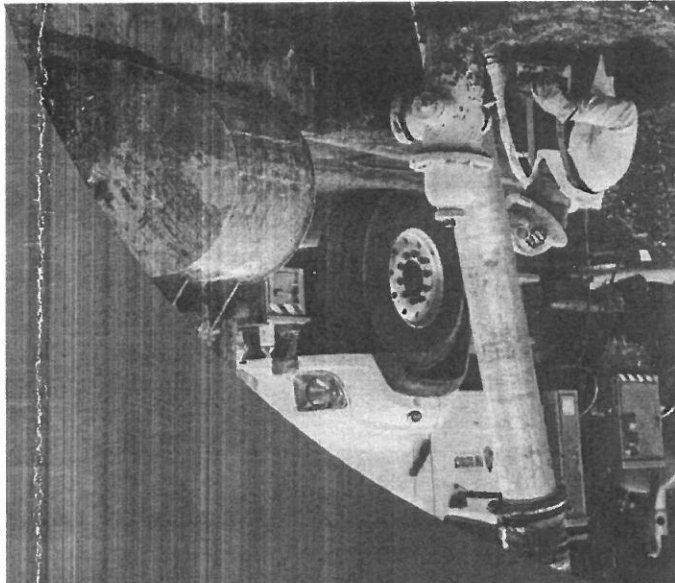
**\$8.3
MILLION**

CUSTOMER SERVICE

The District is open
Monday-Friday from
7:30 am to 4:30 pm.

Payments may be
made:

Online: NWUSD.org
Phone: 1.877.354.9090
Mail: P.O. Box 348
Bowling Green OH 43402
In Person:
12560 Middleton Pike
Bowling Green OH 43402



ABOUT THE DISTRICT

- 75 full-time employees
- 20,000 customers
- 11 contract communities for water & wastewater treatment

WATER

- 475 miles of water distribution pipe
- 10 water towers
- 9 master metered public water systems
- 7 booster stations
- 4 groundwater tanks
- 4,054 fire hydrants
- 13 WaterSheds
- 7 bulk water stations
- \$128 Million total assets

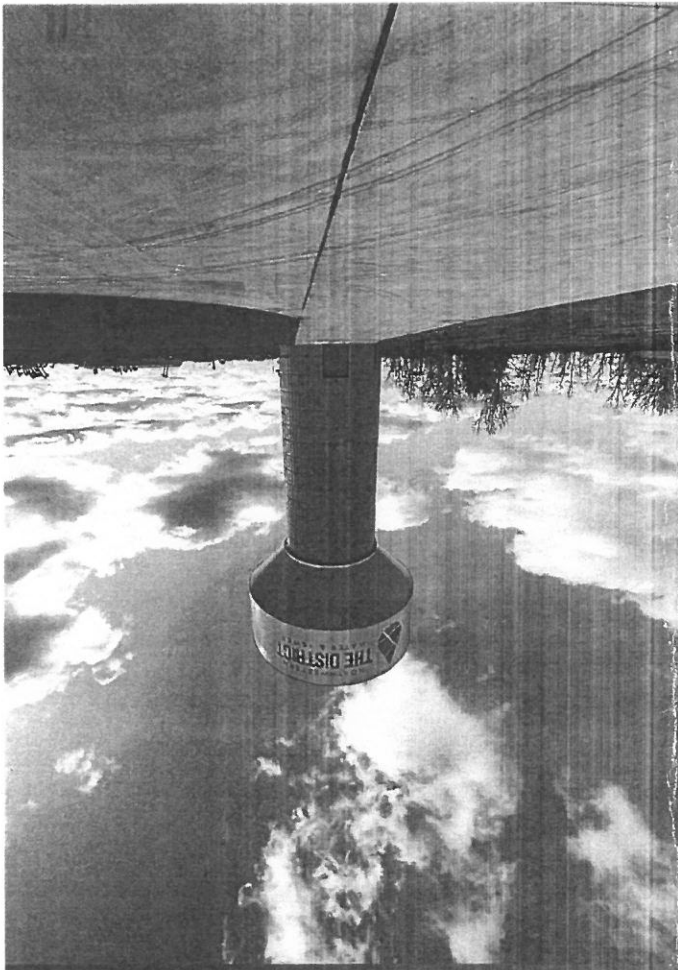
SEWER

- 373 miles of collection network
- 14 wastewater treatment facilities
- 76 pumping stations
- 63 submersible stations
- 19 wet/dry well configurations
- 5,885 manholes
- \$140 Million total assets






NORTHWESTERN
THE DISTRICT
WATER & SEWER

Responsible for every drop.



11/28/2023

Name	Signature	Contact Information
Garret Chamberlain		Northwestern District Senior District
Tom Stalter		Seniors
Jury Granic		Seniors