

Sandusky County Commissioners – 622 Croghan Street, Fremont, OH 43420			2023 MEETING	
Meeting: Board Of Commissioners	Location: Commissioners' Board Room	Date: 12/12/2023	Time: 8:00AM – 10:58AM	
Present: Commissioners: Charles Schwochow – President; Russ Zimmerman– Vice President; Scott Miller				
Present: Theresa Garcia – County Administrator				
Others Present: Peggy Courtney, Michael Russell, Carlos Baez, Coral Rice, Noah Mahler, see sign in for contractors for bid opening,				
(*action items)				
AGENDA ITEMS	BRIEF DESCRIPTIONS / ACTION STEPS:	PERSON RESPONSIBLE:	DOLLAR AMOUNT:	MOTION / VOTE
Call to Order Pledge of Allegiance (8:00am)		Charles Schwochow, President		
*Review & Approval of Commissioner Meeting Minutes, incoming Mail Review & External Meeting Notices	The 12/5/2023 minutes were reviewed/approved by the Board. The Board reviewed incoming mail and external meeting notices.	Charles Schwochow Russ Zimmerman Scott Miller		*Motion: Move to Approve minutes Moved by: Scott Miller 2nd: Russ Zimmerman Yes – 3
Review of External board / Meetings Attended by Commissioners	The Commissioners and Administrator attended the CCAO – CEAO Winter Conference last week. There was a lot of information shared. Almost every session discussed Issue 2 and the legalization of marijuana. The legislation is working on regulations to put in place. It is interesting that the Federal Law did not change, and it is still an illegal controlled substance. Many questions and concerns on the subject. Commissioners and the Engineer had a good conversation with a vendor on GIS mapping.	Charles Schwochow Russ Zimmerman Scott Miller Theresa Garcia		
	Commissioners attended the Regional Planning meeting yesterday. Rice township made some adjustments to their zoning. They talked about Issue 2 and how the Townships are dealing with this. Issue 2 will affect the Sheriff and Prosecutor more than anyone in the County.	Charles Schwochow Russ Zimmerman Scott Miller		

	Commissioners all attended the Solid Waste meeting yesterday. The budget was approved along with wage increases for the staff. They did talk about the land fill in Seneca County and how the group was going to support them in the next year. The request by Seneca County was reasonable.	Charles Schwochow Russ Zimmerman Scott Miller		
Commissioners and Administrator Discussion	Several holiday cards were presented from local companies. There were also open house invitations for Township association and Birchard Place presented.			
* Then /Now Documents	One certificate was presented by the Commissioners Office. We did not receive an estimate to do a PO prior to receiving the invoice which we just received. One invoice makes up this certificate. Ottawa County Engineer - \$24,813.63	Commissioners	\$24,813.63	*Motion: Move to Approve certificates Moved by: Scott Miller 2nd: Russ Zimmerman Yes – 3
* Personnel	Statement of expense for Charles Schwochow and Theresa Garcia were signed. Health insurance transfer for December invoice was signed		\$341,085.00	
* Travel Requests	None			
Community work program	Bill Windnagel was unable to attend this meeting.			
Visitors Bureau	<u>Peggy Courtney – Visitors Bureau.</u> Peggy came in for her regular meeting with the Commissioners. See attachment for agenda items. Peggy updated the Commissioners on the ARPA funding project. The sign along with the landscaping is almost complete. They had a design made for a sign that could be posted in front of the fairgrounds. They will wait to see what the Fair Board decides on that sign. The 2024 visitors guide update is in progress. The vendor has a new representative working on the guide this year. There have been several issues getting the draft approved. They are hoping to finish that this week. The Rock & Awe Holiday Light Show has gotten great response. They had about 500 people at the grand opening of the lights. It has been fun to watch those that are coming by enjoying the lights. They continue to prepare for the Solar Eclipse. Hotel reservations are slowly coming in along with a few more events that are being planned.	Peggy Courtney – Executive Director		

<p>Regional Airport</p>	<p>Michael Russell – Regional Airport. Michael came in for his regular meeting with the Commissioners. See attachment for agenda items. They did receive their federal grant funds from the infrastructure funding. This helps pay for structural improvements. Michael reviewed some of the current airport projects. They did have to make some changes to their plans for the Solar Eclipse since they can't have camping on the farmland, they thought they would be able to use. The gentlemen who has been asking about taking off and landing his paraglider at the airport has to wait for the FAA to make a decision and set up procedures. Michael reviewed the 10-year capital improvement program. There are a few projects they may need assistance with if possible.</p>	<p>Michael Russell - Manager</p>		
<p>* Resolutions</p>	<p>2023 - 359 APPROVING APPROPRIATION TRANSFER IN HELP ME GROW FUND FROM CONTRACT SERVICES TO TRANSFER OUT AND FUND TRANSFER TO FCFC GENERAL FUND (\$14,834.94) FOR 2023 EXPENSES</p>	<p>FCFC</p>	<p>\$14,834.94</p>	<p>*Motion: Move to Approve resolution Moved by: Scott Miller 2nd: Russ Zimmerman Yes – 3</p>
	<p>2023 - 360 APPROVING SUPPLEMENTAL APPROPRIATION FOR DOG KENNEL TO SUPPLIES (\$599.46) FOR THE END OF THE YEAR</p>	<p>Dog Kennel</p>	<p>\$599.46</p>	<p>*Motion: Move to Approve resolution Moved by: Russ Zimmerman 2nd: Scott Miller Yes – 3</p>
	<p>2023 - 361 AUTHORIZING CHANGE FUND ACCOUNT BE ESTABLISHED FOR THE SANDUSKY COUNTY SANITARY ENGINEER FOR 2024</p>	<p>Sanitary Engineer</p>	<p>\$200.00</p>	<p>*Motion: Move to Approve resolution Moved by: Scott Miller 2nd: Russ Zimmerman Yes – 3</p>
	<p>2023 - 362 APPROVING APPROPRIATION TRANSFER FOR BOARD OF DD FROM WAGES TO BENEFITS (\$10.00) TO BALANCE 2023 EXPENSES</p>	<p>Board of DD</p>	<p>\$10.00</p>	<p>*Motion: Move to Approve resolution Moved by: Russ Zimmerman 2nd: Scott Miller Yes – 3</p>
	<p>2023 - 363 APPROVING SUPPLEMENTAL APPROPRIATIONS FOR ADULT PROBATION TO WAGES (\$860.00) TO COVER THE SHORT FALL TO PREPARE FOR THE END OF THE YEAR.</p>	<p>Adult Probation</p>	<p>\$860.00</p>	<p>*Motion: Move to Approve resolution Moved by: Russ Zimmerman 2nd: Scott Miller Yes – 3</p>

	2023 – 364 APPROVING REAPPOINTMENT OF MS. KATHY KANIPE TO THE BOARD OF TRUSTEES OF THE BIRCHARD PUBLIC LIBRARY OF SANDUSKY COUNTY	Birchard Library		*Motion: Move to Approve resolution Moved by: Russ Zimmerman 2nd: Scott Miller Yes – 3
	2023 - 365 APPROVING APPROPRIATION TRANSFER FROM COMMISSIONERS' IT WAGES TO TRANSFER OUT, TRANSFER OUT TO SICK LEAVE CONVERSION FUND (\$4,700.00) FOR RETIREMENT PAYOUT AND FUND TRANSFER FROM CORONER CONTRACT SERVICES TO JJC SUPPLIES (\$1,500.00) AND CONTRACT SERVICES (\$1,800.00) FOR YEAR END BALANCES	Various	\$4,700.00 \$1,500.00 \$1,800.00	*Motion: Move to Approve resolution Moved by: Scott Miller 2nd: Russ Zimmerman Yes – 3
Public Open Session	Citizens Attendees – none Media Attendees – none Elected Officials – Carlos Baez - Engineer			
Engineers bid opening CR 201	Commissioner Schwochow turned the meeting over to Engineer Carlos Baez to open bids presented for CR 201 project. Five bids were presented and opened. Commissioner Schwochow moved to tabulate the bids and award at a later date.			* Motion: Move to tabulate the bids and award at a later date Moved by: Charles Schwochow 2nd: Scott Miller Yes - 3
Sheriff	The Sheriff was unable to attend.			
* Adjournment (10:58am)	With business completed for the day the meeting was adjourned.			* Motion: Move to adjourn Moved by: 2nd:

Signature of:

Charles Schwochow

Charles Schwochow, President

Russ Zimmerman

Russ Zimmerman, Vice President

absent

Scott Miller

Board of County Commissioners, Sandusky County Ohio

Attest: *Theresa Garcia*
Clerk to the Board / County Administrator

I, the undersigned, Clerk of the Board of Commissioners,
Sandusky County, Ohio, do hereby certify that the foregoing
is a true and correct copy from the official record of said
Board of County Commissioners as recorded in its Journal.

Clerk, Board of County Commissioners, Sandusky County, Ohio



712 North Street, Suite 102 – Fremont, OH 43420 – 800-255-8070 – www.sanduskycounty.org

Commissioner Meeting Agenda – December 12, 2023

1. Relief Grant Funds project update
 - How much money is left in ARPA funds for this project
 - Sandusky Co. Fair sign
2. 2024 Sandusky County Community Guide Update
3. Rock & Awe Holiday Light Show
4. Solar Eclipse Update

2023 AT-A-GLANCE

- Traffic count:
 - Steady flow of itinerant traffic
 - Steady flow of charter, corporate jet activity
 - General comments: no overcrowding, positive customer service and professional treatment
- Increases:
 - Jet A fuel revenues
 - Revenue from contracts and agreements
 - Fees enforcement
- Presence in Community:
 - Collaboration with county agencies and local business
 - Increased website and social media use
 - Promotion of emergency services as based tenants
 - Expense budget and plan of action of action secured for the Solar Eclipse
- Current Airport Projects:
 - FAA – Airport Capital Improvement Plan (ACIP)
 - ODOT - PAPI/REIL Systems Replacement
 - Local – FAA Flight Inspection after PAPI/REIL installation; Solar Eclipse 2024, CHANGE: Fly-In Only
 - Procedures: Powered Paraglider Operations



SanduskyCounty
Regional Airport

2024 FORECASTS

Considerations for 2024 Budget proposal to the Sandusky County Commissioners:

- Commercial Infrastructure – alternatives
 - SCCC AGREED TO ASSIST EFFORTS FOR STATE FUNDING/EARMARKS
 - Airport>research and discuss potential for lobbying for State infrastructure funding
- Federal/State-required signage and posters
 - SCCC have arranged SERVICE-IN-KIND w/County Engineers for signage
 - Airport>provide designs and requirements to Engineers
- Airport Structures
 - Terminal maintenance/repairs: TBD by FAA funds, prioritization of ACIP
 - Hangar maintenance/repairs (1&2 only): REQUEST FOR SUPPORT; as determined by need and timeline if able to ABSORB or LOAN
 - Airport>forecast if able
- Capital Improvements
 - Plan with FAA APPROVED for next 5-year forecast
 - Request for support for local match, 2024 projects



SanduskyCounty
Regional Airport

2024 FORECASTS

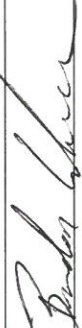



What to consider for 2024 Budget proposal from the Sandusky County Commissioners:

- Safety Intervention
 - Fire extinguishers
 - 2-wheel aviation extinguisher
 - RELOOK BWC SIG, see if eligible
 - HAZMAT Storage, Equipment and PPE
 - Pursue SERVICE-IN-KIND w/EMA
 - Presented to LEPC - challenges regarding necessity
 - Scissor Lift
 - SCCC has arranged SERVICE-IN-KIND w/Facilities Management
 - Airport>arrange for training



Sandusky County
Regional Airport

12/12/2023

Name	Signature	Contact Information
Brandon Lehman		brandon.lehman@MBCHoldings.com
Steve Zachrich		St. Zachrich Leust
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